

**NURIOOTPA HIGH SCHOOL
GOVERNING COUNCIL MEETING**

Agenda

Tuesday March 16th 2021 – 7:00pm in Languages Building

Members: Tarnya Eggleton, Karen Underwood, Peter Lange, Monique Lloyd, Donna Baumann, Paula Brennand, Sonya Carmody, Belinda Haeft, Pricilla Heidenreich, Daniela Hongell, Kelly Neldner, Jodie Marshall, Bernadette Blatchford, Gary Pentland, Russell Johnston.

Staff: Gerri Walker, Penny Chancellor, Melissa Rogers, Ann-Marie Ward.

SRC: Cody Parham, Elli Nottle.

Governing Council Statement of Acknowledgement

We acknowledge the Traditional Owners of country throughout Australia and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.

Chair: Peter Lange

Secretary: Ann-Marie Ward

Members present: Gerri Walker, Peter Lange, Penny Chancellor, Andrew Dickinson, Karen Underwood, Ellie Nottle, Russell Johnston, Jodie Marshall, Daniela Hongell, Monique Lloyd, Melissa Rogers, Belinda Haeft, Gary Pentland, Bernadette Blatchford, Donna Baumann, Paula Brennand

Russell Johnstone

Welcome

- 1. Apologies:** Tarnya Eggleton, Sonya Carmody, Kelly Neldner, Pricilla Heidenreich, Codi Parkham
- 2. Minutes from previous meeting 9 February, 2021**
Accepted - Moved: Karen Underwood **Seconded:** Jodie Marshall
- 3. SRC Report: see Appendix 1**
- 4. Election of Office Bearers** – chaired by Gerri Walker

CHAIRPERSON

Nomination: Tarnya Eggleton

Nominated by: Tarnya Eggleton Seconded by: Gary Pentland

All in favour.

DEPUTY CHAIRPERSON

Nomination: Peter Lange

Nominated by: Peter Lange Seconded by: Donna Baumann

All in favour.

TREASURER

Nomination: Peter Lange

Nominated by: Peter Lange Seconded by: Bernadette Blatchford

All in favour.

SECRETARY

Nomination: Monique Lloyd

Nominated by: Monique Lloyd Seconded by: Bernadette Blatchford

All in favour.

5. Election of Committee Members

Committees
Canteen Committee Meet week 5 on a Tuesday Pricilla Heidenreich, Ann-Marie Ward
Uniform Committee Ann-Marie Ward, Belinda Haeft
Finance Committee Meet on the afternoon before Governing Council meeting. Gerri Walker and Ann-Marie Ward are on the committee. Motion: Peter Lange, Gary Pentland, Aimie Heinicke join the Finance Committee. Moved: Karen Underwood Seconded: Russell Johnston Accepted
Wine Committee Meet on Monday afternoons Peter Lange, Gerri Walker, Paul Heinicke, Penny Chancellor
Building and Grounds Committee Meet Tuesday afternoons Belinda Haeft, Gerri Walker, Ann-Marie Ward
Fundraising Committee Karen Underwood, Paula Brennand, Bernadette Blatchford

6. Learning Session : Focus on Year 7 to High School and the role of Governing Council.

Actions to be considered from last meeting:

- New Governing Council to write to Primary School Governing Councils. GC Secretary & Gerri to draft a letter to go to all feeder schools GCs. Predicted 458 students will be commencing 2022. We will be holding Transition Days and Student Led Conferences. Year 10 students will also be visiting feeder schools. Aboriginal students: there will be reconciliation events, culture events, culture club, meetings with students and aboriginal staff. NHS has been nominated as one of the 5 best schools in the state – Aboriginal program. Extra work is being done with Students in Care and Special Options students.
- Newsletter article (part of principal letter) to be sent to feeder schools to add to their newsletter
- Gerri to gather 'vibe' from other principals at partnership meeting
- Governing Council representatives at Open Days on site Week 9 – Tarnya Eggleton, Monday: Jodi Marshall
- Enrolment process for 2022 will be online. Parents will receive information from the Primary Schools.
- Students who require additional support will have an additional transition.

7. Business Arising from Minutes

Item	Response
Languages Review	Combined Indonesian/Geography/Business Enterprise class has commenced – still early stages
Traffic on roads adjacent to school	Feedback from Working Party: Karen Underwood, Kelly Neldner, Donna Baumann, Paula Brennand, Ann-Marie Ward, Gary Pentland & Russell Johnston. <ul style="list-style-type: none"> - collecting data on buses, traffic and will forward to Barossa Council for tabling at next BC meeting - reviewing bus locations - It was suggested that the Working Party also contact Stephen Knoll - Meeting fortnightly
Mobile Phone Policy Review	Now in operational mode – usually less than 3 phones per day
Constitution Change	Community members – next steps <ul style="list-style-type: none"> • Barossa Council – welcome to Cr Russell Johnstone, Deputy Mayor • Other community members – ideas? <ul style="list-style-type: none"> ○ Indigenous community member- <ul style="list-style-type: none"> ▪ Barossa Indigenous Group Pricilla H to contact them for interest.

	<ul style="list-style-type: none"> Local MP Penny Chancellor to contact Foundation Barossa
Gender Based Awards	<ul style="list-style-type: none"> SRC leading this work FYI - Toilets – signage is now in place on toilet in Languages Building.
Annual Report	Sent to Central Office
Organise card for Luke Rothe, Sharyne Young and Halena Frick	Gerri has sent these on our behalf
Daymap App	We have planned a large PR campaign to increase the number of people using the Daymap Connect app. This will include instructions to install for first time as well as reinstalling. It will be publicised through Facebook and email next week. Each time a parent calls regarding attendance a reminder will be given. Each time a student signs out early an instruction sheet will be given. Daymap App – info available on NHS website

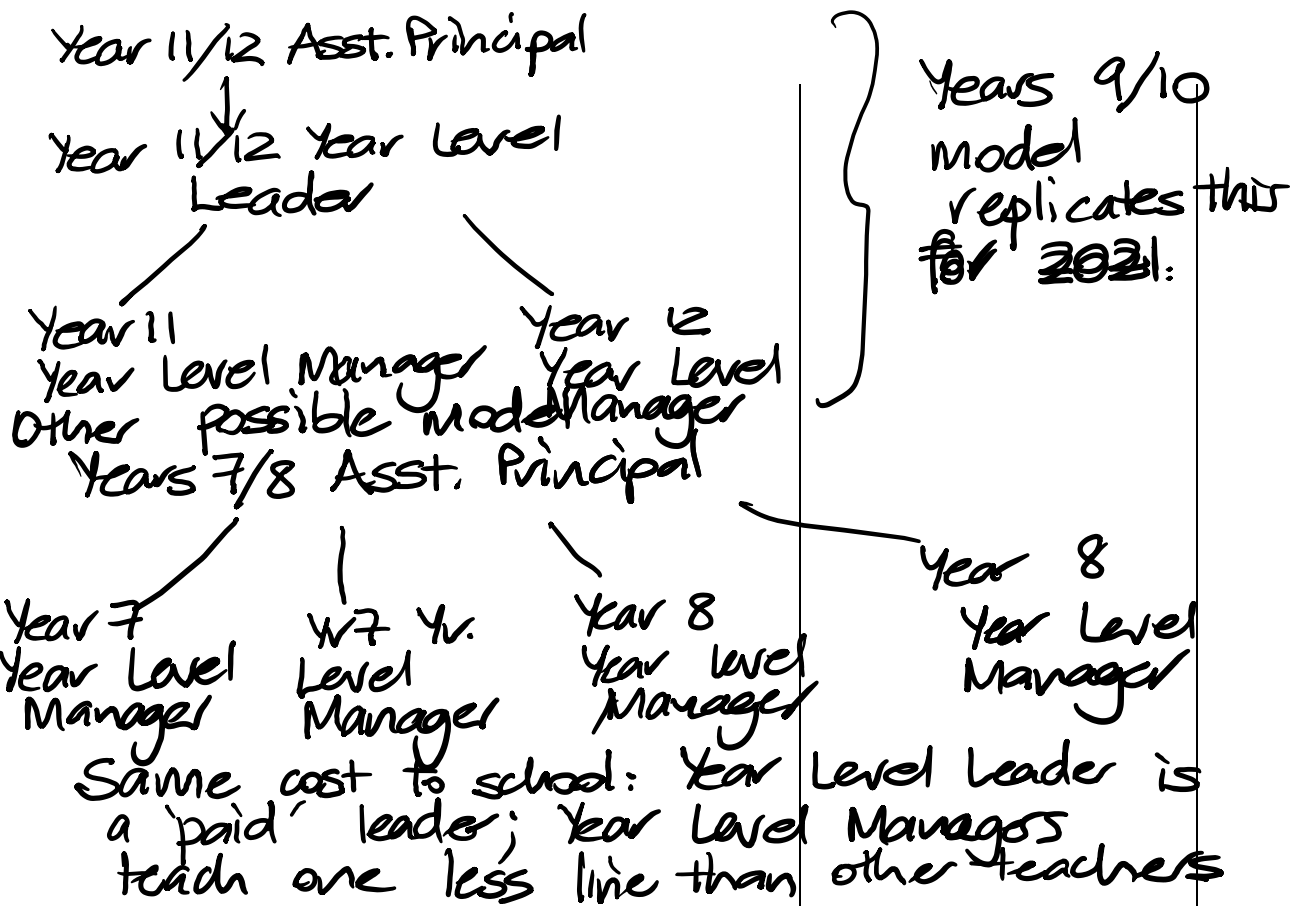
8. Finance Report –See Appendix 2

9. WH&S

Item	Response
NIL	

10. General Business

Item	Response
<p>Year 7 to High School Update Curriculum Planning and Student Learning – ongoing faculty work in this area – will be part of the Partnership work later</p> <ul style="list-style-type: none"> Staff Planning <p>On Friday, week 6, Personnel Advisory Committee met for 4 lessons with key points discussed:</p> <ul style="list-style-type: none"> J&Ps for The Arts and English faculty leaders – these positions are to be advertised ASAP HR teacher profile – a big thanks to Andrew Dickinson and Ann Hargreaves for their work on the projected staffing needs for 2022. This was mapped against the current permanent staff to highlight learning areas that we may be able to declare permanent vacancies in. Teachers have been asked to complete a survey re subject choices, full-time equivalent, HG choices etc that will further inform this work. DfE will be advertising permanent positions from very early term 2 after they have placed the teachers who are on the Permanent Teacher Register. We are keen to be ready to advertise these positions. We have a meeting with the HR Staffing Officer on Thursday week 7. Non-curriculum SSO profile – we have looked at a way forward and the information that we need to add to the information provided by the non-curriculum SSOs last year. <p>In order to determine vacancies we have asked Ann-Marie to start a draft budget for 2022 to determine roughly what our RES will be. This will be used to propose/determine:</p> <ul style="list-style-type: none"> Number of teaching positions Non-curriculum SSOs Leadership time, including Year Level Management configuration – this is an agenda item for the staff meeting week 8 to gain your feedback. Currently in Years 11/12 and Years 9/10 we have a Leader across the 2 year levels and a year level manager for each year level. In year 8 we have 2 year level managers. 	



- Curriculum budgets - Materials and Services charges does not fully cover the Curriculum budgets – how much do we need to cover this with the increased number of students?

Curriculum SSOs are funded by IESP grant and funding.

Facilities Planning

At the meeting Tuesday, week 6, the following information was provided, noting that the focus is now on the Multi-Purpose Building. We continue to ask if the Hospitality Centre can be a separable portion (can it get handed over before all of the work is completed on the Multi-Purpose Building and Tech Studies building?). At this stage there are no material supply issues due to COVID. Work for the next 2 weeks includes:

- Drama/Multi-Purpose Building
 - Stormwater/pipes etc that was detected once the building was removed has now been rectified
 - Pad preparation
 - Footing excavations
 - Will continue to use water for dust suppression
- Hospitality Building
 - Slab has been poured
 - The structural steel should be started on Wednesday
 - Stormwater etc to be completed over the next 2 weeks
 - May also have some external services done over the next 2 weeks
- Tech Studies
 - Footing preparation to be finalised
- Rate of Work vs Planned
 - Work was to be completed October 21st but due to the stormwater etc issues with the Multi-Purpose Building, it has been extended by 3 weeks. The builders hope that once they 'get above the ground' they may be able to catch up most of the lost time.

Budget Planning for 2022 – Ann-Marie has begun a very draft budget as noted above. In addition, Ann-Marie and I have begun meeting

<p>weekly (in addition to our regular meetings) to continue this work. The current topics we are discussing include:</p> <ul style="list-style-type: none"> ○ ICT requirements for the new buildings – this is part of the ICT Exec Meeting this Wednesday ○ Are we getting any establishment funding for the new transportable? Furniture, blinds, ICT, Wireless Access Points, Air Conditioners, ○ Working with the groundsmen on re-locating their 'office area' ○ Storage once transportable buildings moved ○ Location of the 4 dual buildings <p>School Community - Anne Barclay and I have drafted Partnership Transition/Orientation of Year 6/7 students and Transition/Orientation of Year 6/7 ATSI students Plans. These will be considered at the next Partnership Meeting. In these plans we have proposed that:</p> <ul style="list-style-type: none"> ○ <i>NHS Governing Council to write to all feeder Governing Councils re transition – upcoming meeting</i> ○ <i>NHS Governing Council to respond to feedback from Primary School Governing Councils re transition – all future meetings this year</i> ○ <i>Relevant NHS Newsletter items to be sent to feeder primary schools in weeks 4 and 9 – include link to Virtual Tour</i> <ul style="list-style-type: none"> • Jenelle Draper, Anne and myself will then use this work for the Transition/Orientation of Year 6/7 Students with Additional Needs (Students with Disabilities and Children in Care) students • Andrew Dickinson is leading a Partnership Working Party developing a process for Continuity of Learning Areas. This will involve NHS staff meeting with primary staff in different learning areas. <p>Professional Learning – Ella Mickan has a number of days that she will be engaged in this training.</p> <p>Required Transition – Transition visits to feeder schools has begun with Year 8 and 10 students from the feeder schools and the Assistant Principal or Year 7 Manager or principal.</p> <p>Required Orientation – as above</p> <p>Required Engagement – as above</p>	
<p>SIP: Progress</p> <p>Writing</p> <ul style="list-style-type: none"> • All teachers are engaged in one of the 4 selected areas of 'All Student Response Systems; Peer Assessment; Questions and Engaging Pedagogy' with a focus on writing. They have met 3 times this year with all teachers having a commitment to action in their focus area. • All staff are engaged in professional learning in a chosen Office 365 area. This includes a group on OneNote/Class Notebook and an advanced group in this area. The other group is focused on Office 365 Literacy Tools. • Progress from learning areas: <ul style="list-style-type: none"> ○ Maths – All tasks have scaffolding. Most have stretch, a few are still being worked on. ○ English – embedded technical vocab across the curriculum as part of planning documentation and explicit teaching. Documentation stored as a central resource. Majority of the tasks have specific adjusted tasks and opportunities for extension built into tasks so that tasks are inclusive - some tasks need to include stretch. Scaffolds and templates have been developed and stored as a central resource. Team created new rubrics that are used across assessment tasks. They are cross-marking to moderate and ensure consistency. Individual teachers have accessed PAT 	

data for their classes. Team looking at NAPLAN and PAT data together is work in progress. Checked in and reviewed ATSI students' progress at least once this term. No specific plans developed as yet. Some teachers have been checking in with Nat and Brook.

- Arts – Task design in middle years have technical vocab embedded and scaffolds to help students produce written tasks, still reviewing and refining some senior school tasks. Stretch is a work in progress.
- Ag- Scaffolding (particularly for One Plans) and vocab lists have nearly all been completed; some tasks require a focus on 'stretch' still. Achievement data being utilised by all staff to differentiate tasks- confirmed during PDP's. All year levels have a writing task embedded (minimum per term).
- Science: Scaffolding is in at least one key task per semester for each year level. Some have more than one task. Most tasks have a stretch component in terms of using the Blooms taxonomy phrases to ask things like: "predict how this technology might change lives in 50 years" or "create a working model of an enclosure and then do a critical review of your product". Most tasks have a One Plan version as well for each year level.
- Cross-curriculum – scaffolding being developed for all tasks. Still working on building vocabulary across all subjects but this is actively being considered in planning processes. Teams will be participating in internal moderation and task design review. Tasks cater to broad learning skills. Modified SACE is being introduced to cater to students inclusively. Tasks do not have limits to cater to students with a broad range of skills and interests. ATSI students have been identified and monitored.
- HPE: All courses have writing tasks with appropriate scaffolding supplied (1 per term in Phys Ed, more in Home Ec). All technical vocab has been identified and explicitly addressed through vocab activity. Continued embedding into regular practice is currently the focus.
- Inclusive Education Team – Teams shared resources Each staff member has included technical vocab for their tasks No central agreed process yet. Scope and sequence for Numeracy and Literacy with associated tasks still a work in progress. Goal = to develop a Literacy Program across all classrooms to develop a consistent approach – uploaded to DayMap and stored centrally as a resource. Differentiated tasks in all topics for Literacy and Numeracy still need to be developed for individual students to meet their learning goals (One Plan) and set the learning appropriate to meet their learning needs and stretch where possible. Possibility for targeted students to be involved in year 3 NAPLAN numeracy and literacy. Numeracy – Students in 5 classes have undergone diagnostic testing for Numeracy to gauge learning understanding and inform forward planning.
- HASS/Languages - All common course outlines now include specific lists of relevant technical vocabulary. Specialist subjects such as Legal Studies, Society & Culture, Ancient Studies etc have unique vocabulary, the use of which is integral to assessment. Explicit

<p>scaffolding or similar (eg: structure strips) are widely used. Stretch and differentiation is deeply embedded in task design. Most tasks target literacy skills and critical thinking. Explicit teaching of numeracy skills is less widespread and is an opportunity for growth.</p> <ul style="list-style-type: none"> ○ Tech Studies - All theory tasks contain Tier 3 vocab specific to the subject area; written tasks embedded into curriculum so that all students engage in a writing task per term; Stretch probably needs some work across the faculty – some evidence in CAD and Electronics; working on specific, reflective and timely feedback – some faculty members great at this; One Plan tasks vary dependent upon subject area and content. • All staff have a Personal development Plan that includes writing objective which tracks three Year 8, 9 or 10 students, one below SEA or equivalent, one at SEA and one in Higher Bands in writing for a full year or a different group for each semester. Teachers who do not teach Year 8, 9 or 10 students will negotiate an equivalent process with their line manager. This work is to form part of the PDP meetings and can include artefacts and/or anecdotes. <p>Numeracy Year 8 Maths</p> <ul style="list-style-type: none"> • All Year 8 Maths teachers have given their students a diagnostic assessment • All Year 8 Maths teachers are using Back to Front Maths and Big Ideas in Number tools to address identified misconceptions. • Maths faculty have engaged in professional learning in Back to Front Maths at the beginning of 2021 <p>Inclusive Education Centre</p> <ul style="list-style-type: none"> • IEC teachers and SSOs have participated in professional learning and implementing an agreed approach to teaching Numeracy • Principal is leading professional learning 	
<p>Data for 2021 – end of semester 1 and 2 – on hold</p> <ul style="list-style-type: none"> • <i>Bullying and Harassment</i> • <i>Suspension and Exclusion</i> • <i>Complaints</i> 	

11. Reports/Committees

- *Chairperson Report: included in the AGM agenda*
- *Principal report – refer to Appendix 3* Moved: Belinda Haeft Seconded: Melissa Rogers
- Subcommittees:

Committee	Report
Canteen Committee Meet week 5 on a Tuesday Pricilla Heidenreich	Met Wk7 Looking at Yr7toHS - quote to widen the verandah on southern side - reviewing traffic flow

	<ul style="list-style-type: none"> - 5 student volunteers - Possibility of advertising position for casual part timer
Uniform Committee Anne Barclay, Ann-Marie Ward, Belinda Haeft,	Met Wk7 Belinda provided the following updates: <ul style="list-style-type: none"> • Uniform – Jacket – Survey results • New Year 7s A57 B199 • Students 127 responses : A64 B63 • Staff 26 responses A2 B24 • Parents 222 responses : A47 B174 • Motion: based on the survey results, recommendation that the GC approve an additional item to be added to the Uniform List being a Winning Spirit – Young Spirit Stadium Jacket based Sell at \$80 Move: Anne Barclay Seconded: Carolyn Haswell • If/when the jacket gets approved, suggest an initial order of 30. Looking like: 10-12 x 3, 12-12 x 5, XS x 6, S x 6, M x 4, L x 3, XL x 2, 2XL x 1 This order could be placed asap, and at the same time a advert could be placed in the newsletter, or via an email to all parents, with an option to pre-order and pre-pay. Because of the shortish order turnaround, it will be easier to manage our stock levels and we can place extra orders as needed. <ul style="list-style-type: none"> ○ Parent query re can the school have another store that parents can purchase uniform from. Uniform Policy to be reviewed. ○ One supplier made a suggestion to have a navy blue cuff on the sleeve and navy blue to have a light blue cuff on the sleeve. ○ Change the collar to self fabric.
Finance Committee Meet on the afternoon before Governing Council meeting – Peter Lange, Tarnya Eggleton, Gary Pentland and Amy Heinicke	Refer to Appendix 2
Wine Committee Peter Lange & Gerri Walker	Whites – limited work on site. Reds – a lot more work done on site. Cab Sav being made this year.
Building and Grounds Committee Need new representative	No meeting
Fundraising Committee Karen Underwood	Postponed until November

<p>Suggestion from Motorcycle Club on March 13 & 14th Saturday and Sunday morning breakfast – bacon & egg roll / BBQ style breakfast.</p> <p>Karen willing if we can get 6 member 7/or SRC to provide support. Ann-Marie to put it forward to Arlon/Emma to bring back to GC next meeting.</p> <p>Ann-Marie to forward Lions/Rotary information to Karen so that she can contact them.</p> <p>Another option is Lions/Rotary to help.</p> <p>Governing Council agree to go ahead. Halena, Kelly, Belinda, Ann-Marie, Peter, Andrew, Gerri, Peter</p>	
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12. New Business

Task	Person Responsible/Result
Behaviour Management Policy. Current policy 2014. DfE have a template, Andrew and Gerri have created, gone to staff will then come to GC	Gerri
Partnership have determined - Pupil Free 3/9 School Closure 6/9 – partnership – seeking approval from Governing Council	Moved: Karen Underwood Seconded: Bernadette Blatchford
<p>Pupil Free Days and School Closure Day 2021</p> <p>We are requesting the following days for 2021:</p> <ul style="list-style-type: none"> • Week 0, Term 1 Friday January 22 - Curriculum • Week 6, Term 1 Monday March 1 Berry St • Week 7, Term 2 Friday June 11th (note Public Holiday June 14th • Term 3 Fri Week 7 School Closure (day of local significance) – date to be confirmed – first day of Royal Adelaide Show – possibly 3rd September <p>Term 3, Monday Week 8 Student Free Day- date to be confirmed– possibly 6th September</p>	

13. Correspondence

SASSO – emailed to members

14. Any Other Business

Task	Person Responsible/Result
Name tags to be organised after AGM	Ann-Marie
Behaviour Management Policy	Gerri
Next meeting: VET	Gerri & Penny
Working with Children Check	new members to email their WWCC to Ann-Marie
Changerooms – showers were removed approx. 20 years ago	
Yr 7toHS build – DfE to conduct an audit for student toilets	

15. Meeting Closed at 9pm

Meeting Dates for 2021

- 16th March AGM
- 11th May
- 15th June
- 2nd August
- 7th September
- 25th October
- 30th November

APPENDIX 1: SRC REPORT

Governing Council Summary – Term 1, Week 8

Changes to the Constitution:

Over the last few weeks, we have been editing the constitution. We have taken out section 4 in the new draft as these positions were never used and added a new clause in section 2 that all members of the current SRC team must participate within the school community. This can include roles that used to be in section 4. We also added a finance committee in sections 1 which treasurers will be expected to attend. In section 2 we have added additional information regarding what will happen if a specific year level does not get filled. This would result in more than the recommended amount of one year level being in SRC. In section 4 we have added what is discussed in formal and action meetings and the alternation between each type of meeting every week. In section 3 a clause has been added that if a member of the executive committee is not keeping up with schoolwork there is a process to be put in place to resolve this problem.

Year 8s in SRC 2021:

During student development on Wednesday week 9 small groups of current SRC members will go to year 8 homegroups and give information on what the SRC do and how to nominate. Nominations will open from weeks 9-10, Students will be able to submit their nominations through a Microsoft forms website and voting will begin early week 11 so that students can join SRC early in term 2.

Sports Day:

The food trucks were a huge success. They were all running low on food by the end of the day, and all the cold drinks were sold out. The SRC stand sold only cold drinks which were gone by midday. Discussions have already started about 2022, and whether we will need to organise more food vans because of the inclusion of year 7s.

Main Project:

The whole of SRC has decided that our main focus for 2021 will be recycling within the school and sustainability. We want to start by fundraising for more new water fountains that will reduce the amount of plastic use around the school. These fountains will have a filter to produce clean water and auto-fill the bottle, thus eliminating any possibilities of wasted water. An action plan has been started on how we want to go about this. Another idea in the works is adding more bins around the school, specific to 10cent recyclable bottles. These alone could raise money for fountains and help recycle. We also want to start collaborating with the Canteen about using more environment friendly packaging for their smaller items. We will still upkeep the blue gums and plan to make it more accessible (eg trails) to students and learning environments.

Fundraising:

Last casual day students wore basketball tops in respect of William. Raised just over \$1,000 in donations. Money to go towards a memoriam backboard in the Stadium.

APPENDIX 2: FINANCE REPORT

The following reports were tabled and discussed at Finance Committee Meeting 16/3/21:

- Profit and Loss statement Period 13 & January 2021
- Balance Sheet Period 13 & January 2021

CANTEEN: EOY PERIOD 13:

ACCOUNT	EOY AMOUNT \$	JAN AMOUNT \$	FEB AMOUNT \$
SASIF	\$ 71,816.10	\$ 71,831.35	\$ 71,846.60
Cash at Bank (Cheque Account)	\$ 7,347.78	\$ 6,057.10	\$ 15,344.39

SUMMARY OF FINANCIAL PERFORMANCE

Period 13 shows a Deficit of \$3,613.54 and YTD Surplus \$21,367.62

Period 1 shows a Deficit of \$1,513.01 and YTD Deficit of \$1,513.01

Period 2 shows a Surplus of \$2,213.98 and YTD Surplus of \$700.97

The Principal and Business Manager will continue to monitor the Canteen and will report again to next GC meeting.

SCHOOL:

EOY PERIOD 13

ACCOUNTS AS END OF PERIOD 13	
SASIF NHS	\$ 1,531,435.70
SASIF TTC	\$ 240,973.98
Cash at Bank (cheque Account)	\$ 82,181.93
Accrued Recurrent Funding: DFE owed NHS	\$ 30,126.91

SUMMARY OF PERIOD 13 FINANCIAL PERFORMANCE

Period 13 shows a Deficit \$109,984.88 and a YTD Surplus \$313,455.04

Other Revenue in Period 13 (items over \$1,000 listed):

FLO	\$ 1,084.00
Viticulture donations	\$ 1,000.00

Notable spending (over \$1,000) includes:

FLO	\$ 2,754.55
Info systems licences	\$ 14,919.29
Year 12 formal	\$ 6,818.18

JANUARY

ACCOUNTS AS END OF JANUARY	
SASIF NHS	\$ 1,560,808.26
SASIF TTC	\$ 241,025.15
Cash at Bank (cheque Account)	\$ 166,807.63
Accrued Recurrent Funding: DFE owed NHS	\$ 324,849.72

GRANTS	
FLO	\$ 156,412.00
Teacher Supplementation	\$ 7,546.49
Facilities adjustment (Front office windows)	\$ 24,550.00

SUMMARY OF PERIOD 1 FINANCIAL PERFORMANCE

Period 1 shows a Surplus \$942,216.71 and a YTD Surplus \$942,216.71

Other Revenue in Period 1 (items over \$1,000 listed):

Year 12 Formal	\$ 31,046.37
Yearbook	\$ 6,680.00
M&S Charge 2021 (invoices raised)	\$ 532,320.00
Uniform sales	\$ 50,541.16
Yr 12 jacket	\$ 14,508.48

Notable spending (over \$1,000) includes:

PE consumables	\$ 1,000.00
Visual art consumables	\$ 4,249.15
Facilities –furniture	\$ 1,578.00

GC Report:**** Variances to budget for January***Under Budget*

- RES: Global Budget – received \$645 less than expected
- Other Income sources: received \$2083 less than cash flowed
- Salaries: Tchrs under budget \$47,735 & SSOs \$56,458 than what was cashflowed. No TRTs.
- Curriculum Maintenance: Jan short trading period – savings of \$7,543
- Administration: general savings
- Facilities: general savings

Over Budget

- Site Funded works: overspent by \$13,271 - invoices from 2020
- Parent Contributions: received \$26,353 more than cash flowed
- Utilities & Maintenance: overspent by \$2,205 cleaning charges
- Other Expenditure: overspent \$4,375 (Pastoral Care \$290 SRC \$300 FLC \$2,697, Variety Grant \$281)

Non Budget revenue: no budget – offset by Non Budget Expenses

Non Budget Expenses: no budget – offset by Non Budget revenue

Period 1 overall Revenue received was less than what was cashflowed and Expenses were less than what was cashflowed.

Materials and Services Charges Budget \$462,216

M&S Revenue	Jan
M&S	\$ 47,057
School Card	\$ 0
M&S previous years	\$ 1,296
Waive M&S Gap (school card)	\$ 0
Refunds	\$ 0
TOTAL	\$ 48,353

FEBRUARY

ACCOUNTS AS END OF FEB	
SASIF NHS	\$ 1,885,818.68
SASIF TTC	\$ 241,076.33
Cash at Bank (cheque Account)	\$ 280,140.24
Accrued Recurrent Funding: DFE owed NHS	\$ 30,753.43

GRANTS	
Better Schools Funding	\$ 28,504.00
Better Schools Funding Aboriginal	\$ 2,981.00

Priority Maintenance funding	\$ 20,000.00
ICT Adjustment Swift Charge 2021	\$ - 8,000.00
IESP Category 1	\$ 17,997.23
IESP Category 3	\$ 6,450.23
IESP Category 4	\$ 1,291.77
IESP Category 5	\$ 1,650.85
IESP Category 6	\$ 9,119.08
IESP Category 9	\$ 5,314.08
Inclusive Education Support Transition	\$ 1,079.54
Sanitary Products Funding 2021	\$ 1,566.00
Special Class Leadership Admin Support	\$ 5,887.70
Surplus teacher	\$ - 498.96

SUMMARY OF PERIOD 2 FINANCIAL PERFORMANCE

Period 2 shows a Surplus \$65,746.99 and a YTD Surplus \$1,007,963.70

Other Revenue in Period 2 (items over \$1,000 listed):

FLO	\$ 156,412.00
Music Hire	\$ 2,280.00
Home Ec Student charges	\$ 3,260.00
Maths student charges	\$ 1,281.69
Industry student charges	\$ 1,420.00
Metal student charges	\$ 6,280.00
Electronics student charges	\$ 8,535.00
Yr 8 Technologies student charges	\$ 1,740.00
Wood student charges	\$ 10,090.00
Year 8 Camp	\$ 59,391.00
Excursion science	\$ 1,212.25
Excursion outdoor ed	\$ 1,460.00
Yr 12 Sports day tops	\$ 3,068.55
VET	\$ 15,000.00
SRC casual day	\$ 1,046.70
Uniform sales	\$ 6,613.77
Wine sales	\$ 1,781.82

Notable spending (over \$1,000) includes:

Music consumables	\$ 1,183.15
IT Submission - Music	\$ 3,068.00
IT Submission CAD	\$ 3,610.00
Resource centre resources	\$ 3,067.45
Home ec consumables	\$ 1,594.79
Ag resources	\$ 1,025.00
Science consumables	\$ 1,625.49
Metal consumables	\$ 1,921.30
Wood consumables	\$ 4,369.85
FLC	\$ 1,429.47
Community Helpers – Sports uniform	\$ 1,000.00
Facilities furniture	\$ 1,534.66
Info systems - Licences	\$ 1,420.00
Info systems -DAYMAP	\$ 2,640.00
Printing - paper	\$ 1,588.33
Printing – admin/YLM	\$ 1,588.65
Grant – STEM works	\$ 4,005.73
T&D	\$ 1,639.55
Year 12 formal	\$ 4,122.73
Year 12 activities	\$ 3,621.18

GC Report:

**** Variances to budget for February**

Under Budget

- RES: Global Budget – received \$146,632 less than expected
- Other Income sources: received \$302 less than cash flowed
- Salaries: Tchrs & TRTs underspent, SSOs over \$5,614 than what was cashflowed.
- Curriculum Maintenance: general savings
- Administration: general savings
- Site Funded works: general savings
- Facilities: general savings
- Utilities & Maintenance: general savings
- Other Expenditure: general savings

Over Budget

- Parent Contributions: received \$89,926 more than cash flowed

Non Budget revenue: no budget – offset by Non Budget Expenses

Non Budget Expenses: no budget – offset by Non Budget revenue

Period 1 overall Revenue received was more than cashflowed and Expenses were less than what was cashflowed.

Materials and Services Charges Budget \$462,216

M&S Revenue	Feb	Year to Date
M&S	\$ 187,585	\$ 234,642
School Card	\$ 0	\$ 0
M&S previous years	\$ 2,212	\$ 3,418
Waive M&S Gap (school card)	\$ -19,220	\$ -19,220
Refunds	\$ -560	\$ -560
TOTAL	\$ 169,926	\$ 218,280

Uniform

NURIOTPA HIGH SCHOOL - Company 1 15/03/2021 1:46:08 PM							
Uniform Shop - Ann-Marie Ward - Budget Manager's Report for Current Year							
Account Details	Budget	PTD	Committed	YTD	Balance	% Bal	
<u>Expenses</u>							
E-ZUU-7199-0002 UNIFORM SHOP- COST OF GOODS	\$0.00	\$0.00	\$46,641.30	\$0.00	(\$46,641.30)	Budget?	
<u>Sub-Totals</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$46,641.30</u>	<u>\$0.00</u>	<u>(\$46,641.30)</u>	<u>Budget?</u>	
<u>Revenue</u>							
R-ZUU-8870-09 UNIFORM SALES	\$0.00	(\$1,845.47)	\$0.00	(\$58,800.40)	\$58,800.40	Budget?	
<u>Sub-Totals</u>	<u>\$0.00</u>	<u>(\$1,845.47)</u>	<u>\$0.00</u>	<u>(\$58,800.40)</u>	<u>\$58,800.40</u>	<u>Budget?</u>	
<u>Totals</u>	<u>\$0.00</u>	<u>(\$1,845.47)</u>	<u>\$46,641.30</u>	<u>(\$58,800.40)</u>	<u>\$12,159.10</u>		

Motion: that the above reports for EOY 2020, January & February 2021 are accepted:

Moved: Karen Underwood

Seconded: Peter Lange

Canteen

- Employee Contracts
 - Lines are extremely long
 - 5 student volunteers work across the week
 - Fridays are flat out
 - Daily takings over 4 weeks period \$1200 - \$1400
 - Propose to advertise a position 3 days a week @ 3.5 hours per day = 10.5 hours @ \$27.23 = \$285.91 – Advertise on School sign, FB, local press. Moved: Penny Chancellor Seconded: Donna Baumann

Uniform – Jackets: Belinda and Ann-Marie presented the survey results from staff, students and parents. Motion: Governing Council approves the addition of a Navy Jacket to the Uniform range to be sold at \$70 Moved: Jodi Marshall Seconded: Gary Pentland

GC employee contracts for 2021 for canteen staff were tabled.

RES: finalized in April
once TI enrollments
are confirmed.

NJRIROOTPA HIGH SCHOOL - Company 1 (Current Year - 2021)

Budgetary Position - Budget Area Details

Jan - 2021

Opening Balance: 1,874,016

Opening Balance: 1,874,016

Opening Balance: 1,874,016

INCOME (Variance = Actuals - Budget)	CURRENT MONTH - Jan			YEAR TO DATE - 2021			END OF YEAR FORECAST		
	Budget	Actuals	Variance	Budget	Actuals	Variance	Budget for Year	Estimated	Variance
RESOURCE ENTITLEMENT STA	\$	\$	\$	\$	\$	\$	\$	\$	\$
received less than expected	1,205,322	1,204,677	(645)	1,205,322	1,204,677	(645)	14,463,867	14,463,222	(645)
PARENT CONTRIBUTIONS	22,000	48,353	26,353	22,000	48,353	26,353	462,216	488,569	26,353
received more than cashed									
OTHER INCOME SOURCES	2,083	0	(2,083)	2,083	0	(2,083)	49,000	46,917	(2,083)
received less than expected									
NON BUDGET - REVENUE	0	80,884	80,884	0	80,884	80,884	0	80,884	80,884
(Student charges, camp)									
ACCURED RECURRENT FUNDING	(294,723)	(294,723)	(294,723)	0	(294,723)	(294,723)	0	(294,723)	(294,723)
TOTAL INCOME	1,229,406	1,039,192	(190,214)	1,229,406	1,039,192	(190,214)	14,975,083	14,784,869	(190,214)
EXPENDITURE (Variance = Budget - Actuals)	CURRENT MONTH - Jan			YEAR TO DATE - 2021			END OF YEAR FORECAST		
	Budget	Actuals	Variance	Budget	Actuals	Variance	Budget for Year	Estimated	Variance
SALARIES	\$	\$	\$	\$	\$	\$	\$	\$	\$
Savings - 1 hrs x 550s	986,980	882,786	104,194	986,980	882,786	104,194	13,010,355	12,908,052	104,194
NO TATS									
CURRICULUM MAINTENANCE	6,590	(953)	7,543	6,590	(953)	7,543	614,329	606,787	7,543
school - min. spending - adjustments from 2020									
ADMINISTRATION	3,800	1,041	2,759	3,800	1,041	2,759	107,700	104,941	2,759
general savings									
SITE FUNDED WORKS	100	13,821	(13,721)	100	13,821	(13,721)	130,000	143,721	(13,721)
voices 2020									
FACILITIES	1,208	118	1,090	1,208	118	1,090	55,500	54,410	1,090
UTILITIES & MAINTENANCE	27,842	30,047	(2,205)	27,842	30,047	(2,205)	468,041	470,246	(2,205)
cleaning									
OTHER EXPENDITURE	1,838	(2,538)	4,375	1,838	(2,538)	4,375	990,560	986,184	4,375
Pastoral Care, PLC, variety event									
NON BUDGET - EXPENSES	0	816	(816)	0	816	(816)	0	816	(816)
TOTAL EXPENDITURE	1,028,357	925,139	103,219	1,028,357	925,139	103,219	15,376,385	15,273,167	103,219
NET TOTAL	201,048	114,053	(86,995)	201,048	114,053	(86,995)	(401,302)	(488,297)	(86,995)

* Non Budget Revenue \$80,884
are offset by
Non Budget Expenses \$80,884

* (Denotes Forecast Actuals have been edited, See Variance notes for explanation)

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Closing Balance Forecast: 1,385,719

Closing Balance YTD: 1,988,070

Cancelled Cheque Adjustment: 0

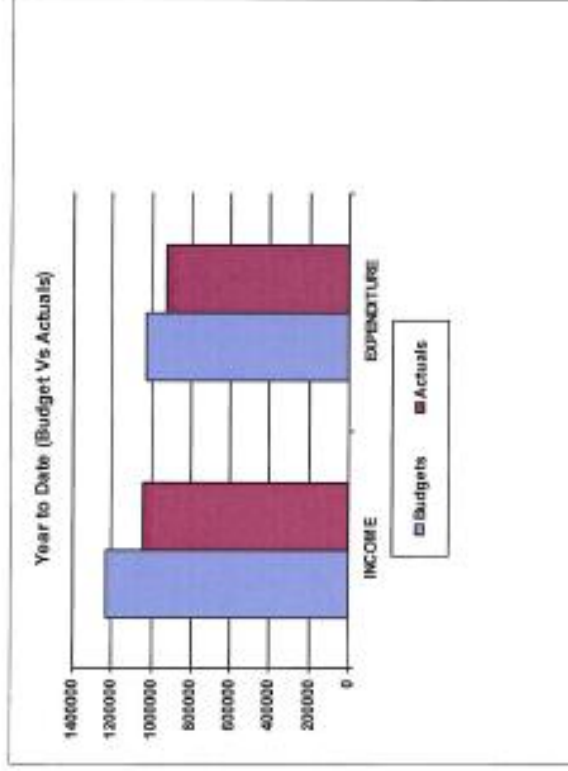
FUNDS AVAILABLE RECONCILIATION

\$

Cash at Bank	167,508	1,988,070
Add: All Investments	1,820,562	
Add: P21 Accrued	324,850	
Add: Prepayments	0	
Add: Receivables	527,766	
Less: Payables	36,917	
Less: Liabilities - Short Term	5,867	
Less: Liabilities - GST	2,061	
Less: Committed Investments	13,389	

Closing Balance: 2,782,452

Purchase Order Commitments	63,014
Liabilities - Long Term	0
Reserves	0



Received less income than cashflowed
Spent less than cashflowed.

NJRIQOTPA HIGH SCHOOL - Company 1 (Current Year - 2021)

Feb - 2021

Budgetary Position - Budget Area Details

Opening Balance: 1,874,016 Opening Balance: 1,874,016

INCOME (Variance = Actuals - Budget)	CURRENT MONTH - Feb			YEAR TO DATE - 2021			END OF YEAR FORECAST		
	Budget	Actuals	Variance	Budget	Actuals	Variance	Budget for Year	Estimated	Variance
RESOURCE ENTITLEMENT STA	1,205,322	1,058,690	(146,632)	2,410,644	2,263,388	(147,277)	14,463,867	14,316,590	(147,277)
PARENT CONTRIBUTIONS	80,000	169,926	89,926	102,000	218,280	116,280	462,216	578,498	116,280
OTHER INCOME SOURCES	2,083	1,782	(302)	4,167	1,782	(2,385)	49,000	46,615	(2,385)
NON BUDGET - REVENUE	0	41,619	41,619	0	122,503	122,503	0	122,503	122,503
ACCURED RECURRENT FUNDIN	0	294,096	294,096	0	(627)	(627)	0	(627)	(627)
TOTAL INCOME	1,287,406	1,566,114	278,708	2,516,811	2,605,306	88,495	14,976,083	15,063,578	88,495
EXPENDITURE (Variance = Budget - Actuals)	CURRENT MONTH - Feb			YEAR TO DATE - 2021			END OF YEAR FORECAST		
	Budget	Actuals	Variance	Budget	Actuals	Variance	Budget for Year	Estimated	Variance
SALARIES	1,007,882	1,013,496	(5,614)	1,994,862	1,896,282	98,580	13,010,255	12,911,675	98,580
CURRICULUM MAINTENANCE	78,272	45,283	33,989	85,862	44,331	41,531	814,329	572,798	241,531
ADMINISTRATION	11,062	5,009	6,044	14,862	6,049	8,803	107,700	98,897	8,803
SITE FUNDED WORKS	800	13,081	(12,181)	1,000	26,902	(25,902)	130,000	155,902	(25,902)
UTILITIES & MAINTENANCE	38,939	31,229	7,710	66,781	61,276	5,505	468,041	462,536	5,505
OTHER EXPENDITURE	55,984	12,910	43,074	57,822	10,372	47,450	590,560	943,110	(352,550)
NON BUDGET - EXPENSES	0	1,745	(1,745)	0	2,561	(2,561)	0	2,561	(2,561)
TOTAL EXPENDITURE	1,200,811	1,127,716	73,095	2,225,168	2,052,854	172,314	15,376,385	15,200,071	1,776,314
NET TOTAL	86,595	438,398	351,804	287,643	552,452	264,809	(401,302)	(136,494)	264,809

Non Budget Revenue \$41,619
is offset by 1745
non Budget expenses. \$39,874

Cancelled Cheque Adjustment: 0

Closing Balance Forecast: 1,737,523

Closing Balance YTD: 2,426,468

* (Denotes Forecast Actuals have been edited, See Variance notes for explanation)

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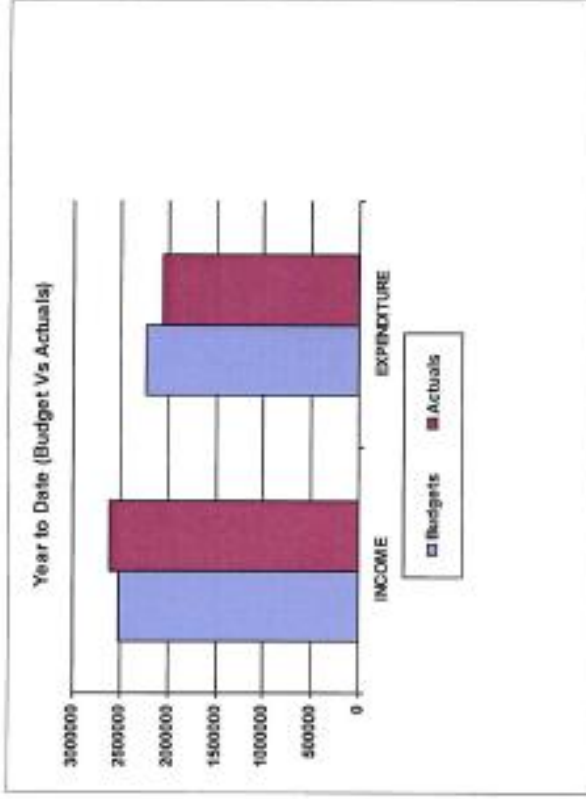
FUNDS AVAILABLE RECONCILIATION

\$

Cash at Bank	280,840	
Add All Investments	2,145,628	2,426,468
Add P21 Accrued	30,753	
Add Prepayments	0	
Add Receivables	364,664	
Less Payables	6,324	
Less Liabilities - ShortTerm	(42,815)	
Less Liabilities - GST	(3,212)	
Less Committed Investments	13,392	

Closing Balance: 2,848,196

Purchase Order Commitments	99,761
Liabilities - Long Term	0
Reserves	0



Received more Income than cashflowed.
Spent less than cashflowed.

APPENDIX 3: PRINCIPAL'S REPORT

Some Recent Events

- Recently our school lost a valued student. It was wonderful to see the SRC and student cohort quickly change the theme of the upcoming Casual Day to one that celebrated Will's love of basketball. The funds raised will be used to purchase a basketball backboard as a memorial to Will. It was such a wonderful expression of emotion for our students and staff. Will's family were so appreciative of our support for this day to happen. The Arts faculty presented the family with a framed lino print that Will had done in Year 9 that Arlon had kept as a great example. You may have seen the photo in the local paper. On the day of the funeral, students and staff were invited to do a guard of honour on Murray Street as the cortege passed by. It was very emotional to see such a huge cohort of students and staff take part in this event.
- We had 2 great evenings with meeting the teachers during week 3. The Year 8 Home Group teachers and team and the Inclusive Education Team teachers and SSOs met with families. It was so good to hear the stories and positive feedback from those attending. After the evening, Erin received this email from a parent:
Your staff continue to amaze me. Even when they're away, they still take the time to think of the impact this has on our children and email us parents. Words can't explain how thankful I am to have people like them on our team.
- The Senior School Information Session on Wednesday night of week 5 was a big success – lots of parents and students and much important information was shared. It was great to have the Home Group Teachers attend the event – it is good for families to be able to meet and/or catch up with you. One of our Governing Council members wrote a lovely email thanking the team for the evening and the information that was provided.
- Congratulations to Giles who has won a curriculum writing position for the Year 9/10 curriculum. He will start this in week 10 of this term and return to our school to start semester 2. Great to have a staff member working on this! Tanya Bowley is backfilling in the position.

COVID Update:

All schools in SA have a COVID Plan. This includes:

- Staff having to take home their laptop each day
- All staff and visitors needing to sign in using a QR code or hard copy daily
- Re-shared with staff the process we will use for online learning, if needed
- Identifying students and staff who do not have access to devices and/or internet at home and addressing this

Visit from Stephan Knoll

Stephan visited the school on Friday to have a look at the building works. He was keen to hear about what is happening for the Year 7 to High School planning and how we are progressing.

School Compliance Tasks

We have:

- Forwarded our **Aboriginal Achievement Action Template** to the district office – I have attached this and we will discuss at the Leaders Meeting on Wednesday. This was co-developed with Brooke, Nat and the Exec as the timeline was very short. It was shared with Leaders at their meeting on Wednesday. It will now be actioned.
- Forwarded our **Annual Report** that was approved by Governing Council to head office
- Completed our **2020 Compliance Report**
- Completed our **Term 1 2021 COVID 19 Action site safety plan** – this will be a termly event.

New Disability Unit Facilities for 2022

Awaiting outcome of tender process

Buildings 15 and 34

We have not received this information in writing, but the department has now agreed to provide us with 4 dual buildings to replace these six classrooms. We need to determine the location of these buildings. We have also asked for a review of student toilet facilities – do we have enough?

Home Ec Kitchens

The authority to commence forms have been signed by me and sent to DIT – we are still negotiating the timing of this work, hoping that it will be the last 2 weeks of term 2 and the mid-year school holidays.

Capacity and ceilings in 2022

The school enrolment capacity for 2022 is 1368, or a maximum of 228 students per year level. Nuriootpa High School is recommended to have the following enrolment ceiling provisions: Year 7: 228 students Year 8: 228 students.

Validation of School Registration

In week 5, Andrew and I met with 2 members of the Education Standards Board in preparation for this review. I have copied the answers to the first 3 FAQs about this review as they explain what it is about and what we need to do.

Why was my school selected for a Validation Review of Registration?

For 2021, schools were selected on the basis of the following criteria:

1. Newly registered and in the first 12-18 months of operation
2. Significant changes to registration - addition of a campus, changes to year level provision
3. Representative sampling – sector, school type and location filters

What is a Validation Review?

It is a requirement of the Education and Early Childhood Registration and Standards Act that schools must have their registration reviewed at least once every five years. The Validation Review is conducted by the Education Standards Board and seeks to confirm that a school is meeting the Standards for Registration and Review of Registration.

What is the expected duration of a Validation Review?

The process usually takes approximately 16-18 weeks.

- Time to gather evidence is about 8-10 weeks
- A Site Visit Plan is sent to you 1-2 weeks after submitting your documents
- A site visit is usually occurs 1-2 weeks after receiving your Site Visit Plan
- Recommendation/Confirmation and finalising the Validation Review usually occurs 2-4 weeks after the site visit

Our review will be on May 18th in the morning. Andrew and I will provide more details once we have put all of the information into a workable form. For most staff, you won't even know it is happening!