

# NURIOOTPA HIGH SCHOOL

## GOVERNING COUNCIL MEETING

### MINUTES – Tuesday June 18<sup>th</sup>, 2019

**Languages Building (LOTE) at 7.00 pm**

**Members:** Tarnya Eggleton, Halena Frick, Peter Lange, Karen Underwood, Sonya Carmody, Belinda Haeft, Pricilla Heidenreich, John Martens, Bernadette Patterson, Luke Rothe, Bec Waechter, Sharyne Young.

**Staff:** Gerri Walker, Andrew Dickinson Peter Shute, Sarah Asfin-Pour, Ann-Marie Ward.

**SRC:** Noah Eggleton, Serena Lange

#### **Governing Council Statement of Acknowledgement**

*We acknowledge the Traditional Owners of country throughout Australia and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.*

**Chair:** Tarnya Eggleton

**Secretary:** Halena Frick

**Members present:** Tarnya Eggleton, Halena Frick, Peter Lange, Karen Underwood, Sonya Carmody, Belinda Haeft, Pricilla Heidenreich, John Martens, Bernadette Patterson, Luke Rothe, Bec Waechter, Sharyne Young, Gerri Walker, Peter Shute, Sarah Asfin-Pour, Noah Eggleton, Serena Lange

1. **Welcome**
2. **Apologies** Andrew Dickinson, Ann-Marie Ward
3. **Minutes from previous meeting:**

**Accepted:** Peter Shute      **Seconded:** Sharyne Young

4. **SRC Report – See Appendix 4**

5. **Business Arising from Minutes**

Item	Response
Languages Review	<p>Gerri has met with Jenny Howard (Languages Coordinator) and Brent Bloffwitch from Central Office. Advice provided by Michelle Kohler, past teacher at NHS and currently working with Flinders University. Spoken with current Languages teachers.</p> <p>Proposed process - we survey Years 4 – 7 students from large feeder schools; current Year 8 students; all NHS staff; parents from NHS and large feeder schools.</p> <p>Proposed Survey to be tabled</p> <p>Survey current large feeder schools and current year 8.</p> <p>Asking for feedback on survey suggestions</p> <p>Discussion regarding the different surveys.</p> <ul style="list-style-type: none"> <li>• Consensus of preference was for the rationale/purpose statement. Question 2 should be reduced to make it clearer (Interested/not interested)</li> <li>• Students to be surveyed separately from parents</li> <li>• 2 questions for students – 1 question for parents</li> <li>• <b>Gerri Walker to review and bring documents to next meeting.</b></li> </ul>

Musical - sale of drinks and chocolates	ACTION: Karen has organised. Helpers please arrive by 6.30pm
Traffic on roads adjacent to school – responding to survey presented to Barossa Council late in 2017.	Meeting between Barossa Council, SRC, Ann-Marie Ward and G Walker June 12th – meeting was deferred – <b>will be re-scheduled.</b>
<p>Tree Audit – Buildings and Grounds received much feedback from staff re keeping the trees. SRC have consulted with students. Buildings and Grounds discussed the feedback and developed the following 2 motions to put to Governing Council.</p> <p>Agreed that we would ask for the other trees identified in the Audit Report to be pruned and removed during the July school holidays.</p> <p>Election of deputy chairperson</p> <p>Daymap - Assessment and Reporting Policy – update from Andrew Dickinson</p> <p>Nuri High School Website</p> <p>Review of governing council committees – any governing council members wishing to join a committee Sign for NHS approved by school. AM Ward to go to state and local for approval.</p> <p>Mobile phones in school</p> <p>Internet upgrade with department end of term 3.</p>	<p><b>Motions to be put to Governing Council</b></p> <ol style="list-style-type: none"> <li>Engage with a landscaper to assess options – removal of trees versus expanding garden beds, shading. Include parameters for underground services. Ann-Marie to contact Michael Herbst, DPTI.</li> </ol> <p><b>Moved: Karen Underwood Seconded: Peter Lange</b>  <b><i>We need to seek clarification from the Arborist re the differences in his recommendations for the 3 Plane Trees in his reports 2014 to 2018. This is to be clarified with the Arborist by A-M Ward.</i></b></p> <p>Peter Lange happy to step in if there is no conflict with policy.</p> <p><b>Action: G Walker to check with head office.</b></p> <p><b>Response from head office:</b>  <i>If this is supported by council then members can hold dual office holder roles.</i></p> <p>Moved: Peter Shute Seconded: Sharyne Young  Peter Lange has accepted role of Deputy Chairperson  All in favour of Peter Lange as Deputy Chairperson  A Dickinson in contact with Daymap to have vision around teacher comments and feedback.  Leadership in discussion around teacher responsibilities for Daymap entries.  School information on NHS website needs updating.  Website to be completely updated once roles reviewed and shared.</p> <p><b><i>Andrew has worked with Ann-Marie – determined what needs updating and allocating to staff to be done</i></b></p> <p>Any members wishing to join a committee or ask more details, please email Tarnya Eggleton or A-M Ward  Ann-Marie has forwarded approval to State Government  Andrew Dickinson to relaunch positive behaviours for pm learning. Ensure mobile phones are used appropriately.  Gerri will include item in this week's newsletter about appropriate use of phones in terms of the Universal Behaviour Expectations to be re-visited at the beginning of Semester 2 – week 9 this term.</p> <p>Department is looking to see if they can take the Admin internet connection off the Curriculum one to increase speed until NBN is connected.</p>

## 6. SHARED LEARNING SESSION (30 minutes per meeting) –

Role of Governing Council

***Sonya Carmody happy to share handouts from the session she attended regarding the role of governing council.***

## 7. Finance Report –See Appendix 1

## 8. WH&S

Item	Response
Tree audit as above	

## 9. General Business

Item	Response
Request from Brad West re new football jumpers – see Appendix 2	<p>Could the words Community Hotel be removed? (Leaving Vine Inn Barossa)</p> <p><b><i>Vine Inn logo- majority in favour. Gerri Walker to check with department about any conflict for the advertising.</i></b></p>

## 10. Reports/Committees

- Chairperson Report ***refer to Appendix 5***  
Moved: Peter Shute Seconded: Sharyne Young
- Principal report – ***refer to Appendix 3***  
Moved: Luke Rothe Seconded: John Martens
- Subcommittees -

Committee	Report
<b>Canteen Committee</b> Meet week 5 on a Tuesday Pricilla Heidenreich	<b>Key Points:</b> <ul style="list-style-type: none"> <li>• On Call casual employee: Registration of Interest was advertised in last newsletter. Ann-Marie is organising a selection process.</li> <li>• <b><i>Need a delegate for the panel: Pricilla Heidenreich happy to be the delegate if the meeting is not on a Friday.</i></b></li> <li>• <b><i>Quote for CCTV around canteen – Ann-Marie to follow up</i></b></li> <li>• Daily takings have been approx. \$800-\$900</li> <li>• End of April YDT Surplus \$2,308.09</li> <li>• Auditor mentioned that our Canteen is one of the better canteens they have seen and the profit margin is very good.</li> </ul>
<b>Uniform Committee</b> Belinda Haeft to join if one is formed	No committee
<b>Finance Committee</b> Meet on the afternoon before Governing Council meeting – Peter Lange and Tarnya Eggleton	As per Finance Report
<b>Wine Committee</b> Peter Lange & Peter Shute	<b>Key Points:</b> <ul style="list-style-type: none"> <li>• Funding for school vineyard reworking- Have managed to find some funding from the tractor budget (we didn't use the full amount). Thanks to Ann-Marie, Gerri and the Governing council for approving the budget of \$2,500 (grapes) + \$4,500 (vineyard reworking), as outlined in Trent H's budget that was submitted Asked to push wine sales to help recover some of</li> </ul>

	<p>this cost. Josh/Fiona to begin organising this in consultation with Grounds staff.</p> <ul style="list-style-type: none"> <li>• Hickinbotham lease/irrigation- lease expired 2008 – currently working with Department for Education and Council to renew.</li> <li>• Art/Wine painting session?</li> <li>• Nurihannam tasting- discussed doing on a Sunday. Begin planning- want to organise a date?</li> <li>• Proposal that wine committee receives a % of wine sales for reinvesting into the winery and vineyard. Now have budget breakdown from business manager. The teaching line DOES come out of the budget. Will put proposal to PAC and Finance Committee.</li> <li>• School website update- happening at the moment. Will include tasting notes and pictures of bottles</li> <li>• Wine Launch – catering</li> <li>• Nuriootpa Men’s Shed to be advertised on the NHS facebook page (dates and place) Peter Lange to Gerri to forward to Sue Matthews</li> </ul>
<b>Building &amp; Grounds</b> Meet week 6 on a Tuesday – Luke Rothe	<p>Key points:</p> <ul style="list-style-type: none"> <li>• Tree Audit as per above</li> <li>• Following on hold until Year 7 Upgrade determined – Kitchen upgrade; area outside STEM building; Drama building stumping and ATCO hut for grounds persons</li> <li>• Swings in Disability Unit – still trying to get advice re swings</li> <li>• Little Theatre – floor to be polished and steps repaired during July holidays</li> <li>• Office location for new AP to be considered</li> </ul>

## 11. General Business

Task	Person Responsible/Result
Bullying and Harassment Data for semester 1 Suspension and Exclusion Data for Semester 1 Complaints data or Semester 1  There is a discrepancy of \$700 in the Governing Council Report	<p><b><i>To be tabled at next GC meeting</i></b></p> <p><b><i>Ann-Marie to investigate this further with DfE Site Financial Services and report at next meeting</i></b></p>

## 12. Correspondence

Magazine SASSO received

Email received from Anne Barclay about parent survey

Letter from SAASPC requesting affiliation fees for 2019.

**13. Any Other Business**

<b>Task</b>	<b>Person Responsible/Result</b>
Power supply test and tag Must be done at NHS. Refer to J Barkley	
Student wellbeing – Student injured and parent concerned it was not given enough first aid.	Student services has a first aid person. Gerri Walker requested the parent contact the school to discuss.
<b>Next meeting</b>	Week 3 – 6 <sup>th</sup> August 7pm

**14. Meeting Closed at 8:37pm**

## APPENDIX 1: FINANCE REPORT

### Business Manager: Finance Report for Governing Council Meeting 18 June 2019

#### 1. Financial reports:

##### School

The following reports for May were tabled and discussed at Finance Committee Meeting 18/6/19:

- Profit and Loss statement
- Balance Sheet
- Governing Council report

##### Period 5

Period 5 shows a Surplus \$39,778.44 and YTD Surplus \$715,328.72

The variances to budget are mainly attributable to:

##### *Under Budget*

- Parent Contributions: received \$144 less than cash flowed
- Curriculum Maintenance: general savings
- Administration: general savings
- Site Funded works: general savings
- Facilities: general savings
- Other Expenditure: general savings

##### *Over Budget*

- RES: Global Budget – received more than cash flowed
- Other Income sources: received \$3,825 more than cash flowed (wines sales, hire facilities)
- Non Budget revenue: no budget lines – offset by Non Budget Expenses
- Salaries: TRTs \$50,790 more than cash flowed. We are still waiting on T4 2018 and T1 2019 TRT reimbursements.
- Utilities & Maintenance: \$3,714 more than cash flowed – telephone rental \$573 more cash flowed, Machinery maintenance \$649 more than cash flowed due to equipment maintenance required, Breakdown maintenance \$12,518 more than cash flowed – part invoices from 2018
- Non Budget Expenses: no budgets – offset by Non Budget revenue

##### **Summary of areas over budget:**

- Salaries: TRTs \$50,790 more than cash flowed. We are still waiting on T4 2018 and T1 2019 TRT reimbursements.
- Utilities & Maintenance: \$3,714 more than cash flowed – telephone rental \$573 more cash flowed, Machinery maintenance \$649 more than cash flowed due to equipment maintenance required, Breakdown maintenance \$12,518 more than cash flowed – part invoices from 2018
- Non Budget revenue: no budget lines – offset by Non Budget Expenses
- Non Budget Expenses: no budgets – offset by Non Budget revenue

There is a discrepancy of \$700 in the Governing Council Report – Ann-Marie to investigate this further with DfE Site Financial Services and report at next meeting.

**Materials and Services Charges Budget                      \$ 443,788**

**Includes: M&S \$235,638 & Non Legal Amount    \$123,880 (approx. 15% don't pay full M&S)**

**M&S Year to Date Revenue**

**May:**

• M&S	\$ 304,526
• School Card	\$ 22,121
• M&S previous years	\$ 8,262
• Waive Non Legal Amount	\$ - 37,151
<b>Total</b>	<b>\$ 297,758</b>

**UNIFORM**

May Sales	\$ 12,195.83
Expenses	\$ 19,611.22

YTD Sales	\$ 65,750.71
Expenses	\$ 30,721.36
Surplus	\$ 35,029.35

**Canteen**

The following reports for March and April were tabled and discussed at Finance Committee Meeting 14/6/19:

- Profit and Loss statement and Balance Sheet

Period 5 shows a Deficit \$2,484.55 and a YTD Deficit \$176.46

The Governing Council notes that the year to date result is in YTD Surplus \$176.46 and the Principal and Business Manager will continue to monitor the Canteen's viability and will report again to next GC meeting.

Reports accepted: Moved: Karen Underwood Seconded: John Martens

**2. Fundraising and Unexpected Revenue****FUNDRAISING June 2019 TO BE MINUTED AT GOVERNING COUNCIL AS AUDIT REQUIREMENT**

DATE	EVENT	AMOUNT
14/02/19	SRC - Valentines Day	\$80.55
1/03/19	SRC - Casual Day	\$699.30
1/03/19	SRC - BBQ & baked goods	\$365.10
15/03/19	SRC BBQ - sports day	\$742.23
15/03/19	Shrek the Musical - Easter Egg raffle	\$391.70
11/04/19	SRC - casual day	\$494.00
12/04/19	SRC - Poppies for RSL	\$155.00
31/05/19	SRC - Casual Day	\$559.15
	TOTAL	\$3,487.03

**UNEXPECTED REVENUE June 2019 (TO BE MINUTED AT GOVERNING COUNCIL AS AUDIT REQUIREMENT)**

21/01/19	Ebenezer Neukirch Ladies	Doctors on Campus	\$520.00
21/01/19	Grounds	Simsmetal	\$205.40
21/01/19	Grounds	Lange's Can & Bottle Recycle	\$7.50
25/01/19	Thinking Maths Grant	Dept for Education - Learning Improvement	\$3,252.00
12/02/19	sale of 3D Printer	Luke Solters	\$500.00
25/03/19	Grant - Automotive program	Barossa Council	\$1,000.00
25/03/19	Grant - Youth Week	Barossa Council	\$500.00
27/03/19	Grant - Middle Years & SACE Professional Learning	Dept For Education	\$7,967.00
1/03/19	Sponsorship - Musical	Ahrens	\$200.00
1/03/19	Sponsorship - Musical	Heinrich Cooperage	\$250.00
	Sponsorship - Musical	Clayton Scott Funerals	\$200.00
	Sponsorship - Musical	Cross Fit Barossa	\$250.00
	Sponsorship - Musical	Torbreck Vintners	\$500.00
	Sponsorship - Musical	Barossa Valley Hire	\$300.00
	Sponsorship - Musical	Barossa Enterprises	\$100.00
	Sponsorship - Musical	Key Financial Planners	\$250.00
	Sponsorship - Musical	Adelaide Heating & Cooling	\$500.00
	Sponsorship - Musical	Elders Insurance Barossa	\$250.00
10/04/19	Helen Rudiger - Musical Donation	Helen Rudiger - parent	\$300.00
12/04/19	Grant - National Day of Action	Dept for Education	\$1,000.00
12/04/19	Grant - Music Focus Grant	Dept for Education	\$15,000.00
12/04/19	grant - Early Career Teacher Development Program	Dept for Education	\$5,765.00
15/04/19	Donation - Musical	Adrian Hoffmann	\$2,000.00
1/05/19	Grounds	Simsmetal	\$699.05
7/05/19	sale of 3D printer	Ray Dicker	\$1,000.00
9/05/19	Grant - ILC	Barossa Council	\$1,000.00
14/05/19	Grant - Homework & Cultural Club	The Wyatt Trust	\$5,000.00
20/05/19	Grant - National Science Week	Aust Science Teachers Association	\$350.00
24/05/19	Disability Unit - purchase new oven	Community Helpers	\$1,400.00
3/06/19	sale of 3D printer	Nicole Parham	\$500.00
		TOTAL	\$50,765.95

The Governing Council accepts the Fundraising and Unexpected Revenue reports as per the recommendation of the Principal.

Moved: Belinda Haeft    Seconded: Luke Rothe

**3. Trade in of the old tractor and purchase of new.**

The Governing Council approves the trade in of the old tractor of \$11,725 (GST free) and the purchase of the new tractor including modifications of \$57,473.99 as per the recommendation of the principal.

Moved: Halena Frick    Seconded: John Martens



**NURIQOTPA HIGH SCHOOL - Company 1 (Current Year - 2019)**  
**Budgetary Position - Budget Area Details**

*Accept Closing Balance YTD \$1,454,574.  
 Cash & Investments \$1,455,274.  
 Diff. \$ 700.  
 May - 2019*

Opening Balance: 910,884      Opening Balance: 910,884

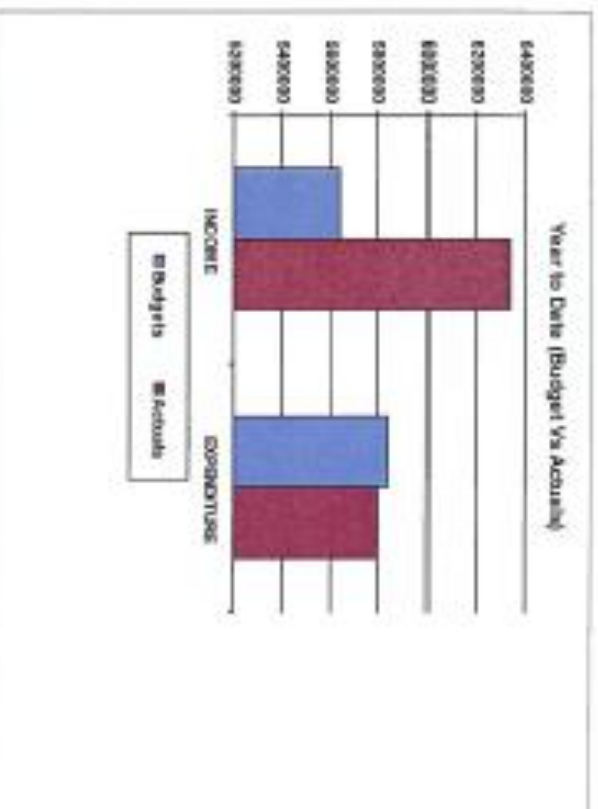
INCOME (Variance = Actuals - Budget)	CURRENT MONTH - May			YEAR TO DATE - 2019			END OF YEAR FORECAST		
	Budget	Actuals	Variance	Budget	Actuals	Variance	Budget for Year	Estimated	Variance
RESOURCE ENTITLEMENT STA	1,481,514	1,613,641	132,127	5,432,218	5,744,442	312,225	12,839,787	13,152,012	312,225
PARENT CONTRIBUTIONS received	20,000	19,857	(144)	201,930	297,758	95,829	443,788	539,617	95,829
OTHER INCOME SOURCES received	1,584	5,409	3,825	7,861	39,519	31,657	41,800	73,457	31,657
NON BUDGET - REVENUE	0	72,243	72,243	0	306,677	306,677	0	306,677	306,677
ACCRUED RECURRENT FUNDIN	0	(354,960)	(354,960)	0	(50,489)	(50,489)	0	(50,489)	(50,489)
<b>TOTAL INCOME</b>	<b>1,503,098</b>	<b>1,356,189</b>	<b>(146,909)</b>	<b>5,642,009</b>	<b>6,337,907</b>	<b>695,898</b>	<b>13,325,375</b>	<b>14,021,273</b>	<b>695,898</b>
EXPENDITURE (Variance = Budget - Actuals)	CURRENT MONTH - May			YEAR TO DATE - 2019			END OF YEAR FORECAST		
	Budget	Actuals	Variance	Budget	Actuals	Variance	Budget for Year	Estimated	Variance
SALARIES	1,312,359	1,344,616	(32,257)	4,830,962	4,930,305	(99,323)	11,421,277	11,520,600	(99,323)
CURRICULUM MAINTENANCE	81,060	74,120	6,941	262,071	245,703	16,368	569,885	553,516	16,368
ADMINISTRATION	10,872	6,228	4,644	44,336	33,560	10,776	105,300	94,524	10,776
SITE FUNDED WORKS	1,367	173	1,193	19,500	6,814	12,686	56,000	43,314	12,686
FACILITIES	12,004	9,917	2,087	34,938	25,484	9,453	54,500	45,047	9,453
UTILITIES & MAINTENANCE	49,408	53,123	(3,715)	232,565	162,246	70,319	549,541	479,222	70,319
OTHER EXPENDITURE	707,939	23,147	84,792	418,189	245,546	172,643	1,053,987	881,343	172,643
NON BUDGET - EXPENSES	0	75,016	(75,016)	0	144,559	(144,559)	0	144,559	(144,559)
<b>TOTAL EXPENDITURE</b>	<b>1,575,009</b>	<b>1,586,341</b>	<b>(11,331)</b>	<b>5,842,581</b>	<b>5,794,217</b>	<b>48,364</b>	<b>13,810,490</b>	<b>13,762,126</b>	<b>48,364</b>
<b>NET TOTAL</b>	<b>(71,911)</b>	<b>(230,152)</b>	<b>(158,240)</b>	<b>(200,573)</b>	<b>543,690</b>	<b>744,263</b>	<b>(485,115)</b>	<b>259,148</b>	<b>744,263</b>

*Non bud. Revenue 72,243  
 " " Expenses 75,016  
 - 2,773.*

Cancelled Cheque Adjustment: 0  
 Closing Balance YTD: 1,454,574  
 Closing Balance Forecast: 1,170,032

FUNDS AVAILABLE RECONCILIATION \$

Cash at Bank	170,879	1,455,274
Add: All Investments	1,284,399	
Add: P21 Accrued	231,270	
Add: Prepayments	0	
Add: Receivables	204,754	
Less: Payables	136,399	
Less: Liabilities - Short Term	(33,416)	
Less: Liabilities - GST	(18,225)	
Less: Committed Investments	13,879	
Closing Balance:	1,792,661	
Purchase Order Commitments		63,824
Liabilities - Long Term		0
Reserves		0



Income - more received than expected.  
 Expenditure - spent slightly less than expected.

## APPENDIX 2: NEW FOOTBALL JUMPERS

Over the past few years Brad has been slowly upgrading our (very old and dated) Sports Uniforms- to be more unified I guess- incorporating our history and traditional colours of the school.

He has been able to do this by carefully managing the Sports budget and through gaining grants/ sponsorship from community members and organisations.

Two years ago he gained a sponsorship from the Co-op for a new set of AFL Guernseys. This has been great for our Open Teams however ideally he needs a second set- a smaller set for use for both 8/9 boys and even the girls.

He has been in contact with 'The Vine Inn Community Hotel' and they have agreed to a sponsorship of \$1000.00 (what will be required for a set of AFL Guernseys).

The only small concern he has is whether it is appropriate for the back of a school sport uniform?

New proposed  
Guernseys w/  
sponsor



Current  
Guernseys w/

### APPENDIX 3: PRINCIPAL'S REPORT

#### 1. Staffing Update Semester 2

We welcome back Samara Wyten after maternity leave.

Bianka Laubsch will take an addiotnal semester leave and will be replaced by Vicky Menelaou 0.8.

We will nominate Aaron Golding, Noah Tilley and Karlia Davoli to continue in Semester 2 with 0.8 contracts.

Jay Ferrin will have LSL/Retention Leave for the first 4 weeks of term 3 – Jenelle Draper will act in this positon for the 4 weeks. We will now need to backfill Jenelle.

Deb Wilson has won the backfill position behind Ann-Marie Ward while she is on leave for 6 weeks commencing July 29<sup>th</sup>. Deb has worked with us before when Ann-Marie had leave.

Deb Leibie has commenced 3 months leave – she is backfilled by Renee Switalia who has been doing some work for us over the year.

Chris Gambell is on LSL for 8 weeks during semester 2 – we will be advertising the backfill position shortly.

#### 2. Staffing Update 2020

- a. Four assistant principal positions – PAC are very close to having the Job and Person specification ready to advertise these positions for 5 years
- b. The ongoing Science coordinator position is nearly ready to be advertised for 5 years
- c. We met on June 13<sup>th</sup> re what our Disability Unit/Special Classes will look like in 2020. We currently have 5 Disability Unit classes – this may be reduced to 4 classes and one Special Class. The Special Class does not attract leadership time as the Unit classes do. We will use this information to determine the leadership configuration of the Disability Unit. We also discussed impact of the Year 7 students coming into the Unit in 2022. Further work is happening in this area.
- d. PAC will then develop:
  - i. 2 Year Level Coordinator positons to be advertised externally for 3 years each
  - ii. 6 Year Level Managers for one year to be advertised internally
  - iii. Wine Manager and SRC teachers for one year each internally
  - iv. Sports Manager for 6 months internally

3. Buildings Upgrade – Year 7 Works – Ann-Marie, Andrew and I are continuing to work with the project officer to try to get a 'high level' look at what is needed for the additional 200 spaces our school will need. She came to the site last Friday to have another look. We will be consulting with the school community once we have some information to consult on.
4. STEM Update – the opening was a great success – thanks to all who attended and to the students and staff for their work in leading this event.
5. Pupil Free Day - Friday June 7<sup>th</sup> –we shared the morning session with Kapunda HS and Eudunda AS. The focus was collaborative moderation. This was successful as it provided teachers with the opportunity to work with teachers form other sites and look at how tasks are assigned grades constitutently and also did some work on task design and innovative pedagogy. The afternoon session was about National Consistent Collection of Data – NCCD. The Unit staff engaged in some training as a cohort.
6. NCCD – is an annual national collection applied across all school settings to identify the number of school students with disability and the level of reasonable adjustment provided for them to access and participate in education. Staff entered accommodations onto DayMap for students who do not have an NEP bit require accommodations. This data is collected nationally on August 2<sup>nd</sup>. A letter will be sent out to parents about this collection.
7. Progress against Site Improvement Plan – we are continuing to embed the Tier 3 words at a faculty level. This is based on the faculty leaders working with their staff to achieve this.
8. Reconciliation week – our Indigenous students participated in excursions to Gawler and the local Bush Garden and also presented at the recent assembly. Angie Couzner, a Year 11 student, was presented with a Dame Roma Mitchell Scholarship at Government House during this week – it was a great event.
9. School Culture –progress against this work:
  - Decision Making Policy is ready to be put to staff – we will then bring it to the Governing Council
  - Revisiting as a whole staff - Positive Behaviours for Learning and Restorative Practices – audit to be undertaken with staff
  - Behaviour Code – Anne Barclay is leading a group to look at this with respect to the role of the Learning Area coordinators being made explicit
  - Grievance Procedures and Bullying and Harassment Policy - we are asking a person from head office to do a session with staff on this topic

- Social Committee names and role to be revisited – has become very active; have developed their Terms of Reference which will go into the Decision Making Policy Appendix
- Staff Induction Policy to be reviewed – Ann Hargreaves to lead this work
- Reviewing what happens in week 9, term 4 – Andrew Dickinson has called for volunteers to be part of this working party.
- Developing a School Charter will be a piece of work that follows this initial work.

#### **APPENDIX 4: SRC REPORT**

##### **Casual Days:**

On the 31<sup>st</sup> of May, the first casual day of this term was held. This casual day was not themed, but the SRC organised the sale of yiros for lunch which was very successful. The second casual day for term 2 will be on Friday of week 9 (28<sup>th</sup> June). The SRC has decided the theme for this casual day will be 'Winter Wonderland', where students can dress up wearing pyjamas. A best dressed competition will be held with points going toward house teams. At lunchtime the SRC will be selling soup and garlic bread, and playing music.

##### **SRC Members:**

Unfortunately, this week we will be losing two of our SRC members, Thomas and Sharee McKinnon. As Thomas is our current treasurer, this executive position will be re-elected during our SRC meeting next week. Year 11 students will have first preference for this position as all the year 12 students already fill an executive position. If no year 11 students nominate, year 10 students will then be offered the position, etc.

##### **House Teams:**

In week 9, a house team netball competition will be held to allow students to gain points for their house team. This competition is for year 12 students who have filled in the sign-up sheets to participate. Staff are also involved in this competition and can participate within the teams. The competition will run during Student Development time on Wednesday and the grand final will be held on a later date to be confirmed.

Mrs Hudson has volunteered to collect house team points for attendance, grades etc. We are extremely grateful to have her organising this as it has saved a lot of time for the SRC liaison teachers. The house team ladder for the house cup is currently:

- 1<sup>st</sup> – Coulthard (2018 points)
- 2<sup>nd</sup> – Angas (2002 points)
- 3<sup>rd</sup> – Murray (1968 points)
- 4<sup>th</sup> – Sturt (1918 points)
- 5<sup>th</sup> – Light (1912 points)

We are also pairing up with the year 9 Issues in Society class to donate goods to Back Pack 4 Kids SA. At the end of last year we turned our Christmas Appeal donation into a House competition which was successful, so we thought by doing this again with another donation it would raise more for children in need.

##### **Buildings and Grounds:**

Angus attended the building and grounds meeting to share the views of the SRC. After discussing what we thought during our last SRC meeting, Angus passed this on to the buildings and grounds committee. No consensus has been reached yet on this decision.

#### **APPENDIX 5: CHAIRPERSON'S REPORT**

I attended the STEM building Assembly and Opening on Wednesday 29<sup>th</sup> May. What an amazing building and resource for our students, teachers and school community.

Lovely to see so many articles in our local papers in regard to what our school students are involved in, or awards they are winning awards for.

This weekend I look forward to watching our students shine on stage at Shrek the Musical.

I would also like to mention a thank you to our school for donating the use of the kitchen to Kind Hearted Kitchen to make their meals for the community. I have volunteered twice and want to express the gratitude, but also what an amazing facility this is for our school and community.