



NURIOOTPA HIGH SCHOOL GOVERNING COUNCIL MEETING

Minutes

Tuesday March 17th 2020 - 7:30pm after AGM

Languages Building

Members: Tarnya Eggleton, Halena Frick, Peter Lange, Karen Underwood, Sonya Carmody, Belinda Haeft, Priscilla Heidenreich, John Martens, Bernadette Patterson, Luke Rothe, Sharyne Young.

Staff: Gerri Walker, Andrew Dickinson, Peter Shute, Sarah Afshin-Pour, Ann-Marie Ward.

SRC: Lucy Dickinson, Keely Lydeamore.

Governing Council Statement of Acknowledgement

We acknowledge the Traditional Owners of country throughout Australia and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.

Chair: Tarnya Eggleton

Secretary: Halena Frick

Members present: Tarnya Eggleton, Halena Frick, Peter Lange, Sonya Carmody, Belinda Haeft, , John Martens, Bernadette Patterson, Luke Rothe, Sharyne Young, Donna Baumann, Paula Brennand (non-voting), Jodie Marshall

Staff: Gerri Walker, Ann-Marie Ward.

SRC: Lucy Dickinson and Keely Lydeamore

Welcome

- 1. Apologies:** Andrew Dickinson, Sarah Afshin-Pour, Pricilla Heidenreich, Karen Underwood, Kelly Neldner
- 2. Minutes from previous meeting:**

Accepted: **Moved:** Sharyne Young **Seconded:** John Martens

3. SRC Report

Information shared:

- Ongoing work with the Urban Forest – have applied for a grant though NRM
- Successful food stall at the Sports Day
- Committees formed for work this year:

Buildings and Grounds

Casey Parham, Cody Parham and Blair Boehm

Canteen

Lewis Mattner, Lucy Dickinson and Lina Herrmann

Uniform

Keely Lydeamore, Maddie Eggelton and Joanna Linke

Yearbook

AshlyN Schrapel and Meg Couzner

Sustainability

Catrina Kellond, Lina Herrmann, Maddy Dickinson and Lewis Mattner

Fundraising

Amber Perry and Katie Koch

4. Election of Office Bearers – chaired by Gerri Walker

CHAIRPERSON

Sonya Carmody Nominated: Bernadette Blatchford DECLINED

Tarnya Eggleton Nominated Peter Lange Seconded: Donna Baumann ACCEPTED

DEPUTY CHAIRPERSON

Peter Lange Nominated Tarnya Eggleton Seconded: Ann-Marie Ward ACCEPTED



TREASURER

Peter Lange Nominated: Luke Rothe Seconded: Sonya Carmody ACCEPTED

SECRETARY

Halena Frick Nominated: Ann-Marie Ward Seconded: Sharyne Young ACCEPTED

5. Learning Session: None due to AGM

Term 2 Meeting – Sarah and John Alexander to talk about FLC

6. Business Arising from Minutes

Item	Response
Languages Review	Executive members have visited major feeder schools and done the survey with the upper primary students. Parents of these families are also currently being surveyed. We will then survey our Year 8 students and their parents.
Traffic on roads adjacent to school – responding to survey presented to Barossa Council late in 2017.	We have talked with the Barossa Council re the Kiss and Drop Zone. They have asked up to inform our parents about responsible use of this via our newsletter and then they will respond if necessary. Will continue to work with the Barossa Council.
Nuri High School Website	Progress is being made and monitored
Mobile Phone Policy Review	Apologies from Andrew Staff and student surveys will be completed by the end of this week. Next meeting scheduled of the group the week beginning March 23 rd .
Major Fundraiser Sorooptimists keen to do an event in 2020 with us Do we want to go back to having a NHS dinner? How do we attract families to attend?	Unable to have dinner with Sorooptimists this year. Currently on hold.

7. Finance Report – See Appendix 1

8. WH&S

Item	Response
Corona Virus	NHS following department guidelines

9. General Business

Item	Response
SIP Update	This information is tabled in Appendix 3.
Data for 2020 – see tables below <ul style="list-style-type: none"> • Bullying and Harassment • Suspension and Exclusion • Complaints 	<i>To be tabled at end of semesters 1 and 2</i>

10. Reports/Committees

- *Chairperson Report* – none presented due to start of term
- *Principal report* – refer to Appendix 2 All Agreed: Moved: Halena Frick Seconded: Belinda Haeft

- Subcommittees:



Committee	Report
Canteen Committee Meet week 5 on a Tuesday Priscilla Heidenreich	Have not met
Uniform Committee Anne Barclay, Ann-Marie Ward, Belinda Haeft, Keely Lydeamore, Lucy Dickinson	Have not met this year
Finance Committee Meet on the afternoon before Governing Council meeting – Peter Lange & Tarnya Eggleton	As per Finance Report Finance Committee recommend to Governing Council: that the Governing Council approve the upgrade to Home Ec kitchens and to be funded by TTC funds. Moved: John Martens Seconded: Belinda Haeft
Wine Committee Peter Lange & Peter Shute	<ul style="list-style-type: none"> • Considering doing upgrade of vines bi-annually • Prepared for vintage • Will announce winner of art competition in week 9 this term (no assembly) • Working bee May 3rd at 12:30pm May be cancelled • Twilight tasting Friday March 27th from 3:30pm – to be cancelled
Building and Grounds Committee Luke Rothe	Items discussed included the Year 7 facilities, swing in DU – need to agree on style of swing. a tree audit and the need for another one as the claret ash near Student Services is dead. Belinda provided feedback on Torpedo Swing – need to consider the purpose of the swing – is it for self-regulation or stimulation?
Fundraising Committee Karen Underwood	On hold

11. New Business

Task	Person Responsible/Result
Working with Children check	All Governing Council members must hold a current working with children clearance (Ann-Marie Ward to confirm)
Leader rang regarding 85 th school anniversary	Celebrations to be limited to 10 or 25 year anniversaries

12. Correspondence

13. Any Other Business

Task	Person Responsible/Result
Secretary to add new member to SSASSO mailing list	

14. Meeting Closed at 9:04pm

Meeting Dates 2020:

12th May 16th June 4th August 8th September 27th October 1st December



APPENDIX 1: FINANCE REPORT

Business Manager: Finance Report for Governing Council

1. 2019 EOY Balance Sheet and Profit & Loss Canteen and School

School:

- Balance Sheet Period 13
- Profit & Loss Period 13

Period 13 shows a Deficit \$47,494.15 YTD Surplus \$520,730.55

Canteen:

- Balance Sheet Period 13
- Profit & Loss Period 13

Period 13 shows a Deficit \$3,111.45 YTD Surplus \$11,293.66

The Governing Council of Nuriootpa High School accepts the above EOY 2019 reports:

Reports accepted: Moved: John Martens Seconded: Belinda Haeft

2. 2019 Financial Reports - see attached documents

Reporting Recurrent Funding and Expenditure Reconciliation – Revenue received from DfE and Expenses paid to DfE & End of 2019 Financial year budget vs actual analysis

The Governing Council of Nuriootpa High School accepts these 2019 reports to be provided to Auditors for audit purposes.

Reports accepted: Moved John Martens Seconded: Peter Lange

3. January Financial Reports

School

The following reports for January were tabled and discussed at Finance Committee Meeting today (17/3/20):

- Profit and Loss statement
- Balance Sheet

Period 1 shows a Surplus \$1,006,727.61 and a YTD Surplus \$1,006,727.61

Governing Council report – to be tabled at next meeting.

Uniform

January Sales \$ 40,145.43 YTD Surplus \$ 40,145.43

Canteen

The following reports for January were tabled and discussed at Finance Committee Meeting today (17/3/20):

- Profit and Loss statement and Balance Sheet

Period 1 shows a Deficit \$4,700.70 and a YTD Deficit \$4,700.70

The Governing Council of Nuriootpa High School accepts these reports for January 2020

Reports accepted: Moved: Luke Rothe Seconded: Tarnya Eggleton

4. Purchase of Air Compressor for Tech Studies

Three quotes were tabled at Finance Committee meeting today.

The Governing Council of Nuriootpa High School approves amending the Draft 2020 Budget to support the purchase of a new Air Compressor for Tech Studies at a cost of \$13490.37

Accepted Moved: Belinda Haeft Seconded: Sharyne Young

5. Auto : Purchase of Car Trailer

Rainer Kahl, Auto teacher submitted a request to Finance Committee today re the purchase of auto trailer (to collect cars for working on) Auto Budget is \$4000 + there are 2 Auto grants = \$5300.

Finance Committee suggested that the Auto budget from last 3 years to be reviewed and then look at trailer quotes. Also has Rainer looked at hiring a trailer – may still be better to purchase?

6. Re-development of Vineyard

Josh Bottrall submitted a request to Finance Committee today regarding the vineyard development- and suggesting that the vineyard planting be spread out over 2 years. He requested that the funds approved as a 2020 Curriculum submission be carried over to 2021 Budget except for approx. \$500 to allow for the installation



of a water meter on the Hickinbotham block.

Moved: John Martens

Seconded: Sharyne Young

APPENDIX 2: PRINCIPAL'S REPORT

Teaching Staff Update

- Penny Chancellor, our new Assistant Principal SACE/VET and Senior School has had a medical procedure and will possibly be off for the remainder of this term. Tanya Bowley is acting in her position. Heidi Dunn is acting Year 12 Year Level manager to backfill Tanya. David Bowley is backfilling Tanya's teaching load.
 - Georgiana Quintal will not return as a Maths teacher this term. Ian Jaensch is backfilling this role.
 - Leanne Kitson is currently working 0.4 in the Gawler Education office as a Special Educator. They have asked her to increase her time for the rest of this term. She is being backfilled by Rod Dorman on Mondays and Erin Dayman has increased her time to backfill on Tuesdays.

SSO Staff update

Disability Unit

We agreed to advertise SSO positions for the unit for the remainder of the year in the form of 3 x 30 hour SSO positions and 2 x 20 Hour SSO positions. Outcomes of these panels are:

- Dani Chmielewski
- Lindy Grigg
- Candice Jamieson
- Brooke Krizman
- Kate Skarstrom

Mainstream Curriculum

We are awaiting confirmation of the funds to see if there are any additional hours available for SSOs for these positions – I am working with Ann-Marie and Jenelle re this work.

Youth Worker position – we have advertised this for 25 hours per week for the rest of this year.

Aboriginal Secondary Education Transition Officer is also being advertised for 25.5 hours for the remainder of this year.

Congratulations

- Congratulations to Trent Heneker who has completed his Certificate in Youth Work. Trent used some of the funds from winning the Public Education Award to enrol in this course. He was able to achieve it largely through Recognition of Prior Learning.
- Congratulations to **Giles Bartram** who has become the Lead Practitioner for Ancient Studies with SACE. This is a fantastic opportunity and well deserved Giles. Chris Gambell continues as the Lead Practitioner in Physics.

Preparation for Year 7s in 2022

There is much work happening in this space at our school. The work is largely in three areas:

Facilities: The department undertook an initial desktop accommodation assessment and identified shortfalls in learning areas for the school. All other areas were deemed sufficient based on the new entitlement of 1300 students. In order to fit within the \$4.4million budget, the only configuration of the areas deemed shortfalls has been developed by the architects. At this stage the new facilities will be:

- A new Tech Studies building adjacent to the current Tech Studies area
- An extension to the Hospitality Centre so that we can fit a full class in the facility
- A multi-purpose building with a performance space (Drama), Music room, 2 Art rooms, a PE room, a classroom, teacher prep area and staff toilets.

Staff have provided feedback about the facilities and we are progressing to see if the facilities remain within the budget. There is another meeting March 20th.

Staffing for 2022 – the department has recently consulted about a process to appoint primary school teachers to secondary schools during terms 2/3 this year with them commencing their role in 2022. They will engage in professional development during 2021. There would also be an opportunity for secondary teachers to also apply for these positions during 2021 and start during 2022. We are currently doing some modelling



and looking at potential vacancies for 2021. Staff will be surveyed re their teaching preferences in the future.

Curriculum and Model of Operation – the leaders have begun reading a document about Teaching and Learning for Year 7s. We have started the conversation about consistency of documentation of our curriculum across the school. This was a great conversation between the leaders and one that we will continue to progress.

Some events since last Governing Council Meeting

- The **Year 8 Meet the Home Group Teacher evening** was another great success. Parents/caregivers are very keen to meet the teacher who is responsible for their student. There was a very good turnout from parents/caregivers who provided positive feedback about the event and their student's first few weeks at school.
- Disability Unit and Special Class 'Meet the teacher' BBQ was a great success providing families an opportunity to talk with the staff. There was a good response from the families. The highlight for me was one of the students that I have lots to do with wanting to introduce his mother to me – special moments!
- Berry Street Training – ALL staff engaged in this training on Monday March 6th at the local football clubrooms. It was a great opportunity for all staff to learn together offsite without other distractions. This training is 'purposefully designed to support the sequential development of students' physical, psychological, social and emotional capacities.' We did the module on The Body and covered the topics of De-escalation; Present, Centred, Ready to Learn; Mindfulness and Self-regulation.' It is great to hear some staff talking about some of the strategies they are using in their classroom. The Executive Team are looking at how to take this learning forward.
- Sports Day – we are looking forward to this event on Friday. A special mention to Brad West for organising this event. This is a big task that Brad has done so well for many years. I would also like to thank Rick Lane for his leadership of the House Captains – he is working with the House Captains to support their leadership development. This seems to be working very well. Thanks to Emma and Arlon for the work that they are doing with the SRC in preparation for Friday – a big effort. Thanks also to the teachers who volunteered to work alongside the house captains – their support has been an important part of supporting these students build their leadership skills.

Vintage

This is well underway. It is good to see the students participating and learning the skills that are so important for our local community. A huge thanks to Fiona Ramsay, the wine manager who has given up much of her personal time to keep things happening over the long weekend and at other times – we appreciate her commitment. We also thank the whole team that is working on wine production and appreciate their commitment too.

Last year we were verbally told that we had the vineyard lease for Hickinbotham Estate - this has finally arrived on paper due to but Ann-Marie's persistence.

Staff Laptops update

The laptops have arrived and are currently being imaged and catalogued ready for distribution early next term.

Week 9 Term 4 - last year we had a different model for week 9 term 4 and as a staff we have reflected on this. We also asked the students involved for feedback. I have collated all of the feedback and there is agreement about a way forward except for the Friday. I have developed a proposal in consultation with the leaders to put to staff at our next staff meeting.

Aboriginal students

We have 33 Aboriginal students at our school. I have been meeting regularly with Nat Axo (Aboriginal Education Teacher) and Brooke Klose (Aboriginal Secondary Education Transition Officer) to discuss student progress and develop an Aboriginal Learner Achievement Plan. Last week we met with Vanessa Dempsey (ACETL - Aboriginal Community Education Team Leader) and Mary-Anne Ryan, Aboriginal Service Engagement Officer, Gawler Office and shared the progress of each of our Aboriginal students. They have taken away some actions for the most complex students. They provided very positive feedback about our work in this area.



One Plan

The Executive team, Sarah Afshin-Pour and Nat Axo have been engaged in One Plan training with the project officer from head office. We have all agreed to develop a One Plan for one student so that we can see what the process is like. We will meet with the project officer again in week 11 and share our progress on the One Plan. As a school, we need to develop a process for developing all One Plans by June 2021.

Leaders State-wide Day – I attended this compulsory conference, with the theme of ‘Leading learning. Impact into every classroom for every learner.’ The keynote was ‘Leading learning and teaching or what it means to be an instructional leader’ by Professor Emeritus, Stephen Dinham OAM PhD, University of Melbourne. His thought to provoke us was

‘No point in thinking outside of the box unless you know what is in the box.’

His final message was that you know if your school is being successful if teachers can say **‘In this school we make plans now, not excuses’**.

On the next day, Andrew Dickinson, Sam Eccles and I attended the **State-wide Literacy Summit**. The theme for the 2020 Summit was **‘World class literacy: Reaching every child.’** The Opening Keynote was by Professor Nancy Frey, San Diego State University, USA on ‘The skill, will, and thrill of reading comprehension.’

She talked about the:

- Skill that students need to be able to decode
- Will of the students to pursue text when it gets harder
- Thrill that comes from taking consequential action because of text. This requires a student to take a critical stance, be an active producer and set goals.

Please Refer to APPENDIX 3 on next page



IMPROVEMENT PLAN

2019 to 2021

Steps 4 and 5

Plan Summary

Nuriootpa High School

Goals	Target	Challenges of Practice	Success Criteria
Increase the Writing achievement of our Year 8 and 9 students	All Year 9 students have progressed in Writing as evidenced through NAPLAN All students who were at Band 5 in Year 7 NAPLAN Writing achieve SEA in NAPLAN Writing in Year 9 All students who were close to or in Higher Bands in NAPLAN in Year 7 Writing are in Higher Bands in NAPLAN Writing in Year 9	If all teachers teach the technical vocabulary and specific features of different text types relevant to each learning area, then all students will develop a broader and deeper understanding of writing.	<ol style="list-style-type: none"> 1. Year 8 and 9 students will demonstrate improved writing skills in all subject areas. 2. Year 8 and 9 students will demonstrate greater technical language and more sophisticated vocabulary choices in their writing. 3. Year 8 and 9 students will demonstrate improved sentence fluency, use of correct structure and stylistic techniques. 4. All Year 8 and 9 students have grown in their Writing skills and maintained Higher Bands, where relevant.
Increase the Numeracy achievement of Year 8 and 9 students	All Year 9 students will progress in Numeracy as evidenced through NAPLAN All students who were at Band 5 in Year 7 NAPLAN Numeracy achieve SEA in NAPLAN Numeracy in Year 9 All students who were close to or in Higher Bands in NAPLAN in Year 7 Numeracy are in Higher Bands in NAPLAN Writing in Year 9	If all teachers teach the mathematical understanding and skills in context within their learning areas, then all students will develop a broader and deeper understanding of numeracy. If Maths teachers use a common evidence based approach (Back to Front Maths/Big Ideas in Number), Year 8 and 9 students will gain mastery of numeracy concepts appropriate to their year level.	<ol style="list-style-type: none"> 1. Year 8 and 9 students will demonstrate improved numeracy skills in all subject areas. 2. Year 8 and 9 students will demonstrate that misconceptions have been addressed in Place Value, Multiplication and Division, Decimals and Percentages and Fractions 3. All Year 8 and 9 students have grown in their Numeracy skills and maintained Higher Bands, where relevant.

Plan Summary

Step 4

Improve practice and monitor impact



Implement the planned actions for improvement and meet regularly to monitor your impact by answering the question, ‘Are we making progress towards our improvement goals?’. Adjust your actions as required to maximize the impact on student learning.

In the tables below, enter the dates of your monitoring meetings, your assessment of progress towards implementing the actions for improvement, evidence of impact on student learning against success criteria, and next steps. The Quality School Improvement Planning Handbook 2.0 explains how to do this.

Goal 1			
Meeting date	Implementation (Are we doing what we said we would do?) 	Impact (Are we improving student learning?)	Next steps
Enter meeting date	Enter your overall assessment of progress towards implementing actions for improvement. Green is ‘on track’, orange is ‘needs attention’ and red is ‘not on track’.	Enter the evidence of impact of your actions on student learning against success criteria.	Enter your next steps.
5 th March 2020		<ol style="list-style-type: none"> 1. Begun staff learning on LDAM with a focus on learning intentions. Linked to Writing. 2. All faculties developing at least one written task to be undertaken by each student in term 1 3. ASETO has developed a list of all Aboriginal students and circulated to leaders so that student progress can be monitored at 5 week intervals at Leaders Meetings 4. All staff have developed a PDP and had meetings with their line manager. Within each teacher’s PDP there is the commitment to tracking 3 	<ol style="list-style-type: none"> 1. Continue to the focus on LDAM and writing – track teacher commitment to action to determine impact of their pedagogy 2. Run a session for new teachers to the school on the 7 Step Tier 3 Vocabulary process 3. Get Aboriginal Achievement Action Plan endorsed by leaders 4. Leaders looking at curriculum documentation across the school

Step 4

Improve practice and monitor impact



Goal 1

Meeting date	Implementation (Are we doing what we said we would do?) 	Impact (Are we improving student learning?)	Next steps
		students in writing. Within the curriculum SSOs PDP there is tracking of one student's writing.	

Goal 2

Meeting date	Implementation (Are we doing what we said we would do?) 	Impact (Are we improving student learning?)	Next steps
5 th March 2020		<ol style="list-style-type: none"> 1. All Year 8 classes have undertaken diagnostic test to identify Misconceptions 2. All Year 8 Maths teachers teaching one lesson per week to address the Misconceptions 3. Two teachers to attend training in Back to Front Maths 4. Two Year 8 Maths classes focusing on Misconceptions 2 lessons per week with students identified as having high needs 5. One new teacher team teaching with experienced teacher to model using Back to Front Maths 6. Assistant Principal Learning Needs and Principal visited Tanunda Disability Unit to look at ABLES and Big Ideas in Number as a foundation for working with DU and Special class teachers and SSOs 	<ol style="list-style-type: none"> 1. Ongoing professional development of Maths faculty teachers and SSOs in Back to Front Maths – sharing of expertise and resources 2. Close monitoring of students in Misconceptions classes re their progress 3. Begin work with the DU and Special Class teachers on ABLES and the Australian Curriculum



Step 4: Improve practice and monitor impact