

**NURIOOTPA HIGH SCHOOL  
GOVERNING COUNCIL MEETING MINUTES  
Monday 19 June 2023 7.00 pm  
Resource Centre**

**Members:** Peter Lange, Monique Lloyd, Donna Baumann, Paula Brennand, Belinda Haeft, Kelly Neldner, Gary Pentland, Amy Heinicke, Tina Sayce, Dee Deshong, Katie Taylor, Linda Richardson, Kerrie Fox, Renae Porcelli, Peter Burgemeister, Martin McCarthy  
**Staff:** Gerri Walker, Annette Ryan, Ann-Marie Ward, Julie Flatman  
**SRC:** Peter Feaviour, Jo Linke

**Governing Council Statement of Acknowledgement**

*We acknowledge the Traditional Owners of country throughout Australia and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.*

**Chair:** Belinda Haeft

**Secretary:** Ann-Marie Ward

**Members present:** Belinda Haeft, Gary Pentland, Martin McCarthy, Gerri Walker, Peter Feaviour, Tina Sayce, Kerrie Fox, Julie Flatman, Dee Deshong, Katie Taylor, Amy Heinicke, Paula Brennand, Donna Bauman, Kelly Neldner, Peter Lange, Renae Porcelli (late) and Ann-Marie Ward

**1. Welcome and Apologies:**

Welcome: Belinda welcomed GC members and visitors.

Apologies: Annette Ryan, Linda Richardson, Joanne Linke, Peter Burgemeister, Monique Lloyd,

Visitors: Anne Barclay, Natalie Mudge, Dannielle Betts, Kate Carter, Michella Smith, Tania Krause, Lisa Lewcock, Rebecca Bolton, Jacqui Henschke, Tamara Parker, Caitlin Edwards, Ashton Hurn, Andrew Elson, Kim Hancock

**2. Update re progress against actions re Bullying and Harassment**

- Update from Principal
- Ashton Hurn – spoke about school and families working proactively together, putting solutions on the table and available support from DfE for resources to tackle significant problems.

**3. Minutes from previous meetings 15 May 2023**

Moved: Tina Sayce                      Seconded: Gary Pentland

**4. SRC Report – refer to Appendix 1**

**5. Learning Session:**

Developing Action Plan for Bullying Prevention Policy – Refer Appendix 6

Gerri explained the DfE Policy. Visitors and GC provided feedback and areas of concerns.

Discussion around student toilets, single incidents of bullying

Gerri mentioned parents can provide feedback to her and she will take through to DfE.

Other suggestions received:

- School to look at collecting additional enrolment data: why home schooling, why students leave NHS
- School to create a generic email list for the school and invite families to share their experiences
- School to create a survey tool for families to provide feedback to the school
- School is run sessions on E-bullying

Gerri stated this week the school will be having year level assemblies and SD sessions focussing on Bullying.

**6. Business Arising from Minutes**

Item	Response
<b>Traffic on roads adjacent to school</b>	Richard Medhurst, Civil Engineer & Barossa Council staff have commenced the traffic study. Thanks to the Barossa Council for taking the lead on this work. <b>Waiting on report/recommendations.</b>
<b>Student Awards</b>	Working party: <ul style="list-style-type: none"><li>• GC - Monique Lloyd and Kelly Neldner</li><li>• SRC – Peter Feaviour, Jo Linke</li><li>• Staff – Carolyn Haswell and Jenny Howard</li></ul>

	<p>Motion to be considered by Governing Council: That Governing Council receive a list of all awards. That all awards that were gender based will now be awarded as one award for the top student and no runner up awards be given.</p> <p>Moved: Paula Brennand    Seconded: Julie Flatman    All in favour    Carried</p> <p><b>Awards information was sent with last minutes – motion to be discussed at this meeting.</b></p>
<b>Suggestion of a drone tour to post on social media to showcase the new buildings</b>	Propose a local photographer to do a photo shoot once building projects finished – after completion of IEC playground. On hold.
<b>Upgrade funds to increase outdoor learning spaces</b>	Federal funding grant – our application was successful for 6 outdoor shelters for outdoor learning. <b>Ann-Marie is seeking a quote</b>
<b>New Toilets Update</b>	Fleetwood are the successful tenderer. Site works have commenced. Completion due end July.
<b>Therapy Dog</b>	On hold – acting Assistant Principal. Jenelle's replacement to do consultation with community
<b>Mental Health Support Worker</b>	<p>Our school will be included in the next round of recruitment for a School Mental Health Practitioner. The schools involved in the next round of recruitment are: Barossa – Yorke – Mid North</p> <ul style="list-style-type: none"> <li>• Kadina Memorial School</li> <li>• Nuriootpa High School</li> <li>• Moonta Area School</li> <li>• Kapunda High School</li> </ul> <p>The School Mental Health Service (SMHS) is undergoing a recruitment drive for Allied Health Practitioners to be based in our school, with commencement onsite likely in Term 3 if the position is filled.</p> <p><b>Interviews are in late June.</b></p>
<b>Moving of Tanks</b>	<ul style="list-style-type: none"> <li>• 1<sup>st</sup> quote \$25K. <b>Waiting for 2<sup>nd</sup> quote.</b></li> </ul>
<b>Governing Council Training</b>	<p>At last meeting we agreed that members would do the training online. Governing Council members can access the online training through this hyperlink: <a href="#">online GC training</a></p> <p>Request that GC members complete prior to the next Governing Council meeting</p> <p><b>Can Governing Council members please give Ann-Marie their certificates?</b></p>
<b>Sun Smart Policy – is it a requirement for high school students</b>	<p>The current stance by the Department under the Inclement weather and sun protection information is that high school students are strongly encouraged to wear hats when out in the sun.</p> <p>This information is currently under review and DfE are working with the Cancer Council to re-write it. The Cancer Council have provided the Department links to their information which does state that all school students are required to wear hats. However, the Department has not adapted this direction as yet.</p> <p>DfE understands the information provided can be confusing and seem contradicting and they will be providing further updates as the review continues.</p> <p><b>No update</b></p>
<b>IEC playground – shade needs to be explored</b>	Kidsafe have completed an inspection of the playground – Ann-Marie is following up identified issues, including shade audit.
<b>Mobile Phone and Mobile Device Policy</b>	Refer to Principal Report
<b>Foundation Barossa</b>	Amy to provide the information regarding grants/scholarships and other things that Foundation Barossa provides at the meeting
<b>Gerri to provide information from DfE in regards to the schools capacity</b>	Refer to Appendix 5 for Ceiling Capacity for 2023 and 2024

## 7. Finance Report –See Appendix 2

## 8. WH&S

Item	Response

## 9. General Business

Item	Response
2023 SIP	Please refer to progress against this in the Principal's Report
Staff Car Park	Ann-Marie and Gerri met with Project Office on Monday May 15. Currently looking at alternative options.
Data for 2023 – end of semesters 1 and 2	Will be provided at next meeting

## 10. Reports/Committees

- *Chairperson Report:*
- *Principal report – refer to Appendix 4*  
Moved: Tina Sayce      Seconded: Donna Baumann      All in favour. Carried
- *Subcommittees:*

Committee	Report
<b>Canteen Committee</b> <b>Meet Week 5 Wednesdays at 3.30pm</b> Linda Richardson, Dee Deshong, Ann-Marie Ward	<ul style="list-style-type: none"> <li>• Bain marie and trolley have been purchased</li> <li>• Spriggy sales – orders for Fridays are up to 66</li> <li>• Air conditioner cover being replaced</li> <li>• Remind families re payment options: card, spriggy, cash</li> <li>• New items: jerky, fruit bars, jelly and yoghurt</li> <li>• Building expansion on western side to allow for more storage – investigating</li> <li>• Students coming to the canteen just before bell goes – won't be served</li> <li>• Eftpos machine charges have increased. Discussion – committee to look at item pricing</li> </ul>
<b>Uniform Committee</b> <b>Meet Week 6 Wednesdays at 1.10pm</b> Rena Porcelli, Ann-Marie Ward, Tina Sayce	<ul style="list-style-type: none"> <li>• Spriggy – now available for uniform</li> <li>• School bags – will do a pre-sale offer for 2024 year 7 families</li> <li>• Discussion around summer sale</li> <li>• Hats – discussion</li> <li>• Leggings – not part of uniform policy – can wear tights under skirt/dress</li> </ul>
<b>Finance Committee</b> <b>Meet Weeks 2 &amp; 7 Tuesdays at 3.30pm</b> Amy Heinicke, Peter Lange, Ann-Marie Ward, Gerri Walker, Julie Flatman	Refer Appendix 2
<b>Wine Committee</b> <b>Meet Weeks 3 &amp; 7 Mondays at 5pm</b> Peter Lange, Gary Pentland, Gerri Walker	<ul style="list-style-type: none"> <li>• Meeting on Monday 19<sup>th</sup> June</li> <li>• Marketing of wines – sell off wine as we are now being charged for storage</li> <li>• Wine tasting in August</li> <li>• Wine sale week 9 -10</li> <li>• Arlon showed labels</li> <li>• Barons of Barossa have asked school to put forward some labels – looked at work from 3 students</li> </ul>
<b>Building and Grounds Committee</b> <b>Meet Week 6 Wednesdays at 3.30pm</b> Belinda Haeft, Ann-Marie Ward, Gerri Walker	<ul style="list-style-type: none"> <li>• Quads - Static reactions when opening the door. Electrician investigating matting options – Ann-Marie to contact Barossa Court for quote</li> <li>• Reordering a tree for courtyard – replacing one which died</li> <li>• Umbrellas – quote for replacing</li> <li>• Shade shelters on northern oval – investigating costs &amp; Greenock Creek Cricket club looking for a grant</li> </ul>

	<ul style="list-style-type: none"> <li>• Bins - DfE are implementing new waste program across schools. Audit has been completed on external and internal bins. Roll out July/Sept</li> <li>• New grounds shed – works have commenced</li> <li>• STEM outdoor area – quote for works</li> <li>• Courts line marking – on hold</li> <li>• Water fountains – to be installed</li> <li>• Memorial Hall – use of stage for storage for outdoor ed – investigating options</li> <li>• Flooding north of change rooms - investigating options</li> <li>• IEC playground <ul style="list-style-type: none"> <li>○ softfall has been completed</li> <li>○ Shade – waiting on quotes</li> </ul> </li> <li>• New Tech building – install gravel in garden area</li> <li>• 4 square courts – to be installed in front of multi purpose</li> <li>• Will's memorial plaque – to be installed</li> <li>• Blue gums – investigating use of saw dust on paths</li> <li>• Tree audit – works have been completed</li> <li>• Toilets – investigating altering the design of Open Space toilets</li> <li>• SANFL car parking – use of eastern oval – school has declined offer</li> <li>• Additional seating in front of Student support</li> <li>• Litter along eastern oval fence line</li> </ul>
<b>Fundraising Committee – Meetings TBC</b> Paula Brennand, Kelly Neldner, Ann-Marie Ward, Kerrie Fox	Haven't met

## 11. New Business

Task	Person Responsible/Result

## 12. Correspondence –

Letter from Advanced Life Photographers

## 13. Actions from Meeting

## 14. Other Business

## 15. Meeting Closed at 9.25 pm

### Meeting Dates 2023

- August 7 (Martin McCarthy will be an apology)
- September 11 (Martin McCarthy will be an apology)
- October 30
- November 13
- December 4

## APPENDIX 1: SRC REPORT

### Casual Day

- Casual day is Friday this week. The theme is PJ day and the SRC will be selling garlic bread, which is being sold as pre-order only – taking orders from Friday last week, and today and tomorrow too.

- Funds will be going to 'Hearts for kids' foundation, via Barossa fresh as they have been running an event for it. As a result we have been offered a \$50 voucher for Barossa fresh, which we may use to buy the garlic bread as we haven't been able to come across the pre-wrapped rolls usually sold at Foodland.
- Funds from the last casual day went to the IEC for their shelters.

#### **Ashton Hurn – Dinner at Parliament House**

- The 5 year 12 SRC students and both teachers were invited by Ashton Hurn to attend a quite fancy dinner at Parliament house. The night went very well, as we were able to discuss our thoughts and opinions on issues both in the school and greater community, as well as more individual discussions around how we're going.
- The night finished up with a tour from Ashton around the parliament, we got to see the upper and lower houses, with an explanation for each. Overall, it was a really enjoyable night, and are very thankful to Ashton for her invitation.

#### **Grounds**

- Water fountains still not all installed, one has been, however the plumber is waiting for the weather to clear up to install the rest.
- New bin system for open areas, consisting of general waste/recyclables/organic matter, are going to be implemented at some stage soon(ish). The bin video may make a reappearance as a reminder for students.

#### **Blue Gums**

- Working to clear the path and mark out the route it will follow.
- Needing to finalise the material for the path, the SRC are happy to lay down sawdust, as we are looking into compacting options, just working out where we can get it from (someone at GC?)

#### **Feminine Hygiene**

- Commissioner for young people is running a day event featuring speakers and stories of impact and change, educational opportunities, table discussions and creative moments. The day will culminate in developing a Charter for tangible action that schools, universities, sporting clubs and workplaces can implement to become more period friendly. The Summit will also feature stalls showcasing a variety of organisations with interest in menstrual health and period justice.
- The idea was brought up in SRC meeting, it is during the holidays, so no excursion needed but would be great to have student representatives to help educate ourselves and give us ideas with our own movement at school. Date Tue 11th Jul 2023, 9:30 am - 1:00 pm ACST

#### **Senior School Survey**

- A year 12 SRC student is underway making a survey for senior students and staff around respect and classroom environments after he brought up he felt the need for students and staff to be able to voice any concerns - especially being in the last year of school needing all the support available.
- Feedback from students to teachers – being brought in around term 3 as per last meeting with Gerri.

#### **Suggestion Box**

- Added reply option for students wanting updates on their suggestions
- This will be overseen by the Student Voice Reps. Via emails

#### **APPENDIX 2: FINANCE REPORT**

The following reports are tabled and discussed at Finance Committee Meeting 13/6/2023

- Profit and Loss statement Period 4
- Balance Sheet Period 4

#### **CANTEEN:**

ACCOUNT	PERIOD 4 AMOUNT \$
SASIF	\$ 104,241.91
Cash at Bank (Cheque Account)	\$ 15,108.00

#### **SUMMARY OF FINANCIAL PERFORMANCE**

Period 4 shows a Surplus \$5,127.72 and YTD Surplus \$4,638.46

New equipment purchases include:

- Bain marie for counter on southern side to provide hot food options from both counters
- Trolley

The introduction of phone policy: sales for Week 5 dropped by approximately \$200 per day. Ann-Marie and Bev to monitor.

The Principal and Business Manager will continue to monitor the Canteen and will report again to next GC meeting.

#### **SCHOOL: PERIOD 4**

<b>ACCOUNTS AS END OF</b>	<b>PERIOD 1</b>
SASIF NHS	\$2,368,576.40
Cash at Bank (cheque Account)	\$ 104,564.88
Accrued Recurrent Funding: DfE OWED NHS	\$ 239,947.77

<b>GRANTS</b>	
SSO reimbursement IEC/Special Classes	\$ 2,155.20
Better schools funding – 2 <sup>nd</sup> instalment	\$ 37,287.00
Better schools funding Aboriginal – 2 <sup>nd</sup> instalment	\$ 3,518.00
TRT rate supplementation 2022	\$ 23,824.53
IESP funds Cat 1 -9	\$ 60,706.12
FLO	\$ 195,500.50

#### **SUMMARY OF FINANCIAL PERFORMANCE**

Period 4 shows a Surplus \$3,717.06 and a YTD Surplus \$806,320.67

#### **Other Revenue in Period 4 (items over \$1,000 listed):**

Ag poultry	\$ 1,057.34
Year 12 Formal	\$ 20,740.17
Uniform sales	\$ 4,096.03
Hire facilities Term 1	\$ 2,062.50
Wine sales	\$ 3,610.34

#### ***Notable spending (over \$1,000) includes:***

Art - consumables	\$ 1,364.66
Library - resources	\$ 1,237.63
Home Ec- consumables	\$ 2,609.17
IEC - consumables	\$ 1,039.10
FLO case management Term 1	\$ 89,320.00
STEM Scholarship (student)	\$ 2,222.72
SRC BBQ/catering sports day	\$ 1,563.05
FLC	\$ 4,096.20
Admin - resources	\$ 4,799.68
Grant Youth Week	\$ 1,180.19
Year 12 jumper	\$ 20,400.00
Uniform	\$ 8,087.90
Facilities furniture	\$ 6,063.55
Info systems – computer replacement	\$ 26,665.26
Info systems – resources accessories	\$ 6,843.15
Print – copy costs	\$ 1,383.61
Waste Disposal	\$ 1,692.52
Toiletries	\$ 3,362.78
Freight	\$ 1,100.47
Cleaning	\$ 17,727.51
T&D	\$ 2,163.80
Year 7 Camp	\$ 48,610.00
Sport Excursions	\$ 1,445.55
Outdoor ed excursion	\$ 1,313.58

## GOVERNING COUNCIL REPORT

\*\* Variances to budget for APRIL

### Under Budget

- Parent Contributions: received \$145 less than cash flowed
- Salaries: received \$36,082 more than cash flowed (includes TRT rate supplementation 2022 \$23,824.53)
- Curriculum maintenance: spent \$23,754 less than cash flowed - general savings
- Administration: spent \$1,035 less than cash flowed - general savings
- Site Funded works: no invoices for period - general savings
- Facilities: spent \$728 less than cash flowed - general savings
- Utilities & Maintenance: spent \$1,128 less than cash flowed - general savings
- Other Expenditure: spent \$18,862 less than cash flowed - general savings

### Over Budget

- RES: Global Budget: received \$25,331 more than cash flowed
- Other Income sources: received \$839 more than cash flowed

Non Budget revenue: no budget – offset by Non Budget Expenses

Non Budget Expenses: no budget – offset by Non Budget revenue

Overall for April: Income: received more than cash flowed and expenses were less than cash flowed

### Uniform Shop as at 1/6/23

NURIOTPA HIGH SCHOOL - Company 1 01/06/2023 11:34:45 AM						
Uniform Shop - Ann-Marie Ward - Budget Manager's Report for Current Year						
Account Details	Budget	PTD	Committed	YTD	Balance	
<u>Expenses</u>						
E-ZUU-7199-0002 UNIFORM SHOP- COST OF GOODS	\$0.00	\$0.00	\$66,498.80	\$28,904.85	(\$95,403.65)	
Sub-Totals	\$0.00	\$0.00	\$66,498.80	\$28,904.85	(\$95,403.65)	
<u>Revenue</u>						
R-ZUU-6870-09 UNIFORM SALES	\$0.00	(\$131.82)	\$0.00	(\$87,415.60)	\$87,415.60	
Sub-Totals	\$0.00	(\$131.82)	\$0.00	(\$87,415.60)	\$87,415.60	
Totals	\$0.00	(\$131.82)	\$66,498.80	(\$58,510.75)	(\$7,988.05)	

Motion: that Governing Council accepts and approves the above reports for Period 4

Moved: Tina Sayce Seconded: Katie Taylor All in favour. Carried.

- **John Barkley Purchase card** – due to the number of transactions John makes in a month, he is seeking an increase in monthly transaction limit amount from \$1,000 to \$2,000

Current limits: Monthly Transaction Limit Transaction Limit

G Walker \$10,000 \$5,500

AM Ward \$ 5,500 \$5,000

J Barkley \$1,000 \$200

Motion: that Governing Council approves an increase in monthly transaction limit from \$1,000 to \$2,000 for John Barkley's School ANZ Purchase Card.

Moved: Peter Lange Seconded: Amy Heinicke All in favour. Carried.

- **2023 Nuriootpa High School Signatories:**

The Governing Council of Nuriootpa High School approves the signatories from 10 July 2023 listed to conduct business and to sign cheques and process EFT payments and investment transactions as per our Constitution.

Gerri Walker - Principal

Annette Ryan- Deputy Principal

Ann-Marie Ward - Business Manager

Joanne Burgess - Finance Officer

## **BANK ACCOUNTS**

Nuriootpa High School - Account number 105-055 0233809740

Nuriootpa High School Canteen Fund - Account number 105-055 0229043940

## **SASIF INVESTMENT ACCOUNTS**

NHS Consolidated

Trade Training Centre

AJ & CC Chapman

Falland Music Award

Comm Ctr Scholarship

Building Fund

Canteen

Motion: that Governing Council approve the signatories from 10 July 2023 listed above to conduct business and to sign cheques and process EFT payments as per our Constitution.

Moved: Kelly Neldner      Seconded: Tina Sayce      All in favour: Carried

### **Amendment to Authority to Operate Bank Accounts:**

Joanne Burgess to be added as a signatory from 10 July 2023 for Nuriootpa High School & Nuriootpa High School Canteen. Margaret Rishworth and Dianne Emes to both be deleted from 10 July 2023.

### **Nuriootpa High School** - Account number 105-055 0233809740

Geraldine Walker - Principal

Annette Ryan – Deputy Principal

Ann-Marie Ward - Business Manager

Joanne Burgess - Finance Officer

### **Nuriootpa High School Canteen Fund** - Account number 105-055 0229043940

Geraldine Walker - Principal

Annette Ryan – Deputy Principal

Ann-Marie Ward - Business Manager

Joanne Burgess - Finance Officer

### **SASIF Accounts:**

Nuriootpa HS AJ & CC Chapman

Nuriootpa HS Falland Music Award

Nuriootpa High School Community Centre Scholarship

Nuriootpa High School Building

Nuriootpa High School Consolidated

Nuriootpa High School Canteen

Joanne Burgess to be added as signatory for the above SASIF accounts.

Margaret Rishworth and Dianne Emes to both be deleted from 10 July 2023

Motion: that Governing Council approve from 10 July 2023 the signatories listed above to conduct business and to sign cheques and process EFT payments as per our Constitution.

Moved: Amy Heinicke      Seconded: Renae Porcelli      All in favour: Yes      Carried

### **Delegations 2023:**

The Principal recommended the following employees be approved by the Governing Council as delegates from 10 July 2023:

### **Procurement delegations: Authority to approve (eg sign) purchase orders, Authority to purchase without a purchase order\***

Position	Name	\$ Limit (optional)
Business Manager	Ann-Marie Ward	
Finance Officer	Joanne Burgess	
Principal	Gerri Walker	
Deputy Principal	Annette Ryan	



*\*Purchase without a purchase order is limited to the cases allowed in the purchase order exemption policy. The above list can include users of store account cards with the school/preschool name on it. Include the store name too if you want to restrict the delegation to a specific store.*

**Expenditure delegation - Operating account:** authority to approve invoices and vouchers for payment from the operating account (when policy doesn't mandate the Principal's approval)

Position	Name	\$ Limit (optional)
Business Manager	Ann-Marie Ward	
Principal	Gerri Walker	
Deputy Principal	Annette Ryan	

**Cheque Signatories:** Delegated authority to sign cheques for Nuriootpa High School and Canteen including payroll (two signatories required for each cheque)

Position	Name	\$ Limit (optional)
Business Manager	Ann-Marie Ward	
Finance Officer	Joanne Burgess	
Principal	Gerri Walker	
Deputy Principal	Annette Ryan	

**EFT Signatories:** Delegated authority to authorise EFT payments for Nuriootpa High School and Canteen (two authorisers required for all payments)

Position	Name	\$ Limit (optional)
Business Manager	Ann-Marie Ward	
Finance Officer	Joanne Burgess	
Principal	Gerri Walker	
Deputy Principal	Annette Ryan	

**Financial Delegations (SASIF Account):** Delegated authority to authorise withdrawals from the SASIF Accounts including Canteen

Position	Name	\$ Limit (optional)
Business Manager	Ann-Marie Ward	
Finance Officer	Joanne Burgess	
Principal	Gerri Walker	
Deputy Principal	Annette Ryan	

**Financial Delegations (Operating Account):** Delegated authority to authorise payments from the Operating Account and Canteen Account

Position	Name	\$ Limit (optional)
Business Manager	Ann-Marie Ward	
Finance Officer	Joanne Burgess	
Principal	Gerri Walker	
Deputy Principal	Annette Ryan	

**ATO online facilities:** Enter bank account details & other records, Submit BAS/other returns

Position	Name	\$ Limit (optional)
Finance Officer	Joanne Burgess	
Business Manager	Ann-Marie Ward	

**Purchase card and Store account cardholders** – have and use a purchase card or store account with the cardholder's name on it

Position	Name	\$ Limit (optional)
Principal	Gerri Walker	\$10,000
Business Manager	Ann-Marie Ward	\$5,500
Tech Studies	John Barkley	\$2,000

**Manager a Petty Cash float: Delegated authority to issue petty cash - Nuriootpa High School**

Position	Name	\$ Limit (optional)
Finance Officer	Joanne Burgess	\$100
Finance Assistant	Rachael Pain	\$100

**Contract Delegations: Delegated authority to enter into written agreements or contracts that require a site signature (e.g. Hall hire agreement)**

Position	Name	\$ Limit (optional)
Business Manager	Ann-Marie Ward	
Principal	Gerri Walker	
Deputy Principal	Annette Ryan	

Motion: that Governing Council approves the listed employees as delegates from 10 July 2023

Moved: Katie Taylor

Seconded: Amy Heinicke

All in favour: Carried

- Final Budget

**Comparison between Initial budget Approved 14/2/23 and Final Budget 19/6/23**

NURIOOTPA HIGH SCHOOL BUDGET REPORT				
	Budget Approved 14/2/23	New Budget 19/6/23	Variance Amount	Variance Comments
<b>INCOME</b>				
Resource Entitlement Statement School	\$ 14,955,338.00	\$ 15,112,004.00		
Resource Entitlement Statement Disability Unit	\$ 1,249,045.00	\$ 1,198,892.00		
<b>Total RES</b>	<b>\$ 16,204,383.00</b>	<b>\$ 16,310,896.00</b>	<b>\$ 106,513.00</b>	\$62,717 Additional staffing allocation & \$10,199 Facilities
Other Income Sources	\$ 49,000.00	\$ 49,000.00	\$ -	No variance
Parent Contributions	\$ 601,280.00	\$ 601,280.00	\$ -	No variance
<b>TOTAL INCOME</b>	<b>\$ 16,854,663.00</b>	<b>\$ 16,961,176.00</b>	<b>\$ 106,513.00</b>	
<b>EXPENDITURE</b>				
Teaching staff	\$ 12,248,972.00	\$ 12,301,916.00	\$ 52,944.00	Salaries were calculated using 2022 salary rates when should have been 2023
Ancillary Staff	\$ 3,259,480.00	\$ 3,234,336.00	-\$ 25,144.00	Savings from SSO salary
Administration	\$ 105,800.00	\$ 105,800.00	\$ -	No variance
Curriculum Maintenance (faculty budgets)	\$ 650,324.00	\$ 650,324.00	\$ -	No variance
Facilities	\$ 62,500.00	\$ 62,500.00	\$ -	No variance
Other Expenditure	\$ 559,645.00	\$ 559,645.00	\$ -	No variance
Site Funded works	\$ 135,000.00	\$ 135,000.00	\$ -	No variance
Utilities & maintenance	\$ 533,650.00	\$ 533,650.00	\$ -	No variance
<b>TOTAL EXPENDITURE</b>	<b>\$ 17,555,371.00</b>	<b>\$ 17,583,171.00</b>	<b>\$ 27,800.00</b>	
<b>TOTAL DEFICIT</b>	<b>-\$ 700,708.00</b>	<b>-\$ 621,995.00</b>	<b>-\$ 78,713.00</b>	

## Budget Summary (2023)

Site Name

0788 Nuriootpa High School [1590]

Budget Version

2023 2023 FINAL BUDGET 19 JUNE 2023

### Opening Balances

Item	Account Code	FTE/HPW/DAYS	Unit Cost	Total
<b>Opening Balances</b>				
Cash				\$68,276.55
Investments				\$2,200,507.31
Commitments				\$2,990.18
<b>Total Cash &amp; Investments - Commitments</b>				<b>\$2,265,793.68</b>

### RECURRENT FUNDING

Resource Entitlement Statement Site 0788				\$15,112,002.47
Resource Entitlement Statement Site 1590				\$1,198,892.59
<b>TOTAL RECURRENT FUNDING</b>				<b>\$16,310,895.06</b>

### Site Generated Income

Item	Account Code	FTE/HPW/DAYS	Unit Cost	Total
<b>Income</b>				
<b>General Income</b>				
Other Income Sources				\$49,000.00
<b>TOTAL General Income</b>				<b>\$49,000.00</b>
<b>Parent Contributions</b>				
Parent Contributions				\$601,280.00
<b>TOTAL Parent Contributions</b>				<b>\$601,280.00</b>
<b>TOTAL Income</b>				<b>\$650,280.00</b>

## Salaries

Position	Account Code	FTE/HPW/DAYS	Unit Cost	Total
<b>Part 1: Teaching Staff</b>				
<b>Industrial Entitlement (Tier 1 Staffing Allocation)</b>				
Band A-9				\$236,306.00
Band B-3				\$639,388.00
Band B-1				\$2,155,887.30
Band B-2				\$135,063.00
Band B-6				\$189,198.00
Teacher				\$8,761,756.48
Temporary Relieving Teachers (TRT)				\$184,318.00
<b>TOTAL Industrial Entitlement (Tier 1 Staffing Allocation)</b>				<b>\$12,301,916.78</b>
<b>TOTAL Part 1: Teaching Staff</b>				<b>\$12,301,916.78</b>
<b>Part 2: Ancillary Staffing</b>				
<b>Industrial Entitlement</b>				
SSO1 Term Time Only				\$275,338.03
SSO2 Term Time Only				\$2,322,337.92
SSO2 With Leave				\$84,669.00
SSO3 With Leave				\$193,869.00
SSO5 With Leave				\$129,597.00
Gov. Services Employee 1-7				\$168,474.32
ACEO3				\$60,050.86
<b>TOTAL Industrial Entitlement</b>				<b>\$3,234,336.12</b>
<b>TOTAL Part 2: Ancillary Staffing</b>				<b>\$3,234,336.12</b>

## Site Generated Expenditure

Item	Account Code	FTE/HPW/DAYS	Unit Cost	Total
<b>Expenditure</b>				
<b>General Expenditure</b>				
Administration				\$105,800.00
Curriculum Maintenance				\$678,101.86
Facilities				\$62,500.00
Other Expenditure				\$723,798.36
Site Funded Works				\$135,000.00
Utilities & Maintenance				\$533,650.00
<b>TOTAL General Expenditure</b>				<b>\$2,238,850.22</b>
<b>TOTAL Expenditure</b>				<b>\$2,238,850.22</b>
<b>TOTAL</b>				<b>\$1,451,865.62</b>

Motion: that Governing Council approves the Final Budget for 2023

Moved: Peter Lange      Seconded: Julie Flatman      All in favour: Carried

- Debt Recovery Policy (refer to attachment). DfE policy. Payment dates and GC Chair have been updated for 2023

Motion: that Governing Council approves the Debt Recovery Policy for 2023

Moved: Katie Taylor      Seconded: Tina Sayce      All in favour: Carried

2:CANTEEN - NURIOOTPA HIGH SCHOOL  
General Ledger Balance Sheet for Current Year, period 4

finglb11

==== Assets ====		
CASH (CURRENT)		
A-ZNA-1110	CASH AT BANK - CANTEEN	15,108.00
A-ZNA-1150	CASH FLOAT	100.00
Total for CASH (CURRENT)		15,208.00
INVESTMENTS (CURRENT)		
A-ZNA-1210	SASIF INVESTMENT - CANTEEN	104,241.91
Total for INVESTMENTS (CURRENT)		104,241.91
INVENTORIES (CURRENT)		
A-ZNA-1430	INVENTORY - CURRENT	7,601.32
Total for INVENTORIES (CURRENT)		7,601.32
OTHER ASSETS (NON-CURRENT)		
A-ZNA-2930	CANTEEN - COOLROOM	35,216.00
A-ZNA-2931	CANTEEN - ACCUM DEP - COOLROOM	(8,510.53)
Total for OTHER ASSETS (NON-CURRENT)		26,705.47
Total Assets		153,756.70
==== Liabilities ====		
PAYABLES (CURRENT)		
L-ZNA-3210	ACCOUNTS PAYABLE	793.57
Total for PAYABLES (CURRENT)		793.57
EMPLOYEE ENTITLEMENTS (CURRENT)		
L-ZNA-3310	ACCRUED PAYG TAX	1,207.00
L-ZNA-4310	PROVISION FOR LONG SERVICE LEAVE	1,040.45
Total for EMPLOYEE ENTITLEMENTS (CURRENT)		2,247.45
SCHOOL EQUITY		
F-ZNA-5100	ACCUMULATED SURPLUS	135,069.02
F-ZNA-5110	NET INCOME YEAR TO DATE	(489.26)
F-ZNA-5200-0001	REPLACEMENT OF EQUIPMENT	11,008.20
	SURPLUS/(DEFICIT) CURRENT PERIOD	5,127.72
Total for SCHOOL EQUITY		150,715.68
Total Liabilities and Equity		153,756.70

2:CANTEEN - NURIOOTPA HIGH SCHOOL  
 General Ledger Profit and Loss for Current Year, period 4

FINGLPL1

Account	Description	PTD Posting	YTD Posting
<b>OTHER OPERATING REVENUE</b>			
R-ZNA-6850	INTEREST REVENUE	312.78	1,144.16
R-ZNA-6870-0005	SALES - OTHER	16,114.88	81,140.03
R-ZNA-6870-0006	SALES - SPRIGGY	1,307.69	7,606.20
<b>Total for OTHER OPERATING REVENUE</b>		<b>17,735.35</b>	<b>89,890.39</b>
<b>SUPPLIES AND SERVICES</b>			
E-ZNA-7121	CANTEEN - CONSUMABLES/PAPER PRODUCT	272.20	1,512.02
E-ZNA-7166-0005	SALES -COST OF GOODS SOLD	5,108.01	55,348.27
<b>Total for SUPPLIES AND SERVICES</b>		<b>5,380.21</b>	<b>56,860.29</b>
<b>EMPLOYEE EXPENSES</b>			
E-ZNA-7335	STAFF - SALARIES & WAGES	6,129.36	24,663.60
E-ZNA-7385	STAFF - SUPERANNUATION	643.57	2,589.66
<b>Total for EMPLOYEE EXPENSES</b>		<b>6,772.93</b>	<b>27,253.26</b>
<b>FINANCIAL EXPENSES</b>			
E-ZNA-7410	BANK CHARGES	454.49	1,138.38
<b>Total for FINANCIAL EXPENSES</b>		<b>454.49</b>	<b>1,138.38</b>
<b>Total Expenses</b>		<b>12,607.63</b>	<b>85,251.93</b>
<b>Surplus or (Deficit) funds</b>		<b>5,127.72</b>	<b>4,638.46</b>

1:NURIOOTPA HIGH SCHOOL  
General Ledger Balance Sheet for Current Year, period 4

fingl1b11

<b>==== Assets =====</b>		
<b>CASH (CURRENT)</b>		
A-ZZR-1150	CASH FLOAT FUNDRAISING	400.00
A-ZZZ-1110	CASH AT BANK - SCHOOL	104,564.88
A-ZZZ-1120	PETTY CASH - SCHOOL	100.00
A-ZZZ-1150	FINANCE / UNIFORM SHOP FLOAT	200.00
<b>Total for CASH (CURRENT)</b>		<b>105,264.88</b>
<b>INVESTMENTS (CURRENT)</b>		
A-ZZZ-1210	SASIF INVESTMENT - SCHOOL	2,368,576.40
A-ZZZ-1220	SASIF INVESTMENT - BUILDING FUND	9,938.13
A-ZZZ-1230	SASIF INVESTMENT -C/CTR SCHOLARSHIP	3,383.46
A-ZZZ-1240	SASIF INVESTMENT - FALLAND MUSIC	216.28
A-ZZZ-1250	SASIF INVESTMENT - AJ & CC CHAPMAN	4,850.77
<b>Total for INVESTMENTS (CURRENT)</b>		<b>2,386,965.04</b>
<b>RECEIVABLES (CURRENT)</b>		
A-ZZZ-1310	ACCOUNTS RECEIVABLE	217,441.71
A-ZZZ-1350	PROVISION FOR DOUBTFUL DEBTS	(40,000.00)
<b>Total for RECEIVABLES (CURRENT)</b>		<b>177,441.71</b>
<b>INVENTORIES (CURRENT)</b>		
A-ZBA-1430	SALES - INVENTORY	1,180.90
A-ZUU-1430	UNIFORM SHOP - INVENTORY	199,204.18
<b>Total for INVENTORIES (CURRENT)</b>		<b>200,385.08</b>
<b>GLOBAL BUDGET ASSETS</b>		
A-ZZG-15118	ACCRUED RECURRENT FUNDING	239,947.77
<b>Total for GLOBAL BUDGET ASSETS</b>		<b>239,947.77</b>
<b>IMPROVEMENTS</b>		
A-ZZF-2560	ASSETS - FACILITY IMPROVEMENTS	50,032.00
A-ZZF-2590	ACCUM DEPREC - FAC IMPROVEMENTS	(21,414.35)
<b>Total for IMPROVEMENTS</b>		<b>28,617.65</b>
<b>FURNITURE AND EQUIPMENT</b>		
A-CTD-2650	ASSETS - TECH EQUIP	49,710.00
A-CTD-2651	ACCUM DEPREC - TECH EQUIP	(12,963.87)
A-CTT-2650	ASSETS- TECH STUDIES	43,794.92
A-CTT-2651	ACCUM DEPREC - TECH STUDIES	(20,336.16)
A-CTW-2650	ASSETS - W/WORK EQUIP	20,501.82
A-CTW-2651	ACCUM DEPREC - W/WORK EQUIPMENT	(11,374.17)
A-ZOZ-2650	ASSETS - TTC	92,245.00
A-ZOZ-2651	ACCUM DEPREC - TTC	(66,452.60)
A-ZZF-2651	FACIL - ACCUM DEPREC EQUIPMENT GENE	(0.01)
A-ZZP-2660	ASSET - PRINT/PHOTOCOPY	55,127.73
A-ZZP-2661	ACCUM DEPR - PRINT/PHOTOCOPY	(27,695.77)
<b>Total for FURNITURE AND EQUIPMENT</b>		<b>122,556.89</b>
<b>COMPUTING AND COMMUNICATIONS</b>		
A-ZZI-2770	ASSET-INFO SYSTEM - NETWORK H/WARE	88,385.09
A-ZZI-2771	ACCUM DEPREC -NETWRK H/W	(71,371.83)
<b>Total for COMPUTING AND COMMUNICATIONS</b>		<b>17,013.26</b>
<b>BUSES AND MOTOR VEHICLES</b>		
A-ZOZ-2810	ASSETS - TTC VEHICLE	8,181.82
A-ZOZ-2811	ACCUM DEPREC - TTC VEHICLE	(7,363.64)
A-ZZF-2810	ASSETS - VEHICLES GENERAL	41,371.27
A-ZZF-2811	ACCUM DEPREC - VEHICLES	(32,306.36)
A-ZZF-2820	ASSETS - VEHICLES/TRACTOR	57,473.99
A-ZZF-2821	ACCUM DEPR - VEHIC/TRACTOR	(23,707.99)
<b>Total for BUSES AND MOTOR VEHICLES</b>		<b>43,649.09</b>
<b>OTHER ASSETS (NON-CURRENT)</b>		
A-CAA-2950	ASSETS - KILN	12,718.18
A-CAA-2951	ACCUM DEPREC - KILN	(5,157.94)
A-CAM-2990	ASSETS - PIANO	15,000.00
A-CAM-2991	ACCUM DEPREC - PIANO	(15,000.00)
A-ROV-2950	ASSETS - VITICULTURE -MACHINERY	13,695.00

## 1:NURIOOTPA HIGH SCHOOL

finglbl1

## General Ledger Balance Sheet for Current Year, period 4

A-ROV-2951	ACCUM DEPR - VITICULTURE-MACHINERY	(13,695.00)
A-ZZF-2950	ASSETS -MACHINERY DEP AG/GROUND	38,645.45
A-ZZF-2951	ACCUM DEPREC - MACHINERY	(38,645.45)
A-ZZI-2990	ASSETS -INFO SYSTEM - AUDIO VISUAL	115,945.82
A-ZZI-2991	ACCUM DEPREC - AUDIO VISUAL	(26,415.10)
<b>Total for OTHER ASSETS (NON-CURRENT)</b>		<b>97,090.96</b>
<b>Total Assets</b>		<b>3,418,932.33</b>
<b>==== Liabilities ====</b>		
<b>PAYABLES (CURRENT)</b>		
L-ZZZ-3210	WS - ACCOUNTS PAYABLE	166.91
<b>Total for PAYABLES (CURRENT)</b>		<b>166.91</b>
<b>OTHER LIABILITIES (CURRENT)</b>		
L-ZZS-3540	SCHOOL CARD GRANT	(83,780.00)
L-ZZZ-3515	WS - GST HOLDING ACCOUNT	(22,698.78)
L-ZZZ-3555-0001	BANKING HOLDING ACCOUNT-LIABILITIES	1,764.50
<b>Total for OTHER LIABILITIES (CURRENT)</b>		<b>(104,714.28)</b>
<b>SCHOOL EQUITY</b>		
F-ZZZ-5100	ACCUMULATED SURPLUS	2,717,159.03
F-ZZZ-5110	NET INCOME YEAR TO DATE	802,603.61
	SURPLUS/(DEFICIT) CURRENT PERIOD	3,717.06
<b>Total for SCHOOL EQUITY</b>		<b>3,523,479.70</b>
<b>Total Liabilities and Equity</b>		<b>3,418,932.33</b>



1:NURIOOTPA HIGH SCHOOL  
General Ledger Profit and Loss for Current Year, period 4

FINGLPL1

Account	Description	PTD Posting	YTD Posting
<b>GRANTS : DETE</b>			
R-CPX-6195-0005	FLEXIBLE LEARNING OPTIONS	0.00	177,145.50
R-CSM-6195-0010	STEM S/SHIP JASMINE HAGE-AIRD	911.91	911.91
R-CSM-6195-0011	STEM S/SHIP KRYSTAL STEINERT	0.00	6,500.00
R-CSM-6195-0012	STEM S/SHIP MAX BENTLEY	0.00	6,500.00
R-CSM-6195-0013	STEM S/SHIP CLANCY ST CLAIR	0.00	6,500.00
R-CSM-6195-0014	STEM S/SHIP FELICITY WHENAN	0.00	6,500.00
R-ZDS-6170-0004	STAFF - PRINCIPAL ADMIN SUPP	0.00	12,155.60
R-ZDS-6170-GNL	STAFF - SALARY SPECIAL ED	0.00	18,233.40
R-ZZG-6142	GRANTS WS - GLOBAL BUDGET	1,190,206.31	5,154,892.42
R-ZZG-6195-0026	GRANT - COMPLEXITY FUNDING	0.00	45,380.00
R-ZZG-6195-0028	GRANT - INCLUSIVE EDUCATION - IESP	0.00	205,361.43
R-ZZG-6195-0032	GRANT - IESP CHILDREN IN CARE	0.00	3,327.00
R-ZZG-6195-0037	GRANT - BEGINNING TEACHER SUPPORT	0.00	38,404.85
<b>Total for GRANTS : DETE</b>		<b>1,191,118.22</b>	<b>5,681,812.11</b>
<b>GLOBAL BUDGET REVENUE</b>			
R-CPX-61951	GB-FLEXIBLE LEARNING OPTIONS	196,500.50	196,500.50
R-ZDS-65118	GB-TCH SUPPLEMENTATION	23,824.53	30,281.53
R-ZDS-65119	GB-SSO SUPPLEMENTATION	2,155.20	2,155.20
R-ZZF-65117	GB-FACILITIES ADJUSTMENT	0.00	5,120.00
R-ZZI-65122	GB-ICT ADJUSTMENT	0.00	(3,603.60)
R-ZZK-61124	GB-BETTER SCHOOLS AGREEMENT FUNDING	40,805.00	80,503.00
<b>Total for GLOBAL BUDGET REVENUE</b>		<b>263,285.23</b>	<b>310,956.63</b>
<b>PARENT CONTRIBUTION REVENUE</b>			
R-CAM-6495	MUSIC - REVENUE	0.00	11.00
R-CAM-6498	MUSIC - INSTRUMENTAL HIRE	(150.00)	3,025.00
R-CCZ-6484-0002	PRIZEGIVING	0.00	700.00
R-CHE-6495	HOME EC - STUDENT CHARGES	0.00	3,020.00
R-CHO-6495	OUTDOOR ED - STUDENT CHARGES	69.99	141.81
R-CHS-6490	HIGH PERFORMANCE FOOTBALL - REVENUE	0.00	2,200.00
R-CHV-6490	SPORT - REVENUE	0.00	2,000.00
R-CSA-6495-0002	AGRICULTURE - POULTRY	1,057.34	1,057.34
R-CSA-6495-0004	AGRICULTURE - GENERAL	0.00	240.00
R-CSA-6495-0010	AGRICULTURE - LIVESTOCK & SHOW CLUB	0.00	637.27
R-CSA-6495-0011	AGRICULTURE - SHEEP	0.00	440.00
R-CSG-6495	SCIENCE - STUDENT CHARGES	0.00	1,571.00
R-CTM-6495	METALWORK - REVENUE	(280.00)	5,670.00
R-CTO-6495	ELECTRONICS - REVENUE	(50.00)	9,840.00
R-CTT-6482-0001	YEAR 7 & 8 TECHNOLOGY REVENUE	(75.00)	4,700.00
R-CTW-6495	WOODWORK - REVENUE	(210.00)	14,518.56
R-CXC-6460-0006	SNOW TRIP	1,200.00	3,300.00
R-CXC-6460-0016	YR 7 CAMP	(1,450.00)	60,900.00
R-CXE-6470-0001	EXCURSION - SPORT	80.00	990.00
R-CXE-6470-0011	EXCURSION - INCLUSIVE EDUCATION	0.00	418.00
R-CXE-6470-0020	EXCURSION - OUTDOOR ED	0.00	3,109.00
R-CXE-6470-0021	EXCURSION - INCLUSIVE ED SWIMMING	0.00	685.00
R-SGE-6484-0009	YR 12 SPORTS DAY TOPS	0.00	2,932.17
R-SGE-6484-12FO	YR 12 FORMAL 2023	20,740.17	20,740.17
R-SGE-6484-12GN	YEAR 12 BUDGET	21.89	21.89
R-SGE-6484-BOOK	BOOK CLUB - SCHOLASTIC	0.00	33.00
R-ZZI-6450	LAPTOP LOAN FEE	175.00	1,250.00
R-ZZS-6410-0033	FEE - M&S CHARGE 2023	2,522.00	528,810.00
R-ZZS-6410-0034	WAIVE M&S GAP 2023	(3,861.00)	(31,405.00)
R-ZZS-6415-0001	FEE - M&S CHARGE : REFUND	0.00	(199.00)
R-ZZS-6486-0004	YEARBOOK 2022	20.91	188.19
<b>Total for PARENT CONTRIBUTION REVENUE</b>		<b>19,811.30</b>	<b>641,545.40</b>
<b>OTHER OPERATING REVENUE</b>			

## 1:NURIOOTPA HIGH SCHOOL

FINGLPL1

## General Ledger Profit and Loss for Current Year, period 4

Account	Description	PTD Posting	YTD Posting
R-CCP-6890	PASTORAL CARE WORKER - DONATION	585.00	585.00
R-COV-6890	VET - REVENUE	0.00	650.00
R-CTT-6870	TECH STUDIES - EQUIPMENT SALES	20.00	70.00
R-SGR-6820-0002	SRC - CASUAL DAYS	(617.50)	0.00
R-SGR-6820-0003	SRC - BBQ/CATERING	0.00	2,644.80
R-SGR-6820-0019	SRC - SHADE FOR IEC PLAYGROUND	700.00	700.00
R-SGR-6820-0026	SRC - IEC SPORTSDAY SLUSHIE/F.FLOSS	0.00	1,870.80
R-SGR-6820-0032	SRC - AG BBQ	0.00	1,174.70
R-SGR-6820-0033	SRC - IEC TASTY TUESDAYS	70.00	70.00
R-ZBA-6870-0002	SALES -NO GST	14.00	116.51
R-ZDM-6890	MANAGEMENT - OTHER INCOME	50.93	50.93
R-ZUU-6870-09	UNIFORM SALES	4,096.03	77,571.71
R-ZUU-6870-11	YR 12 JUMPER FOR 2023	0.00	21,408.31
R-ZUU-6890	UNIFORM SHOP REVENUE	0.00	136.36
R-ZZF-6840	FACIL - HIRE OF FACILITIES	2,062.50	2,062.50
R-ZZF-6890-0004	FACIL - GROUNDS RECEIPTS	0.00	300.00
R-ZZP-6860	PRINT - PHOTOCOPY SALES	20.00	65.30
R-ZZR-6820-01	FR - ENTERTAINMENT BOOKS	0.00	34.55
R-ZZZ-6805-0001	WS - PHOTO COMMISSION	0.00	3,487.18
R-ZZZ-6815-0003	WS - SCHOOL DONATIONS	60.00	60.00
R-ZZZ-6850	WS - INTEREST REVENUE	55.18	201.83
R-ZZZ-6890-0002	FREIGHT RECEIPTS	0.00	21.82
<b>Total for OTHER OPERATING REVENUE</b>		<b>7,116.14</b>	<b>113,282.30</b>
<b>RURAL OPERATING REVENUE</b>			
R-CSV-6520-0001	VITICULTURE - WINE SALES	3,610.34	9,011.73
<b>Total for RURAL OPERATING REVENUE</b>		<b>3,610.34</b>	<b>9,011.73</b>
<b>Total Revenue</b>		<b>1,484,941.23</b>	<b>6,756,608.17</b>

## SUPPLIES AND SERVICES

## 1:NURIOOTPA HIGH SCHOOL

FINGLPL1

## General Ledger Profit and Loss for Current Year, period 4

Account	Description	PTD Posting	YTD Posting
E-CAA-7121	VISUAL ART - CONSUMABLES	1,364.66	8,572.47
E-CAB-7121	DRAMA - CONSUMABLES	8.90	144.95
E-CAM-7121	MUSIC - CONSUMABLES	23.05	471.77
E-CAM-7143	MUSIC - INSTRUMENTAL HIRE CHARGES	0.00	810.91
E-CAM-7169	MUSIC - INSTRUMENTAL MAINTENANCE	0.00	9.82
E-CBB-7121	WORK PLACE & PLP - CONSUMABLES	34.95	269.20
E-CCC-7121	COUNSELLOR - CONSUMABLES	21.40	132.40
E-CCF-7121	RESEARCH PROJECT - CONSUMABLES	61.35	1,016.45
E-CCG-7121-0047	SPECIALIST SCHOOLS INITIATIVE	0.00	243.93
E-CCG-7121-0049	GRANT - MUSIC FOCUS	14.10	489.40
E-CCP-7121	PASTORAL CARE WORKER - CONSUMABLES	1.05	349.66
E-CCR-7121	RES CENTRE - CONSUMABLES	642.85	3,490.72
E-CCR-7172	RES CENTRE - RESOURCES	1,237.63	4,573.50
E-CCU-7199	SOCIAL JUSTICE - ABORIGINAL	22.90	134.50
E-CCV-7121	PB4L - CONSUMABLES	0.00	1,000.00
E-CCW-7121	STUDENT WELLBEING - CONSUMABLES	5.40	44.40
E-CCW-7199	MIND MATTERS	0.00	806.13
E-CCZ-7108	WHOLE CURRICULUM - TEXT BOOKS	224.99	943.99
E-CCZ-7121	WC - CLASS SUPPLIES/EXPENSES	202.75	663.05
E-CCZ-7172-0003	CURR SUB - HOME EC	0.00	649.09
E-CCZ-7172-0021	CURR SUB - SPECIAL ED	0.00	363.64
E-CCZ-7178-0001	YR12 EOY PRESENTATION & BBQ	0.00	48.00
E-CCZ-7178-0002	SCHOOL PRIZE GIVING	0.00	450.00
E-CEE-7121	ENGLISH - CONSUMABLES	189.35	2,562.20
E-CEE-7172	ENGLISH - RESOURCES	254.55	656.66
E-CHE-7121	HOME EC - CONSUMABLES	2,609.17	5,880.69
E-CHH-7121	HEALTH	23.30	822.05
E-CHO-7121	OUTDOOR ED - CONSUMABLES	12.75	136.89
E-CHP-7121	PE - CONSUMABLES	9.90	6,307.50
E-CHS-7121	HIGH PERFORMANCE FOOTBALL	0.00	1,000.00
E-CHV-7121	SPORT - CONSUMABLES	471.82	3,461.82
E-CHV-7172	SPORT - RESOURCES	0.00	2,616.55
E-CLL-7121	LANGUAGES - CONSUMABLES	7.05	777.95
E-CMM-7121	MATHS - CONSUMABLES	202.08	1,872.15
E-CMM-7172	MATHS - RESOURCES	0.00	13.64
E-COS-7121	INCLUSIVE EDUCATION CONSUMABLES	1,039.10	5,175.95
E-COS-7172	INCLUSIVE EDUCATION RESOURCES	127.27	260.00
E-COV-7184	VET - GENERAL	275.00	7,140.05
E-CPD-7199-0001	LEARNING SUPPORT	21.35	203.45
E-CPX-7118-0005	FLO - CASE MANAGEMENT	89,320.00	89,320.00
E-CSA-7121	AGRICULTURE - CONSUMABLES	42.63	1,042.68
E-CSA-7184-0002	AGRICULTURE - POULTRY	305.19	886.81
E-CSA-7184-0003	AGRICULTURE - AQUAPONICS	0.00	84.20
E-CSA-7184-0005	AGRICULTURE - GARDEN	51.05	933.52
E-CSA-7184-0010	AGRICULTURE - LIVESTOCK & SHOW CLUB	970.00	1,702.86
E-CSA-7184-0011	AGRICULTURE - SHEEP	440.00	571.40
E-CSA-7184-0012	AGRICULTURE - GOATS	153.55	537.55
E-CSG-7121	SCIENCE - CONSUMABLES	303.13	3,378.00
E-CSG-7172	SCIENCE - RESOURCES	0.00	777.30
E-CSM-7121-0011	STEM S/SHIP KRYSTAL STEINERT	0.00	40.91
E-CSM-7121-0013	STEM S/SHIP CLANCY ST CLAIR	0.00	225.50
E-CSM-7121-0014	STEM S/SHIP FELICITY WHENAN	2,222.72	2,222.72
E-CSV-7121	VITICULTURE- CONSUMABLES	728.36	5,997.79
E-CSV-7166-0001	VITICULTURE- PRODUCTION COSTS	0.00	147.00
E-CSV-7172	VITICULTURE- RESOURCES	0.00	1,280.00
E-CSV-7178	VITICULTURE- WINE LAUNCH	0.00	173.73
E-CTA-7121	AUTOMOTIVE- CONSUMABLES	403.59	912.45
E-CTC-7121	DIGITAL TECHNOLOGY- CONSUMABLES	8.55	32.80
E-CTD-7121	COMPUTER AIDED DESIGN - CONSUMABLES	0.00	402.45
E-CTM-7121	METALWORK - CONSUMABLES	107.30	10,102.84
E-CTM-7172	METALWORK - RESOURCES	70.64	111.39
E-CTO-7121	ELECTRONICS - CONSUMABLES	0.00	3,150.66
E-CTO-7172	ELECTRONICS - RESOURCES	0.00	3,724.91
E-CTT-7121	TECH STUDY - CONSUMABLES	19.45	642.24
E-CTW-7121	WOODWORK - CONSUMABLES	340.00	6,982.05
E-CTW-7172	WOODWORK - RESOURCES	0.00	906.49
E-CVS-7121	HASS - CONSUMABLES	250.30	1,486.20
E-SGP-7199-0001	SCHOOL HOUSES	0.00	330.00
E-SGR-7121	SRC - GENERAL	38.66	909.53
E-SGR-7139-0003	SRC - BBQ/CATERING	1,563.05	1,629.87
E-SGR-7139-0026	SRC - IEC SPORTSDAY SLUSHIE/F.FLOSS	0.00	390.91
E-SGR-7139-0032	SRC - AG BBQ	0.00	418.85
E-SPP-7199-0001	FLEXIBLE LEARNING CENTRE	4,096.20	8,701.75
E-ZBA-7166-0001	SALES - C.O.G.S. - OTHER	0.00	43.50
E-ZDC-7184	GOV COUNCIL - GEN EXPENSES	0.00	20.45
E-ZDM-7121	MANAGEMENT / ADMIN / MINOR EQUIP	1,974.68	4,430.06

1:NURIOOTPA HIGH SCHOOL  
General Ledger Profit and Loss for Current Year, period 4

FINGLPL1

Account	Description	PTD Posting	YTD Posting
E-ZDM-7184	MANAGEMENT - CONTINGENCIES	2,825.61	3,268.34
E-ZDP-7199	PRINCIPALS MANAGEMENT	0.00	695.36
E-ZOJ-7121-0002	VINE INN STUDENT WELFARE	0.00	789.40
E-ZOJ-7121-0010	SUSANNE COLLINS ANGAS MEMORIAL	50.00	789.54
E-ZOJ-7121-0018	BULTAWILTA GRANT WYATT TRUST	333.60	1,955.88
E-ZOJ-7121-0020	HOMEWORK & CULTURAL CLUB - WYATT	250.61	614.74
E-ZOJ-7121-0040	GRANT - CSAPHN - YOUTH WEEK	1,180.19	1,180.19
E-ZOJ-7121-0041	FOUNDATION BAROSSA BREAKFAST CLUB	94.95	94.95
E-ZOK-7199-0003	YOUTH EXPO	314.60	314.60
E-ZUU-7166-11	YR 12 JUMPER FOR 2023	20,400.00	20,400.00
E-ZUU-7199-0002	UNIFORM SHOP- COST OF GOODS	8,087.90	18,850.86
E-ZZA-7121	FIRST AID - CONSUMABLES	57.53	315.44
E-ZZF-7141	FACILITIES - FURNITURE	6,063.55	6,063.55
E-ZZF-7143	FACIL - HIRE EQUIPMENT/FACILITIES	0.00	3,466.18
E-ZZF-7148	FACIL - CURR EQUIP MAINTENANCE	864.90	984.90
E-ZZF-7169	FACIL - R & M	475.09	590.45
E-ZZG-7121-0022	GRANT - NATIONAL DAY OF ACTION	0.00	58.18
E-ZZH-7172	WHS - RESOURCES OCC HEALTH	300.00	1,064.00
E-ZZI-7128	LAPTOP EQUIPMENT	0.00	203.64
E-ZZI-7148	INFO SYSTEM - COMPUTER REPLACEMENT	26,665.26	32,494.26
E-ZZI-7172	INFO SYSTEM - RESOURCES/ACCESSORIES	6,843.15	7,017.17
E-ZZI-7174	INFO SYSTEM-LICENCES INC ABODE/MICR	625.00	3,144.00
E-ZZI-7176	INFO SYSTEM - INTERNET CHARGES	0.00	81.81
E-ZZI-7190	SMS	121.37	226.12
E-ZZP-7164-0002	PRINT - PRINT PAPER	0.00	3,449.40
E-ZZP-7164-0004	PRINT - KYOCERA CONTRACT/COPY COSTS	1,383.61	3,392.75
E-ZZP-7164-0005	PRINT - ADMIN / YLM	741.25	4,952.90
E-ZZP-7164-0006	PRINT - EXPENSES & FACULTIES RECHG	(2,094.65)	(16,631.05)
E-ZZP-7164-0007	PRINT - TONER / STAPLES	172.86	172.86
E-ZZS-7199-0001	FEES - ID CARDS	615.00	5,965.00
E-ZZS-7199-0004	YEARBOOK 2022	0.00	102.50
E-ZZZ-7136	WS - FREIGHT	922.54	2,633.42
E-ZZZ-7160	WS - POSTAGE	680.89	2,516.50
<b>Total for SUPPLIES AND SERVICES</b>		<b>190,492.53</b>	<b>330,434.74</b>
<b>GLOBAL BUDGET EXPENSES</b>			
E-ZDO-73133	GB-TELEPHONE CHARGES-RENTAL	0.00	2,668.68
E-ZDO-73134	GB-TELEPHONE CHARGES-LOCAL CALLS	0.00	501.52
E-ZDO-73136	GB-TELEPHONE CHARGES-MOBILE PHONES	398.96	1,923.48
E-ZDS-71111	GB-SAL/WAGES-TEACHERS	938,719.76	4,189,323.16
E-ZDS-71112	GB-SAL/WAGES-ANCILLARY	213,739.03	1,015,271.79
E-ZDS-71114	GB-SAL/WAGES-TRT	58,993.50	148,511.00
E-ZZF-73288	GB-WASTE DISPOSAL	1,692.52	8,712.83
E-ZZF-73511	GB-BREAKDOWN MAINTENANCE	0.00	94,894.76
<b>Total for GLOBAL BUDGET EXPENSES</b>		<b>1,213,543.77</b>	<b>5,461,807.22</b>
<b>FACILITIES AND UTILITIES EXPENSES</b>			
E-ZZF-7210	FACIL - GROUNDS IMPROVEMENTS	0.00	7,198.67
E-ZZF-7220	FACIL - CLEAN EXP /TOILETRIES	3,362.78	3,696.92
E-ZZF-7225	FACIL - CLEANING ONGOING	17,727.51	53,182.53
E-ZZF-7226	FACIL - CLEANING PERIODICAL	0.00	19,905.53
E-ZZF-7245	FACIL - FUEL EXPENSES	358.96	1,033.30
E-ZZF-7250	FACIL - GROUNDS MAINTENANCE	0.00	636.77
E-ZZF-7255	FACIL - KEYS	70.91	182.73
E-ZZF-7260	FACIL - GAS COSTS SCHOOL	210.48	423.65
E-ZZF-7275	FACIL - MACHINERY MAINT AG/GROUNDS	0.00	390.90
<b>Total for FACILITIES AND UTILITIES EXPENSES</b>		<b>21,730.64</b>	<b>86,651.00</b>
<b>FINANCIAL EXPENSES</b>			
E-ZZZ-7410	WS - BANK CHARGES	985.58	2,773.70
<b>Total for FINANCIAL EXPENSES</b>		<b>985.58</b>	<b>2,773.70</b>
<b>EMPLOYEE EXPENSES</b>			
E-ZDS-7345	STAFF - CRIMINAL HISTORY CHECKS	59.50	59.50
E-ZZT-7394	T&D - W/S MANAGEMENT	2,163.80	3,618.69
<b>Total for EMPLOYEE EXPENSES</b>		<b>2,223.30</b>	<b>3,678.19</b>
<b>OTHER OPERATING EXPENSES</b>			

## 1:NURIOOTPA HIGH SCHOOL

FINGLPL1

## General Ledger Profit and Loss for Current Year, period 4

Account	Description	PTD Posting	YTD Posting
E-ZZZ-7620	WS - BAD DEBT EXPENSES	0.00	833.43
Total for OTHER OPERATING EXPENSES		0.00	833.43
PARENT CONTRIBUTION EXPENSES			
E-CXC-7910-0016	YR 7 CAMP	48,610.00	48,610.00
E-CXE-7930-0001	EXCURSION - SPORT	1,445.55	3,160.55
E-CXE-7930-0011	EXCURSION - INCLUSIVE EDUCATION	350.64	350.64
E-CXE-7930-0014	OPERATION FLINDERS	443.15	443.15
E-CXE-7930-0020	EXCURSION - OUTDOOR ED	1,313.58	1,313.58
E-SGE-7940-0009	YR 12 SPORTS DAY TOPS	0.00	2,979.55
E-SGE-7940-12FO	YR 12 FORMAL 2023	0.00	1,818.18
E-SGE-7940-12GN	YEAR 12 BUDGET	85.43	5,400.57
E-SGE-7940-BOOK	BOOK CLUB - SCHOLASTIC	0.00	33.00
Total for PARENT CONTRIBUTION EXPENSES		52,248.35	64,109.22
Total Expenses		1,481,224.17	5,950,287.50
Surplus or (Deficit) funds		3,717.06	806,320.67

NURIOTPA HIGH SCHOOL - Company 1 (Current Year - 2023)

Apr - 2023

Budgetary Position - Budget Area Details

INCOME (Variance = Actuals - Budget)	CURRENT MONTH - Apr				YEAR TO DATE - 2023				END OF YEAR FORECAST			
	Budget		Actuals		Budget		Actuals		Budget for Year		Estimated	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
RESOURCE ENTITLEMENT STA	1,343,630	1,368,961	1,368,961	25,331	5,685,214	5,550,491	(134,723)	(134,723)	16,434,250	16,299,527	(134,723)	(134,723)
PARENT CONTRIBUTIONS	20,000	19,855	19,855	(145)	154,574	245,132	90,558	90,558	601,280	691,838	90,558	90,558
OTHER INCOME SOURCES	2,525	3,365	3,365	839	10,796	10,104	(693)	(693)	49,000	48,307	(693)	(693)
NON BUDGET - REVENUE CONTINUED	0	80,549	80,549	80,549	0	630,481	630,481	630,481	0	630,481	630,481	630,481
ACCURED RECURRENT FUNDIN	0	(331,326)	(331,326)	(331,326)	0	(265,743)	(265,743)	(265,743)	0	(265,743)	(265,743)	(265,743)
TOTAL INCOME	1,366,155	1,141,404	1,141,404	(224,751)	5,850,584	6,170,464	319,880	319,880	17,084,530	17,404,410	319,880	319,880
EXPENDITURE (Variance = Budget - Actuals)	Budget		Actuals		Budget		Actuals		Budget for Year		Estimated	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
SALARIES	1,247,534	1,211,452	1,211,452	36,082	5,555,979	5,353,106	202,873	202,873	15,536,252	15,333,379	202,873	202,873
CURRICULUM MAINTENANCE	71,626	48,052	48,052	23,574	221,512	169,112	52,399	52,399	678,102	625,703	52,399	52,399
ADMINISTRATION	9,515	8,479	8,479	1,035	36,970	25,917	11,053	11,053	105,800	94,747	11,053	11,053
SITE FUNDED WORKS	909	0	0	909	22,727	7,199	15,529	15,529	135,000	119,471	15,529	15,529
FACILITIES	10,235	9,507	9,507	728	23,615	13,402	10,212	10,212	62,500	52,288	10,212	10,212
UTILITIES & MAINTENANCE	22,287	21,159	21,159	1,128	195,344	184,326	11,018	11,018	533,650	522,632	11,018	11,018
OTHER EXPENDITURE	117,063	98,201	98,201	18,862	271,433	110,600	160,834	160,834	733,935	573,101	160,834	160,834
NON BUDGET - EXPENSES	0	79,493	79,493	(79,493)	0	83,356	(83,356)	(83,356)	0	83,356	(83,356)	(83,356)
TOTAL EXPENDITURE	1,479,168	1,476,344	1,476,344	2,824	6,327,579	5,947,018	380,561	380,561	17,785,238	17,404,677	380,561	380,561
NET TOTAL	(113,013)	(334,940)	(334,940)	(221,927)	(476,995)	223,446	700,441	700,441	(700,708)	(267)	700,441	700,441

Non Budget Revenue \$80,549  
 " " Expenses 79,493  
 = \$1,056

Cancelled Cheque Adjustment:

0

Closing Balance YTD:

2,492,230

Closing Balance Forecast:

2,268,517

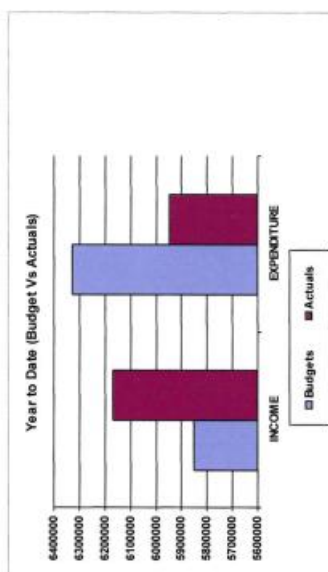
\* (Denotes Forecast Actuals have been edited, See Variance notes for explanation)

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**FUNDS AVAILABLE RECONCILIATION**

Cash at Bank	105,265	
Add All Investments	2,386,965	2,492,230
Add P21 Accrued	239,948	
Add Prepayments	0	
Add Receivables	217,442	
Less Payables	167	
Less Liabilities - ShortTerm	(82,016)	
Less Liabilities - GST	(22,699)	
Less Committed Investments	13,322	
<b>Closing Balance:</b>	<b>3,040,845</b>	
Purchase Order Commitments	85,550	
Liabilities - Long Term	0	
Reserves	0	



\* received more income than expected/cashflowed  
 \* spent less than cashflowed.

### APPENDIX 3: CHAIRPERSON'S REPORT

No report.

### APPENDIX 4: PRINCIPAL'S REPORT

#### Current Concerns Raised re Bullying and Harassment

A letter will be sent to all parents/carers and Governing Council members re the actions that the school are undertaking re these concerns.

I will update the council at the beginning of the meeting.

#### Success Stories

- Personalised Learning – on Wednesday, the team from central office met with staff, students and parents to gain feedback to inform the co-design of a personalised planning solution for the department going forward. They were extremely interested in what our school is doing and requested copies of this and how we use DayMap. Thanks to all involved – I know we are all looking forward to an improved system.

- Meeting re First Nations Students – Brooke, Nat and myself met with Wendy Noble, the Aboriginal Services Engagement Officer from Gawler Office. It was great to share the work that Nat and Brooke are doing and how well they know our students.
- Many of our sports teams have been successful recently and are going deeper in to the competition.
- On Wednesday of week 5, we had the Secondary Alliance Meeting at our school. It was great to have the following as part of the meeting:
  - Linda Baldwin's Year 11 Hospitality class was given very little notice, but they prepared some amazing desserts for the principals. They considered dietary requirements and presented the food beautifully.
  - Rhys Lacey shared the AFL program – he had a conversation with the principals and it came from the heart – good presentation style.
  - Anne Barclay did a great presentation on Wellbeing at the school covering all aspects. Her enthusiasm shone through.
  - Chris Gambell and Damien Jones did a hands-on presentation about STEM. They had about 45 minutes with the principals and totally engaged them, even having some success with the Hummingbird Kits. This required much preparation and led to some interesting insights in to our STEM program.
  - David Bowley and Chloe Rosenzweig (student) gave a presentation about the wine program and then the principals had a tasting. David and Chloe are so passionate and knowledgeable about the program and blinded the group with their information.
- Recently Karen Barry invited me to her Year 9 Issues in Society Class. The students are currently designing a Utopia City with sustainability. It was very interesting to hear many of the concepts that the students were considering – I say considering as these students have done a design thinking task and they are using critical thinking skills, which they shared as they talked with me. They also shared their last task which was free choice. At the end of the lesson, we did a class whip around so that I could hear about each of the topics and a significant learning. There was a very wide range of topics and there was a significant amount of learning. I spoke in depth with 4 or 5 students to hear how they had chosen their topics and their final opinion – deep learning and willingness to be challenged. A deeply engaged class who are up to many challenges.
- Recently while walking out of Open Space, I ran in to a student who was very excited about making Elephant Toothpaste in Bianka Laubsch's class. Of course, I could not miss an opportunity to see and hear about this! The two things that I took away were how engaged the students were and how they were looking at the impact of different variables such as heating up the yeast, not adding as much water to the yeast and experimenting with colours too. They were also willing to answer any of the questions that were asked of them and reflected on the tier 3 (technical) language that Bianka referred to – they knew these words!

### **Staffing Update**

#### **Semester 2, 2023**

- Sue Clark will continue as IEC Assistant Principal for the remainder of this year
- Nat Noack will continue as English/Literacy Leader for the remainder of this year.
- Lachie Prickett will begin Year 9 Year Level Manager in semester 2 as Ebony Deoliveira has decided to return to her fulltime teaching role
- Peter Shute will return in semester 2 as a teacher in IEC. He is very keen to return to our school from Reynella East HS.

#### **2024 onwards**

- Rick Lane will continue as Wellbeing Leader for the next 5 years
- Milly Hoffman will continue as Agriculture Leader for the next 12 months
- Joanne Burgess has been appointed as Finance Manager – we welcome her from Paralowie School to start in term 3.
- The ongoing role of Year 11/12 Leader has been advertised
- There is a teacher placement meeting on June 20<sup>th</sup> after which we can then look at possible conversions to permanency of some of our staff.

### **Timetable Going Forward**

We have been having conversations about the current timetable and how this has resulted in the budget overspend. This has been the focus of Leaders and a couple of staff sessions. Once we determine how to reduce the teaching staff component of the budget, we will share this with you.



### Mobile Phone and Mobile Devices Update

It was great to get feedback from the SRC that overwhelmingly the policy is working and that in the Year 12 Open Space area there is lots of talking and even playing UNO!

I have processed some exemptions for students. We have decided on 2 main categories for exemptions:

- Medical – this includes diabetes, anxiety and anaphylaxis – these students get a card that says Medical – at all times. These students cannot use their phone at all times for general phone calls and texts etc – they are aware of this.
- Conditional – eg has to go to a certain place to make a phone call, ...

These students have been given a card to keep in their phone.

There have been a few students who do not have a credit/visa card or have forgotten they can't use their phone to go to the canteen – we have worked with these students to allow them to purchase food and work out a solution going forward.

There are a few repeat offenders in terms of using their phones - we are now actioning the next stage of consequences of Loss of Privileges for these students.

### Progress against Site Improvement Plan

Staff are currently consolidating their work in the area of differentiation. As part of their Performance Development Plan meetings that are currently occurring, each teacher is asked to share evidence of their impact of differentiation through 'small data'. We are keen to see what small data is provided. Anecdotal information is that there is a range of data – the conversations associated with this are the important part of this improvement work. A collation of this evidence will be shared as part of our next SIP update.

### APPENDIX 5: Ceiling Capacity of School

#### 2023 Data

##### Summary of allocations for 2023

In 2023, the year 7 enrolment ceiling for Nuriootpa High School was **228**.

The final allocated number of students into year 7 in 2023 was **223**, which was **less than the enrolment ceiling by 5**. In summary:

Allocation category	2023
<b>In Zone Allocations</b>	
In Zone Students	<b>190</b>
In Zone Students redirected back (Preferred another school but weren't allocated a place)	<b>11</b>
<b>Total In Zone Students</b>	<b>201</b>
<b>Out of Zone Allocations</b>	
Enter for Success Strategy	<b>1</b>
Out of zone preference	<b>17</b>
Siblings of existing students (out of zone)	<b>4</b>
<b>Total Out of Zone Students</b>	<b>22</b>
<b>Total Allocated Students 2023</b>	<b>223</b>

## 2024 Forecast year 7 Allocation Data

### Capacity and Ceilings

**School Enrolment Capacity:**

The enrolment capacity for mainstream secondary students in 2024 is **1,412** (approx. **235** students per year level.)

**Enrolment Ceiling:**

Nuriootpa High School is recommended to have the following maximum enrolment ceiling for year 7 in 2024: **235**.

### Forecast Allocations 2024

Based on observations of existing government students address data, and historical patterns of enrolment, the department have forecasted in zone demand for year 7 in 2024 to be: **177**

The table below shows the total forecast year 7 allocations for 2024. This includes forecast out of zone allocations which are based on the school's historical enrolment profile:

Allocation Category	2024
In Zone Allocations	
Forecast total In Zone Students	177
Out of Zone Allocations	
Forecast - Enter for Success Strategy	1
Forecast - Out of zone preference	17
Forecast - Siblings of existing students (out of zone)	4
Forecast - Special Class/ Disability Unit	5
Forecast total Out of Zone Students	27
Total Forecast Allocation 2024	204

\*Special circumstances apply including Enter for Success at year 7 and children in care where there are custody or guardianship orders in place.

## Bullying Prevention Action Plan Governing Council

Strategy	Action	Who	Due	Action Status	Comments
Create a welcoming and inclusive school.	Seek feedback from students and parents about why there is bullying? Identify reasons why students bully. Provide a safe space for bullies to be supported Review historical data 'The behaviour you walk past is the behaviour you accept' Up stander Inclusivity -deeper exploration of this Dolly's Dream – Consequences for bullying Ongoing communication/immediate with parents and students Sharing of data re action times with GC				
Make sure staff understand their role to create a safe school.					
Build staff skills to respond well to bullying.	Robust education program for staff				
Teach about bullying in all year levels. Include how to prevent, identify, respond to and report bullying and cyberbullying.	Teaching students about empathy (teaching about inclusion) Look at creative/science experiments to take part in (eg plant and rice examples) to show impact of bullying – impact of words Year 7 and new students Page on DayMap - bigger induction program for students and parents eg 'Go To' people 'What's the Buzz' Program – more of these programs				
Take bullying seriously. Respond to reports of bullying or observed bullying behaviours.					
Use fair and consistent responses to bullying or suspected bullying.					
Document all bullying incidents. Check in with students while bullying incidents are being resolved.					
Work with Governing Council, site leadership, department staff and the local community to design local strategies to prevent and reduce bullying.					
Encourage parents and carers to take part in activities that	High priority to action this – working together SAASSO – role of Governing Council as contact for parents				

promote safety and wellbeing.					
Share information on how to prevent and respond to bullying and cyberbullying.					
Review our strategies and actions to prevent and respond to bullying. We will make sure that student needs are being met.	Clarity about this Are actions appropriate?				
Set up safe ways for students to report bullying and let students know how to do this.					
Make information about the complaints resolution process available.					
Develop solutions to bullying incidents with students, staff, parent and caregivers.					
Take action against discrimination, harassment and violence. Report criminal actions to South Australia Police.					
Provide targeted social and emotional support for students who need more help after bullying incidents.					



# NURIOOTPA HIGH SCHOOL

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*Through adversity  
to the stars*

TRADITION



RELATIONSHIPS



EXCELLENCE

## Debt Recovery Policy

Approved by Nuriootpa High School Governing Council 19 June 2023

1. This policy provides guidance for the recovery of all debts due to the Governing Council. Most of these debts will be for compulsory Material and Services Charges, but this policy will be applied, with any necessary modifications, to other debts.
2. This policy is to be read and applied subject to any Department for Education administrative requirements.
3. The Materials and Services Charges may consist of two components:
  - a) The prescribed amount Materials and Service Charges, as defined in the Education and Children's Services Act 2019.
  - b) An additional amount charged by the Governing Council, to help meet the school's budgeted expenditure for the year concerned. If the school successfully polls i.e. seeks approval of Parents to charge an amount higher than the prescribed sum then the higher amount will be legally enforceable
4. Information relating to individual instances of unpaid Materials and Services Charges is to be treated as confidential. It is not to be disclosed to any person other than the Chair of the Governing Council without the authority of the Principal.

### Invoicing and Debt Recovery Action Plan

Debts due to the Governing Council are to be invoiced as soon as they are incurred. Materials and Services Charge invoices must comply with the requirements of Department for Education Materials and Services Charges Guidelines which are issued annually.

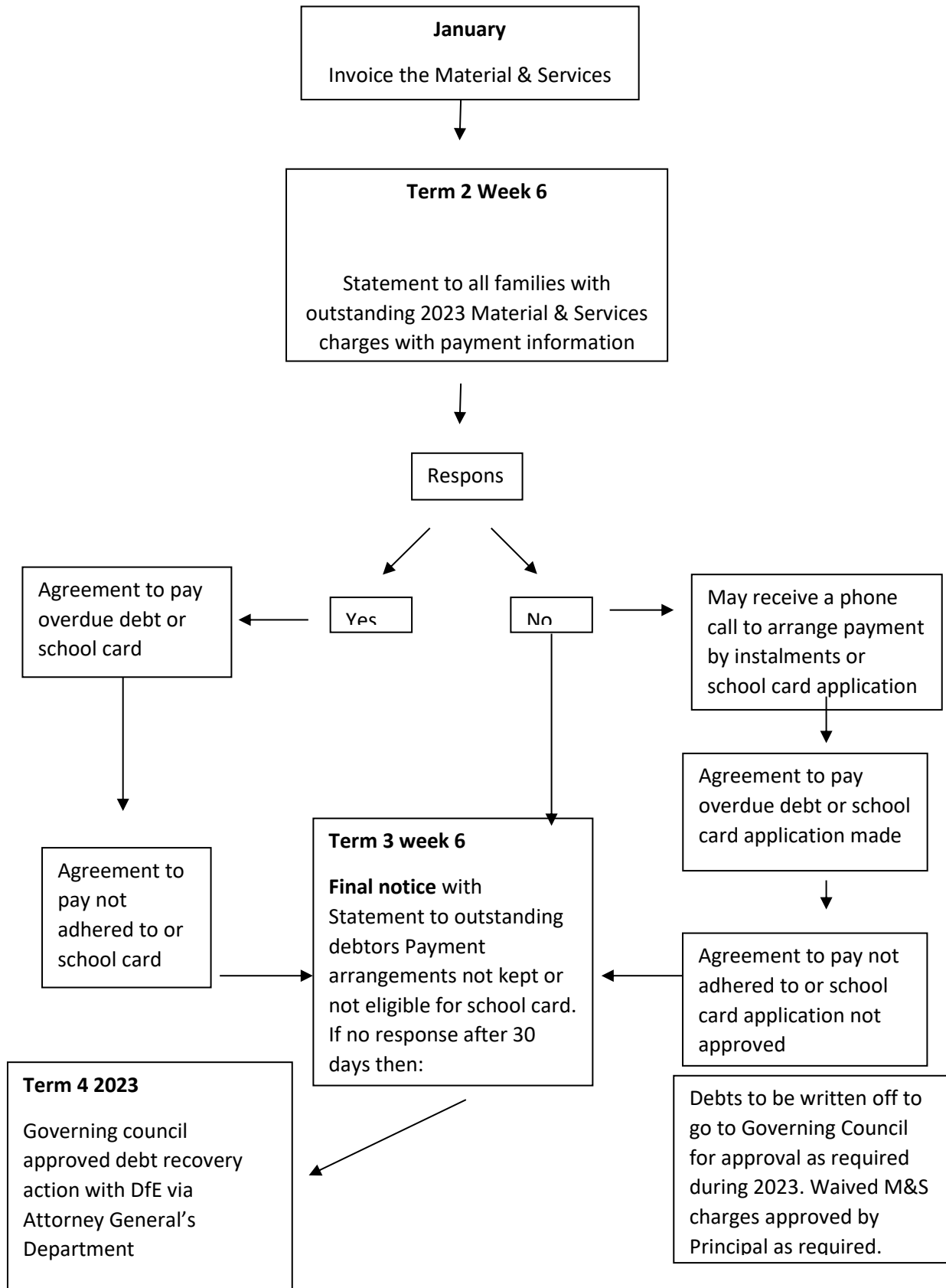
Every opportunity will be given to the debtor to make arrangements for payment of the debt. The debtor will be offered 3 options;

- Option 1: Material and Services Charges may be paid in full.  
Option 2: Material and Services Charges may be paid by instalment plan including Direct Debit.  
Option 3: School Card Scheme

All parents/caregivers wishing to use the instalment plan will be asked to sign a commitment to that effect. Should parents/caregivers fail to meet these commitments, or fail to contact the school re non-payment, the Governing Council will start the necessary steps to retrieve the outstanding legally recoverable amount of the Materials and Services Charge.

Time for Action	Description
January	Invoice for Material & Services Charges with due Date the 10 February 2023
Term 2 Week 6 (week of 5/6/23)	<b>Statements</b> to be sent to all families with outstanding charges as required by Materials and Services Charges Administrative Guidelines with payment information letter.
Term 3 Week 6 (week of 28/8/23)	<b>Final Letter</b> with Statement
As required in 2023	Debts to be written off to go to Governing Council for approval - refer Bad Debt Policy  Material and Service fees to be waived, approved by Principal as deemed necessary.
Term 4 2023	Outstanding Materials and Services for 2023 will be referred to the Department for Education for recovery by the Attorney Generals Department

# Debt Recovery Flowchart





# NURIOOTPA HIGH SCHOOL

Penrice Road, Nuriootpa South Australia 5355

Tel: (08) 8562 2022 Fax: (08) 8562 1029

Email: [dl.0788.admin@schools.sa.edu.au](mailto:dl.0788.admin@schools.sa.edu.au)

Website: [www.nurihs.sa.edu.au](http://www.nurihs.sa.edu.au)

*Through adversity  
to the stars*

TRADITION	O	RELATIONSHIPS	O	EXCELLENCE
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Dear Parent/Caregiver

6 June 2023

**If you have applied for school card and awaiting approval or have an existing payment plan and making payments to NHS the statement is for your records only.**

A statement has been sent to you as you have outstanding Material and Service Charges for 2023 which were due for payment on 10 February unless you had arranged to pay by instalments.

**Individual payment plans can be negotiated, please contact the finance office to make arrangements.**

Payments can be made by

- EFT to the school bank account BSB 105-055 Account number 233809740 - using your family code or invoice number as the reference.
- cash, cheque, Eftpos at the Finance Office, or by credit card over the phone.

Finance Office opening hours are 8:30 am to 4:00 pm Monday to Friday.

## **SCHOOL CARD INFORMATION:**

It is not too late to apply for school card assistance.

School Card covers \$355 of the Materials & Services Charge. The additional \$143 of Material & Services fee will be waived if School Card is approved. **Families must apply for School Card annually** and lodge an application at the school where the student attends. The income limit is based on the number of dependent children.

The income limit chart and all school card forms and eligibility criteria are on the following link: [www.sa.gov.au/topics/education-and-learning/financial-help-scholarships-and-grants/school-card-scheme](http://www.sa.gov.au/topics/education-and-learning/financial-help-scholarships-and-grants/school-card-scheme)

School Card form is based on the number of dependent children and income for the last financial year. School Card Forms are available on the NHS website <http://www.nurihs.sa.edu.au> on the School Information page, where you can **apply online** or print a hardcopy. The completed form can be emailed to [dl.0788.finance@schools.sa.edu.au](mailto:dl.0788.finance@schools.sa.edu.au), posted or returned to the Finance Office. This should be done as soon as possible.

If you have any queries regarding the statement, please do not hesitate to contact the Finance Office.

Yours sincerely

Margaret Rishworth  
Finance Officer

Gerri Walker  
Principal





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### FINAL NOTICE

28 August 2023

**If you have an existing instalment plan, this final notice will only apply if you do not make payments as agreed.**

**If you have lodged a school card application, this final notice will only apply if you are not approved for school card.**

Dear Parent/Caregiver

We are writing in relation to your outstanding 2023 Materials and Services Charges which were due to be paid to the school by 10 February 2023.

As the charge remains outstanding we have been instructed by the Governing Council to inform you that if payment is not received within 30 days, **debt recovery action will commence**. This action will be in line with Sec 129 of the Education and Children's Services Act 2019 and the Materials and Services Charges Administrative Instructions and Guidelines.

We would encourage all parents who believe they may be eligible for School Card assistance to apply as soon as possible. School Card covers \$355 of the Materials & Services Charge. The additional \$143 of Material & Services fee will be waived if School Card is approved. **Families must apply for School Card annually** and lodge an application at the school where the student attends. The income limit chart and all school card forms and eligibility criteria are on the following link: [www.sa.gov.au/topics/education-and-learning/financial-help-scholarships-and-grants/school-card-scheme](http://www.sa.gov.au/topics/education-and-learning/financial-help-scholarships-and-grants/school-card-scheme)

If you are unsure of your eligibility you can contact school card on 1800672758 or contact the Finance Office. If you are found to be ineligible for School Card then you are liable to pay the Materials & Services Charge of \$398.

Please contact the school Finance Office by email to [dl.0788.finance@schools.sa.edu.au](mailto:dl.0788.finance@schools.sa.edu.au) or by phone 85622022 if you are having any issues with school card applications or if you have any questions or wish to discuss this matter further.

Yours sincerely

Gerri Walker  
Principal

Belinda Haefl  
Chairperson  
Governing Council



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TRADITION	○	RELATIONSHIPS	○	EXCELLENCE
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## BAD DEBT POLICY

A Debt will be declared a Bad Debt when all reasonable avenues, taking into account the financial position of the debtor, have been pursued but the debt remains outstanding.

The total of Bad Debts will be presented to the Governing Council for approval, with only details of number and total of debts to be written off given. Following approval of Bad Debts, the Chairperson will sign a statement to that effect and the Finance Officer will write off the debts in the EDSAS system.

### Bad Debts for Approval

Bad debts, totalling ..... have been approved by the Nuriootpa High School Governing Council at their meeting on .....  
and are to be written off as per Department For Education guidelines.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**BELINDA HAEFT**  
**CHAIRPERSON**

Governing Council