

NURIOOTPA HIGH SCHOOL GOVERNING COUNCIL MEETING

Meeting Tuesday 26th March 2019
Languages Building (LOTE) 7.20 pm

Members: Bernadette Patterson, Gerri Walker, Halena Frick, Ann-Marie Ward, Tarnya Eggleton, Rebecca Waechter, Pricilla Heidenreich, Belinda Haeft Luke Rothe, Sonya Carmody, Sharyne Young, Karen Underwood, Peter Lange, John Martens, Andrew Dickinson

Chair: Tarnya Eggleton

Secretary: Halena Frick

Present: Gerri Walker, Halena Frick, Ann-Marie Ward, Tarnya Eggleton, Bec Waechter, Pricilla Heidenreich, Belinda Haeft Luke Rothe, Sonya Carmody, Sharyne Young, Karen Underwood, Peter Lange, John Martens, Andrew Dickinson, Noah Eggleton (SRC), Serena Lange (SRC).

Apologies: Brenton Wildman, Bernadette Patterson

Minutes from previous meeting:

Accepted: Seconded:

Business Arising from Minutes

- Languages review still awaiting contact from University for how to go about reviewing languages at our high school.
- Vintage Festival Breakfast – Nuri High carpark 27th April 2019 – Bacon & Egg Rolls and coffee to be served via pre orders – Suggestion to approach SRC to assist.

Governing Council members are required. If there is members committing to be there Karen will run the event.

Members need to commit to the times emailed by Ann- Marie by Friday 29th April so that a decision can be made.

- Vintage Strassenfest at Coulthard House on Friday 26th 2019. Nuriootpa Futures (NFA) Cost \$110 (half cost) to sell our wines and also to provide assistance. – Offer to Wine committee to run.

BUSINESS MANAGERS REPORT

Finance Report

School see Business Manager Report

Purchase of shipping container for Drama Props

Moved: Sonya Carmody Seconded: Sharyne Young

Uniform see Business Manager Report

Canteen see Business Manager Report

Bev Mattner as Canteen Manger and Fiona Baldwin as canteen assistant

Moved: Halena Frick Seconded: Tarnya Eggleton

Bev Mattner requested another assistant be hired at 6-9 hours a week at \$ 25.99 for term 2 to review. Wages would be funded from canteen funds. (employed by governing council)

Also to look at student support to entice students to assist in canteen.

Moved: Karen Underwood Seconded: Tarnya Eggleton

Pedal Prix legal advice received in regard to trike hire. School offers the unincorporated (community association) the 3 trikes at \$10 each. A donation of \$ 984.10 to be given to the association to assist with the running of the Pedal Prix.

Moved: Sonya Carmody Seconded: Peter Lange

WH&S

Purchase of new tractor

Recommendation to buy the Vinetech Option and ask if we can receive a greater trade in value. Tractor 4080.4E with the additional 2 items of \$ 450+ bracket to meet Dept for Education specifications.

Moved: Peter Lange Seconded: Luke Rothe

Tree Audit

24 trees put forward as a high risk. Some require lopping through to the 3 plane trees need complete removal due to roots disturbing the pavers causing injuries. Still under discussion as to what replacement trees could be planted.

Removal in July school holidays. School to pay for repaving.

Moved: Karen Underwood Seconded: Luke Rothe

General Business

- SASO training for governing council at Tanunda Primary school 27th March. SASO is a training session for governing council members about being a governing council members.
 - Karen Underwood to forward email with information to Gerri
- Karen Underwood requested more information about feedback through Daymap as there is still inconsistent feedback on daymap. Andrew Dickinson in consultation with leaders and with Daymap to fine tune the Daymap abilities and then to increase the 2 summative tasks and 1 feedback in each term.
- Halena Frick raised year 8 first assignments being due at the same time (up to 4 subjects) causing stress in the students. Andrew Dickinson is currently in discussion with Gerri and staff as this message has been brought up from others. Current suggestion is that subject due dates are on the day of the subject double.
- Daymap accessibility from iphone currently difficult. The instructions are currently lengthy and Andrew Dickinson is working on SMS connection and further parent engagement through SMS and instructions.
- Luke Rothe raised Nuri High Website has outdated details. Andrew Dickinson and Ann-Marie Ward currently reviewing the website for updating.

Reports/Committees

- Chairperson

Principal

Site Improvement Plan Update

- Increase the Writing achievement of our year 8 students
 - *Leaders will develop their capacity in leading analysis and use of achievement data with teachers – leaders have had 2 sessions with personnel from head office about understating and using PAT data. All staff will begin to engage with this data during term 2 to look at their semester 2 classes and what does this data mean for me as a teacher?*
 - *All teachers will include the development of writing skills specific to their subject in their task design. All teachers will provide students with authentic application of writing knowledge. All Curriculum SSOs will develop their capacity in using a consistent approach to teaching writing. At the Student Free Day in week 7 we began the work on writing by leading with Tier 3 Vocabulary (Technical Language). Below is the article that I wrote about this in the newsletter for week 8:*

At our Pupil Free Day last week we began with a focus on the work in our Site Improvement Plan. The first session was about our goal of 'Increase the Writing achievement of our year 8 students'. While the focus is on Year 8 students, our learnings will be evident across other year levels. We have identified 'If all teachers teach the genres relevant to each learning area we will develop students increased ability to use a balance of textual and linguistic knowledge related to the topic and purpose for writing.' Some of the actions we are taking to achieve this goal are:

- All teachers will include the development of writing skills specific to their subject in their task design
- All teachers will provide students with authentic application of writing knowledge

- All Curriculum SSOs will develop their capacity in using a consistent approach to teaching writing. It was exciting that at the Pupil Free Day and at Staff Meetings our Curriculum/Classroom SSOs are learning alongside our teachers – we are not having separate learning sessions.

We have begun some work on a Whole School Approach to Teaching Technical Language. Technical Language is the language specific to a learning area/subject. As the year progresses, all staff will be using a 7 Step Approach to the teaching of technical language. These steps are:

Step 1 - Assess prior knowledge of students using formative assessment – find out what the students know!

Step 2 - Work out the meaning with the students through a range of ways.

Step 3 - Student to write down the meaning of the word

Step 4 - Students do a visual representation of the word as this helps set the meaning in the memory

Step 5 - Teacher models writing the meaning and a visual

Step 6 - Staff record a glossary onto Daymap. Students write the word, its meaning and a sentence in context in Learning Area agreed space (online or hard copy).

Step 7 - These words are regularly re-visited during the topic and throughout the year.

Although this work is in its infancy I had the opportunity to try the process with a Year 11 Essential Maths class that I teach one lesson per week. The new topic that I was introducing was Simple Interest. We started with a very interesting conversation about the word interest – what does it mean in a financial sense? When we add the word ‘simple’ to this, how does it add to the meaning of interest? For those who are mathematical, the formula for calculating Simple Interest is:

Simple Interest = Principal x Interest Rate (as a decimal) x Time (in years). The conversation with the students about what was principal in this context was very informative as they tried to connect my role as principal with principal in a financial sense! We had a great lesson progressing our understanding of these terms and the difference between investment and a loan.

This is the beginning of our work on improving the writing skills of our Year 8 (and other) students. We will gradually progress from vocabulary to writing the different genres that students need for each learning area. It is an exciting whole school approach to our work that we are committed to in our improvement journey.

- *All Year 8 English and HASS teachers will use Brightpath tools in their assessment of narrative (English) and persuasive (HASS) writing to inform their teaching practice.* Principal, English and HASS coordinator attended a one day introductory session. Four English teachers have attended further training. All Year 8 students have written a narrative which was moderated by the English teachers. These narratives have been sent to Brightpath for their independent moderation. The student work will be returned to teachers for teaching points for students. HASS teachers will be doing this process in term 2 with a persuasive text. Process will be repeated in term 3 for English and term 4 for HASS to look at distance travelled by individual students.
- *All teachers will have a specific action in Writing or Numeracy in their PDP that they will enact and review regularly.* All staff have a PDP including the tracking and monitoring of 3 students in writing and Maths.
- Increase the Numeracy achievement of year 8 students
- *All Year 8 Maths teachers will use Back to Front Maths and Big Ideas in Number common approaches in addressing misconceptions.* Two Numeracy classes have 2 lessons per week on Misconceptions – focus has been Place Value and Multiplicative Thinking. The other classes have been grouped for purpose for one lesson per week to look at the same misconceptions.
- *Leadership will undertake ongoing review of the implementation and impact of the SIP and make adjustments to the plan as necessary.* Executive Team have looked at the SIP and progress to date for the first monitoring point of week 5 this term. In week 10 we will be asking the leaders to contribute to the tracking and monitoring.

Principal Update continued:

- Events
 - Sports Day including No Bullying
 - Open Day
 - Musical – progressing well
 - Year 12 Celebration Assembly
 - Year 8 Meet the Home Group Teacher
- Staffing Update
 - Amy Rosser has been appointed as Youth Worker for the remainder of this year
- Leadership Review – the PAC has posed two big questions to the staff to consider as part of the leadership review. They are:

Big Question 1: Do we have 10 Year Level Managers paid as teachers with one line release OR do we have 5 Year Level Coordinators paid as B1 which provides one line release?

Big Question 2: Do we maintain the current leadership model OR do we have 4 Assistant Principals across the Mainstream and Disability Unit and 8 B1 Coordinators in Mainstream and 1 Coordinator in the Disability Unit?

- Buildings Upgrade – Year 7 Works – we have had a recent visit from the Project Officer associated with our school's capital works in preparation for Year 7s in 2022 did a walk around the school with Ann-Marie, Andrew D and myself. She will now go back and write up a scope of works that she will present to us. The scope is based on the Year 7 students being secondary students and looking at the spaces that we have available to provide learning for them. We await the outcome of this scope of works.
- STEM Update
 - New STEM building will be opened in May
 - Chris Gambell and myself are completing a STEM Evaluation Grant Report to reflect on learnings from undertaking 2 projects in 2018 – one with coding and Hummingbird Kits and one with an authentic problem with the Barossa Council
- School Culture – we are undertaking some work on school culture with a focus in the following areas:
 - Decision Making Policy is being reviewed and will be put to staff early term 2
 - Revisiting as a whole staff
 - Positive Behaviours for Learning/Restorative Practices/Behaviour Code - Andrew Dickinson and Ann Hargreaves are leading this work – in its early stages
 - Grievance Procedures and Bullying and Harassment Policy – some shared work on how to start a critical conversation – Andrew Dickinson and Ann Hargreaves led a session on critical conversations at the Pupil Free Day
 - Social Committee names and role to be revisited – has become very active
 - Staff Induction Policy to be reviewed – Ann Hargreaves to lead this work
 - Reviewing what happens in week 9, term 4 – Andrew Dickinson has called for volunteers to be part of this working party.
 - Developing a School Charter will be a piece of work that follows this initial work.

Moved: Karen Underwood Seconded: John Martens

- **SRC** –report – see attached
 - Discussion about how to manage pedestrian crossing and how students are not crossing at the lights. The council and school is in discussion.
- **Subcommittees**
 - **Circulation of what is involved in each committee to be circulated by next meeting**
 - Canteen
 - Finance - Peter Lange, Tarnya to fill in next finance meeting
 - Buildings & Grounds – Tractor and tree audit were discussed. Digital School Sign also discussed but still at around 50% of funds. Need financial confirmation of numbers before commitment. Still will require council and/or state approval.
 - Fundraising Committee
 - Wine Committee – licence required for musical interval (A-M Ward) Volume down therefore no chardonnay this year but Riesling to be begun in future years. White wine currently not to standard and is under review. Secondary plan would be to sell to Tarac.

1. Correspondence

- Letter from AEU regarding funding for school support officers and changes their current position during discussion with (copy to be emailed to governing council).
- SASSO
- Email received from Sue Clark re musical Luke Rothe and Karen Underwood in consultation about orders and the people to contact.

2. Any Other Business

Meeting closed: 9.07pm