

**NURIOOTPA HIGH SCHOOL
GOVERNING COUNCIL
Minutes for Extraordinary Meeting 20 July 2021**

Members: Tarnya Eggleton, Karen Underwood, Peter Lange, Monique Lloyd, Donna Baumann, Paula Brennand, Belinda Haeft, Pricilla Heidenreich, Daniela Hongell, Kelly Neldner, Jodie Marshall, Bernadette Blatchford, Gary Pentland, Russell Johnstone.

Staff: Gerri Walker, Penny Chancellor, Melissa Rogers, Ann-Marie Ward.

SRC: Cody Parham, Elli Nottle.

1. **Present:** Tarnya Eggleton, Karen Underwood, Peter Lange, Belinda Haeft, Kelly Neldner, Jodie Marshall, Gary Pentland, Gerri Walker, Penny Chancellor, Ann-Marie Ward, Donna Baumann.
2. **Apologies:** Monique Lloyd, Russell Johnstone, Melissa Rogers, Bernadette Blatchford, Cody Parham, Ellie Nottle, Hannah Shultz, Catrina Kellornd.
3. **Business: Extraordinary meeting for VET student's payment structure for 2022.**

In 2022, A Flexible Learning Industry Pathway will replace the existing current VET structure.

Certain VET courses will be funded by DfE depending on the provider, along with other 7 schools in our regional alliance to ensure that all fees are agreed on.

Some courses such as Fitness, Sport and Recreation, Beauty will no longer be accessible to students (or funded) and are not listed on the RTO Preferred Provider Register.

VET courses will be funded on a Tier level

Tier 1: This will be funded by the DFE with approx. \$300

It is proposed that if it is a certificate 2, parent/caregivers pay for the PPE and administrative costs.

Tier 2: This will be partially funded by the DFE. NHS will receive between \$300-\$600.

It is proposed that a certificate 3 or 4, parents/caregivers pay 40% of the learning as well as pay for the PPE and administrative costs.

Agreed that PPE, be explained in the parent letter as (Personal Protective Equipment), RTO also explained as (Registered Training Organisation)

Any school card holders will not be charged for any learning, however, will have to provide personal PPE.

Motion: that Governing Council approves the following VET fees for 2022:

Parents:

Tier 1: \$50 administrative fee plus provision of Personal Protective Equipment (PPE) and learning material costs required for the VET learning environment.

Tier Two Costs: 40% of full course costs plus provision of PPE and learning material costs required for the VET learning environment.

School card holders will only cover material and PPE costs for both Tier One and Tier Two programs.

The school commits to:

- pay agreed course costs (covering fees beyond the \$50 for Tier 1 courses and 60% of course costs for Tier 2 courses).
- invoice the parent/guardian Tier 1 or Tier 2 fees difference (invoiced VET costs require full payment to be made within 30 days or contact the school finance office to negotiate a payment plan)

Moved: Peter Lange Seconded: Tarnya Eggleton All in favour.

Next step: Gerri will now take back to the KRENBBC Secondary Alliance to see if other schools GC's have approved.
May need to come back to GC with another emergency meeting.

Meeting closed: 7.30pm



Vocational Education and Training Commitment to Pay Agreement, 2022

Dear Parent/Caregiver,

Your student, as part of the Vocational Education and Training program within the Kapunda, Riverton, Eudunda, Nuriootpa, Balaklava, Burra and Clare (KRENBBC) Secondary Alliance, has applied to participate in vocational training in a field related to their Career Pathway plans. The mutual responsibilities for attendance and costs are outlined below:

Tier One Costs: \$50 administrative fee plus provision of Personal Protective Equipment (PPE) and learning material costs required for the VET learning environment.

Tier Two Costs: 40% of full course costs plus provision of PPE and learning material costs required for the VET learning environment.

- School card holders will only cover material and PPE costs for both Tier One and Tier Two programs.

The school commits to:

- **pay agreed course costs (covering fees beyond the \$50 for Tier 1 courses and 60% of course costs for Tier 2 courses).**
- **invoice the parent/guardian Tier 1 or Tier 2 fees difference (invoiced VET costs require full payment to be made within 30 days or contact the school finance office to negotiate a payment plan)**

The School will not accept responsibility for fees if students withdraw from a VET course. Should your student leave their course, you will be invoiced for all funds already paid by the school.

If there are outstanding VET course fees at the end of Semester 1, your student may be re-counselled – out of the VET course and into another subject for Semester 2 so that SACE completion is still on track.

In signing this agreement you:

- **Agree to pay Tier 1 or Tier 2 course costs (these will be advised at enrolment)**
- **Provide payment for any learning materials fees or PPE required in the VET environment**
- **Understand that any and all fees paid by the school will be invoiced to you should students choose to leave their course prior to completion**
- **Commit to notifying both the Registered Training Organisation (RTO) and the school where training day attendance is not possible.**
- **Provide medical certification where assessment is missed due to absence.**

Please sign and return this form to the school VET Coordinator, acknowledging that you agree to pay the invoiced fee to the School Finance Office upon being invoiced by the school within 30 days of receiving invoice, or that you will negotiate a payment plan. Students will not be enrolled until a signed Commitment to Pay Form has been completed (see over page).

- Where a student has completed all compulsory subjects and their involvement in a VET Course is the only remaining contribution to their SACE completion (ie. no other subjects are being undertaken), course costs may be negotiated with the school.

We hope the student enjoys the industry focused learning and is able to pursue a flexible pathway into the industry.

Kind Regards,

VET Coordinator
(Name)

Principal
(Name)



Commitment to Pay VET Fees 2022

I consent to the student named below taking part in Vocational Education and training, commit to paying the school invoiced agreed course fees, and support the attendance responsibilities.

I understand that any outstanding VET fees will be pursued via Debt Collection if not paid within 30 days or according to payment plan arrangement with the Finance Office.

Please complete all details below:

Student Name: _____

Home/Care Group: _____

Course Name: _____

Tier 1

Tier 2

Anticipated Course Cost to the Parent/Caregiver: _____

Anticipated Materials Costs to the parent/caregiver: _____

Provision of uniform or PPE required for course?

Uniform

PPE

Name: _____

Signed: _____ (Parent/Caregiver)

Parent/Caregiver Contact details:

Home: _____

Work: _____

Mobile: _____

Email: _____